

MERCED MUNICIPAL AIRPORT AUTHORITY  
CITY OF MERCED  
MINUTES

SAM PIPES CONFERENCE ROOM  
MERCED CIVIC CENTER  
678 WEST 18<sup>TH</sup> STREET  
MERCED, CA

TUESDAY  
MAY 20, 2008

**A. CALL TO ORDER**

Chairperson Janet Young called the meeting to order at 7:00 p.m.

**B. ROLL CALL**

Members Present: Janet Young, Rich Basart, Larry Morelock, Allen Rutledge, Kraig Riggs, Robert Avalle and Jerry Crews

Members Absent: None

Staff Present: Bill Cahill, Ron Elliott and Jessica Cortright

**C. ADDITIONS/DELETIONS TO THE AGENDA**

None.

**D. WRITTEN PETITIONS AND COMMUNICATION**

None.

**E. ORAL COMMUNICATIONS**

1. Tom Lopes, Gateway Air Center - Mr. Tom Lopes, President of Gateway Air Center reported that the construction for Hangar #22 is complete and is currently under the sprinkler installation phase and Hangar #23 is 80% complete. All other business is normal.

**F. CONSENT CALENDAR**

**1. AIRPORT AUTHORITY MEETING MINUTES FOR APRIL 15, 2008.**

M/S/C – Rutledge/Riggs motioned to approve and file the minutes for April 15, 2008 as submitted.

## **G. REPORTS**

### **1. MERCED MUNICIPAL AIRPORT DEVELOPMENT STRATEGY**

Bill Cahill reported on the revenue portion of the airport business plan and financial projections that was presented during the April 2008 meeting. Mr. Cahill explained how the airport operates from the revenue generated through various business operations.

### **2. SUPERINTENDENT'S REPORT**

Ron Elliott briefed the authority on the following items:

**Airline:** Mesa Airlines continues to serve Merced. The expected start date for Great Lakes Airlines, which will replace Mesa, has now slipped to sometime in May. According to DOT this delay has been caused by a computer problem Great Lakes Airline's has been having with their "code share" partner United Airline.

**Airport:** We were notified that the FAA would be conducting our annual Part 139 Certification Inspection on June 2, 3, and 4<sup>th</sup>. The Annual Certification Inspection is an audit of the Airport's Self-Inspection, Maintenance and Condition Reporting programs and practices. As such, documentation will be evaluated as well as operating and maintenance procedures and airport physical facilities.

**2008 Airport Capital Improvement Plan (ACIP):** Design and engineering for the 2008 FAA ACIP Grant is taking place for the final phase of correcting our pipeline irrigation and drainage canals. The bid for this project will go out next week. In addition, bids for other FAA Grant monies will go out at the same time for crack sealing, AARF equipment, and a new sweeper. All projects are in line with our master plan timeline.

**Fly-In:** The Merced Antique Fly-In has been canceled this year. Most significantly, changing demographics of the attendees, the lack of major financial sponsors and lagging support from the community led to the cancellation.

## **H. AUTHORITY BUSINESS**

### **1. POSSIBLE INCOMPATIBLE LAND USE ACTIVITY**

None.

### **2. OTHER BUSINESS FROM AUTHORITY MEMBERS**

None.

**I. ADJOURNMENT**

M/S/C – Riggs/Avallé motioned to adjourn the Airport Authority meeting at 8:18 pm and to meet again on Tuesday, June 17, 2008 at 7:00 pm at the Civic Center, 678 W 18<sup>th</sup> Street, in the Council Chambers.

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Janet Young, Chairperson  
Merced Municipal Airport Authority