CITY OF MERCED
Building and Housing Board of Appeals

MINUTES

Merced City Council Chambers
Thursday, May 24, 2011

Chairperson PECCHENINO called the meeting to order at 3:09 p.m.

ROLL CALL

Board Members Present:	Tom Clendenin, Monty Davenport, Don Spiva, and Chairperson Garth Pecchenino
Board Members Absent:	Alfred Alvarez (unexcused)
Staff Present:	Assistant Chief Building Official Stephenson, Housing Program Manager Niroumand, Code Enforcement Officer Roseman, Code Enforcement Officer Medina, and Recording Secretary Lane

1. **APPROVAL OF AGENDA**

M/S CLENDENIN-SPIVA, and carried by unanimous voice vote (one absent), to approve the Agenda as submitted.

2. **MINUTES**

M/S CLENDENIN-DAVENPORT, and carried by unanimous voice vote (one absent), to approve the Minutes of May 13, 2010, as submitted.

3. **COMMUNICATIONS**

None.

4. ITEMS

4.1 Election of Chairperson and Vice-Chairperson

Chairperson PECCHENINO's term expires in July 2011. He advised staff that he would be interested in serving a second term.

M/S CLENDENIN-SPIVA, and carried by unanimous voice vote (one absent), to elect Chairperson PECCHENINO to continue as Chairperson.

M/S PECCHENINO-CLENDENIN, and carried by unanimous voice vote (one absent), to elect Board Member SPIVA as Vice-Chairperson.

4.2 Building Department Update

Assistant Chief Building Official STEPHENSON gave a brief update on the Building Department activities.

4.3 Code Enforcement Update

Code Enforcement Officers ROSEMAN and MEDINA gave brief updates on Code Enforcement activities in their jurisdictions. Code Enforcement Officer MCSWAIN's report was presented by Code Enforcement Officer ROSEMAN.

4.4 Housing Department Update

Housing Program Manager NIROUMAND gave a brief update on the Housing Department activities.

5. INFORMATION ITEMS

Chairperson PECCHENINO inquired about the possible merging of an Americans with Disabilities Act (ADA) Committee with the Building and Housing Board of Appeals. Assistant Chief Building Official STEPHENSON replied that he would look into what actions

needed to be taken on that issue and would have the Recording Secretary update the Board Members on his findings.

6. **ADJOURNMENT**

There being no further business, Chairperson PECCHENINO adjourned the meeting at 3:48 p.m.

Respectfully submitted,

Vicci Lane

VICCI LANE, Secretary
City of Merced
Building and Housing Board of Appeals

APPROVED:

GARTH PECCHENINO, Chairperson
City of Merced
Building and Housing Board of Appeals

APPROVED:

MICHAEL STEPHENSON, Secretary/
Assistant Chief Building Official
City of Merced
Building and Housing Board of Appeals