

WELCOME TO YOUR REGIONAL AIRPORT AUTHORITY MEETING OF THE CITY OF MERCED

AUTHORITY MEMBERS

Larry Morelock-Chair, Alvin Osborn-Vice-chair, John Sundgren, Russ Cowperthwaite, Rodrigo Flores and Ryan Smith.

AGENDA

7:00 pm COUNCIL CHAMBERS 678 WEST 18th STREET MERCED, CALIFORNIA TUESDAY NOVEMBER 19, 2013

(www.cityofmerced.org)

STAFF REPORTS OR OTHER WRITTEN DOCUMENTATION RELATING TO EACH ITEM OF BUSINESS REFERRED TO ON THE AGENDA ARE ON FILE IN THE AIRPORT ADMINISTRATION OFFICE OF THE AIRPORT SUPERINTENDENT. ANY PERSON WHO HAS QUESTIONS CONCERNING ANY AGENDA ITEM MAY CALL THE AIRPORT SUPERINTENDENT AT (209) 385-6873 TO MAKE INQUIRY REGARDING THE NATURE OF THE ITEM DESCRIBED ON THE AGENDA. PRIOR TO EACH REGULAR REGIONAL AIRPORT AUTHORITY MEETING, A COMPLETE AGENDA PACKET IS AVAILABLE FOR REVIEW IN THE FOYER OUTSIDE THE COUNCIL CHAMBERS AND ON THE CITY'S WEBSITE AT WWW.CITYOFMERCED.ORG. ANY DOCUMENTS PROVIDED TO A MAJORITY OF THE COMMITTEE MEMBERS AFTER THIS AGENDA IS POSTED WILL BE AVAILABLE FOR PUBLIC INSPECTION IN THE CITY CLERK'S OFFICE DURING NORMAL BUSINESS HOURS.

FOR CITIZEN PARTICIPATION INSTRUCTIONS, PLEASE REFER TO THE CITY'S WEBSITE AT WWW.CITYOFMERCED.ORG. A HANDOUT IS ALSO AVAILABLE AT THE MEETING ADJACENT TO THE AGENDA. INDIVIDUAL AGENDA ITEMS MAY BE HEARD IN AN ORDER THAT IS DIFFERENT THAN THEY APPEAR ON THE AGENDA TO ACCOMMODATE MEETING PARTICIPANTS.

INFORMATION FOR INDIVIDUALS WITH DISABILITIES:

Accommodation for individuals with disabilities may be arranged by contacting the City Clerk's Office at 209-388-7100.

Assisted Hearing Devices Available for Hearing Impaired Teletypewriter (TTY) 209-385-6816

THE PUBLIC HAS THE OPPORTUNITY TO ASK QUESTIONS OR COMMENT AT THE TIME SPECIFIC AGENDA ITEMS ARE CONSIDERED. NORMALLY, EACH AGENDA ITEM WILL HAVE A STAFF PRESENTATION, FOLLOWED BY COMMENTS OR QUESTIONS BY THE AIRPORT AUTHORITY MEMBERS. IF REQUESTED BY AN AUDIENCE MEMBER, THE CHAIRPERSON WILL THEN ALLOW THE PUBLIC TO MAKE COMMENTS OR ASK QUESTIONS. AFTER ANY PUBLIC INPUT, THE AUTHORITY MAY HAVE FURTHER DISCUSSION BEFORE TAKING ACTION TO THE NEXT AGENDA ITEM.

- A. CALL TO ORDER
- B. ROLL CALL
- C. WRITTEN PETITIONS AND COMMUNICATIONS
- D. ORAL COMMUNICATIONS

AT THIS TIME, ANY MEMBER OF THE AUDIENCE MAY COMMENT ON ANY MATTER NOT LISTED ON THE AGENDA. PLEASE STAND AND STATE YOUR NAME AND ADDRESS FOR THE RECORD. THE AUTHORITY WILL NOT TAKE ACTION ON THE ITEM THAT IS BROUGHT TO THEIR ATTENTION THIS EVENING. IF IT REQUIRES ACTION, IT WILL BE REFERRED TO STAFF AND/OR LISTED ON THE NEXT AUTHORITY AGENDA.

PLEASE BE BRIEF AND TO THE POINT. AVOID REPEATING WHAT PREVIOUS SPEAKERS HAVE SAID. IF TWO OR MORE INDIVIDUALS ARE HERE AS A GROUP AND WISH TO SPEAK ON ONE SIDE OF AN ISSUE, PLEASE SELECT A SINGLE SPOKESPERSON TO PRESENT YOUR VIEWS.

E. CONSENT CALENDAR

1. AIRPORT AUTHORITY MINUTES FOR SEPTEMBER 17, 2013.

Recommendation: Adopt a motion to approve and file.

F. REPORTS

1. FIXED BASED OPERATOR LEASE UPDATE/STATUS

<u>Recommendation</u>: For information only.

2. GREAT LAKES AIRLINE - NEW SCHEDULE

Recommendation: For information only.

3. GRANT 20, RSA STUDY - FINAL CLOSE-OUT REVIEW

<u>Recommendation</u>: For information only.

4. ACA CONFERENCE UPDATE - SEPT 11, 2013

<u>Recommendation</u>: For information only.

5. AIRPORT MANAGER'S REPORT

<u>Recommendation</u>: For information only.

G. <u>AUTHORITY BUSINESS</u>

1. POSSIBLE INCOMPATIBLE LAND USE ACTIVITY

<u>Recommendation:</u> Discussion as desired by Authority members.

2. OTHER BUSINESS FROM AUTHORITY MEMBERS

Authority members may introduce items to be calendared for a future agenda.

Recommendation: Discussion as desired by Authority members.

H. ADJOURNMENT:

TO THE NEXT AIRPORT AUTHORITY MEETING, TUESDAY DECEMBER 17, 2013 AT 7:00 PM IN THE CITY COUNCIL CHAMBERS, 678 WEST 18TH STREET MERCED, CA 95340.

CITY OF MERCED REGIONAL AIRPORT AUTHORITY MINUTES

SAM PIPES CONFERENCE ROOM MERCED CIVIC CENTER 678 WEST 18TH STREET MERCED, CA TUESDAY SEPTEMBER 17, 2013

A. CALL TO ORDER

Chair Larry Morelock called the meeting to order at 7:00 p.m.

B. ROLL CALL

Members present: Larry Morelock, Alvin Osborn, John Sundgren, Russ

Cowperthwaite, Wayne King and Ryan Smith.

Members absent: Rodrigo Flores

Staff Present: Ron Elliott, Mike Wegley and Jessica Cortright.

C. WRITTEN PETITIONS AND COMMUNICATION

None.

D. ORAL COMMUNICATIONS

None.

E. CONSENT CALENDAR

1. REGIONAL AIRPORT AUTHORITY MEETING MINUTES FOR AUGUST 20, 2013.

M/S/C –Sundgren/Cowperthwaite motioned to approve and file the minutes for August 20, 2013 as submitted.

F. REPORTS

1. AIRPORT MANAGER'S REPORT

Ron Elliott reviewed the written manager's report for August 2013.

G. AUTHORITY BUSINESS

1. POSSIBLE INCOMPATIBLE LAND USE ACTIVITY

None.

2. OTHER BUSINESS FROM AUTHORITY MEMBERS

a. Elect or have a volunteer represent the MRAA on EDAC

Frank Quintero explained the purpose of the Economic Development Advisory Committee (EDAC) and the importance of having a board member from the Merced Regional Airport Authority (MRAA) serving on this board. After some discussion, the board nominated John Sundgren to serve on this board.

M/S/C – Cowperthwaite/Osborn motioned to approve the nomination and election of John Sundgren to serve as the MRAA representative to serve on the EDAC.

b. Authority members may introduce items to be calendared for a future agenda.

None.

H. ADJOURNMENT

Larry Morelock called the meeting adjourned at 7:24 PM until the next Regional Airport Authority meeting on Tuesday, October 15, 2013 at 7:00 pm in the Council Chambers at 678 W 18th Street, in the Civic Center.

Larry Morelock, Chair Regional Airport Authority

Great Lakes Flight Schedule Effective Nov. 5, 2013

MERCED TO LOS ANGELES

FREQUENCY	DEPARTS	ARRIVES	FLIGHT
SUN-FRI	6:00 A.M. 12:45 P.M.	7:15 A.M. 2:00 P.M.	7153 7162
SATURDAY	7:00 A.M.	8:15 A.M.	7153

LOS ANGELES TO MERCED

FREQUENCY	DEPARTS	ARRIVES	FLIGHT
SUN-FRI	11:15 A.M.	12:30 P.M.	7162
DAILY	5:00 P.M.	6:15 P.M.	7200



Merced Regional Airport

Manager's Report October 2013

OPERATIONS

Great Lakes Airlines enplaned 222 total passengers for the month of October. Airline revenue enplanements were up 1% from the previous month. In comparison to October 2012, enplanements were up 36%. There were ten cancellations this month out of the 55 scheduled departures. Aircraft maintenance and crew availability were the two reasons for cancelling flights. The Federal Aviation Administration (FAA) instituted a new rule requiring First Officers to have a minimum of 1,500 flight hours to fly for a commercial airline. Great Lakes Airlines lost 32 of their First Officers due to the new rule causing the elevated number of cancellations.

CAPITAL PROJECTS AND CONSTRUCTION

Airport staff has been working with RS&H Consulting on the FAA Airport Capital Improvement Program (ACIP) Grant for 2011 – Grant 19. This grant provides funding for a new commercial airline terminal study. The study will include site design and a needs assessment for the location and layout of a new airline terminal, aircraft parking apron, additional access roads, and vehicle parking needs. The study is complete. RS&H is working on closing out the grant, and the FAA has approved moving forward with closing out the grant.

Additionally, Airport staff has been working on the FAA ACIP grant for 2012, Grant 20. On June 27, 2012, the FAA approved the Runway Safety Area (RSA) study to determine the best and most advantageous option for clearing the Airport's RSA. FAA is asking the study be completed as soon as possible. Changing the RSA will only require an update to the Airport Layout Plan (ALP). The new/updated ALP has been approved. RS&H is working on closing out the grant, and the FAA has approved moving forward with closing out the grant.

The FAA has approved Grant 22, Pavement Rehab, but for design work only. No construction.

OTHER

Legal and Airport staff are working with Gateway Air Center on consolidating numerous lease amendments into one lease. The Airport Manager, Ron Elliott, and Regional Airport Authority Chairperson, Janet Young, met with the President of Gateway Air Center, Tom Lopes, on February 26, 2013, to review and discuss the new lease. Mr. Lopes is currently reviewing the lease with his attorney. Mr. Lopes has requested 60-days to review with his attorney before meeting again. Several attempts have been made requesting the status from Mr. Lopes; however, no date has been set to continue negotiations. This item has been added to the November Regional Airport Authority monthly meeting agenda.

To: Regional Airport Authority

From: Ronald K. Elliott, Airport Manager

Date: November 19, 2013

Re: Possible Incompatible Land Use Activity

No activity this month.

To: Regional Airport Authority

From: Ronald K. Elliott, Airport Manager

Date: November 19, 2013

Re: Other Business from the Authority

Authority members may introduce items to be calendared for a future agenda.