

CITY OF MERCED AIRPORT AUTHORITY MINUTES

SAM PIPES CONFERENCE ROOM
MERCED CIVIC CENTER
678 WEST 18TH STREET
MERCED, CA

TUESDAY
JULY 14, 2009

A. CALL TO ORDER

Chair Janet Young called the meeting to order at 7:00 p.m.

B. ROLL CALL

Members Present: Janet Young, Rich Basart, Allen Rutledge, Robert Avalle
and Jerry Crews.

Members Absent: Larry Morelock & Kraig Riggs (both excused)

Staff Present: Ron Elliott and Jessica Cortright

C. ADDITIONS/DELETIONS TO THE AGENDA

None.

D. WRITTEN PETITIONS AND COMMUNICATION

None.

E. ORAL COMMUNICATIONS

1. TOM LOPES, PRESIDENT GATEWAY AIR CENTER, LLC.

Tom Lopes told the Authority that Gateway Air Center is now doing Avedyne Rev 9 upgrades and that they are one of only three service centers in California. The Cessna 152 is currently being rented 3-4 times per week, and Sierra Flight School continues to purchase fuel from Gateway.

F. CONSENT CALENDAR

1. AIRPORT AUTHORITY MEETING MINUTES FOR JUNE 16, 2009.

M/S/C – Basart/Crews motioned to approve and file the minutes for June 16, 2009 as submitted.

G. REPORTS

1. REVIEW OF AMENDED MUNICIPAL CODE

Greg Diaz, City Attorney explained to the Authority that periodic changes occur to the Municipal Code. This is a good time to review and revise any code pertaining to the Airport as there are have been several changes to the Municipal Code to reflect the recent name change to Merced Regional Airport.

2. SUPERINTENDENT'S REPORT

Ron Elliott reviewed this month's superintendent report:

Airline Status: Great Lakes Airlines is flying their posted schedule as advertised. Out of 147 scheduled arrivals and departures, 9 departures and 11 arrivals were cancelled – all for reasons other than weather. Enplanements were up from the preceding month.

Small Community Air Service Development Program: TJA has been busy developing a DVD as part of the marketing and advertising campaign. A few edits have been accomplished and the DVD appears to be final at this time. In addition, the new webpage design and development is going well. Authority and SCASDP Grant Committee members are reviewing and providing comments this month.

Capital Projects and Construction: Fiscal Year 2010 Airport Capital Improvement program requests were submitted to the City Council on April 6, 2009. The FAA has agreed in writing to a new security system for the airport as part of this year's capital improvement program. The RFP for the new system is being developed now and will go out before the end of July.

Other: Juan Diaz is in the process of selling his interest in the Hangar Café to Francisco D. Quinones and Olivia Duran. The City Attorney has written the new lease for Francisco Quinones and Olivia Duran to assume the original lease the City had with Juan Diaz. After this leased is reviewed and signed by all parties involved, the lease will go to City Council for final approval.

Tom Nevis is selling his interest in the corporate hangar he built in 2004 to Clay Nordman. The City Attorney has provided Clay Nordman with a new lease to review and sign. After this lease is signed and returned, the lease will go to the City Council for final approval.

H. AUTHORITY BUSINESS

1. POSSIBLE INCOMPATIBLE LAND USE ACTIVITY

Nothing to report on, however Ron Elliott informed the Authority that there is an Airport Land Use Committee (ALUC) Meeting scheduled for Thursday July 16, 2009 that he will be attending.

2. OTHER BUSINESS FROM AUTHORITY MEMBERS

a) Appointment of Chair and Vice-Chair

M/S/C – Basart/Avalle motioned to keep the positions as they are.

b) Authority members may introduce items to be calendared for a future agenda.

Nothing from the Authority to introduce.

I. ADJOURNMENT

M/S/C – Avalle/Basart motioned to adjourn the Airport Authority meeting at 7:26 pm and to meet again on Tuesday, August 18, 2009 at 7:00 pm at the Civic Center, 678 W 18th Street, in the Council Chambers.

Janet Young, Chairperson
Merced Municipal Airport Authority