

# CITY OF MERCED

*"Gateway to Yosemite"*



## WELCOME TO YOUR REGIONAL AIRPORT AUTHORITY MEETING OF THE CITY OF MERCED

### AUTHORITY MEMBERS

Janet Young Chair, Richard Basart Vice-Chair, Kraig Riggs,  
Larry Morelock, Ray Beverly and John Sundgren

### AGENDA

7:00 pm  
COUNCIL CHAMBERS  
678 WEST 18<sup>th</sup> STREET  
MERCED, CALIFORNIA

TUESDAY  
AUGUST 16, 2011

([www.cityofmerced.org](http://www.cityofmerced.org))

STAFF REPORTS OR OTHER WRITTEN DOCUMENTATION RELATING TO EACH ITEM OF BUSINESS REFERRED TO ON THE AGENDA ARE ON FILE IN THE AIRPORT ADMINISTRATION OFFICE OF THE AIRPORT SUPERINTENDENT. ANY PERSON WHO HAS QUESTIONS CONCERNING ANY AGENDA ITEM MAY CALL THE AIRPORT SUPERINTENDENT AT (209) 385-6873 TO MAKE INQUIRY REGARDING THE NATURE OF THE ITEM DESCRIBED ON THE AGENDA. PRIOR TO EACH REGULAR CITY COUNCIL MEETING, A COMPLETE AGENDA PACKET IS AVAILABLE FOR REVIEW IN THE FOYER OUTSIDE THE COUNCIL CHAMBERS AND ON THE CITY'S WEBSITE AT [WWW.CITYOFMERCED.ORG](http://WWW.CITYOFMERCED.ORG). ANY DOCUMENTS PROVIDED TO A MAJORITY OF THE COMMITTEE MEMBERS AFTER THIS AGENDA IS POSTED WILL BE AVAILABLE FOR PUBLIC INSPECTION IN THE CITY CLERK'S OFFICE DURING NORMAL BUSINESS HOURS.

FOR CITIZEN PARTICIPATION INSTRUCTIONS, PLEASE REFER TO THE CITY'S WEBSITE AT [WWW.CITYOFMERCED.ORG](http://WWW.CITYOFMERCED.ORG). A HANDOUT IS ALSO AVAILABLE AT THE MEETING ADJACENT TO THE AGENDA. INDIVIDUAL AGENDA ITEMS MAY BE HEARD IN AN ORDER THAT IS DIFFERENT THAN THEY APPEAR ON THE AGENDA TO ACCOMMODATE MEETING PARTICIPANTS.

**INFORMATION FOR INDIVIDUALS WITH DISABILITIES:**

Accommodation for individuals with disabilities may be arranged by contacting the City Clerk's Office at 209-388-7100.

Assisted Hearing Devices Available for Hearing Impaired  
Teletypewriter (TTY) 209-385-6816

THE PUBLIC HAS THE OPPORTUNITY TO ASK QUESTIONS OR COMMENT AT THE TIME SPECIFIC AGENDA ITEMS ARE CONSIDERED. NORMALLY, EACH AGENDA ITEM WILL HAVE A STAFF PRESENTATION, FOLLOWED BY COMMENTS OR QUESTIONS BY THE AIRPORT AUTHORITY MEMBERS. IF REQUESTED BY AN AUDIENCE MEMBER, THE CHAIRPERSON WILL THEN ALLOW THE PUBLIC TO MAKE COMMENTS OR ASK QUESTIONS. AFTER ANY PUBLIC INPUT, THE AUTHORITY MAY HAVE FURTHER DISCUSSION BEFORE TAKING ACTION TO THE NEXT AGENDA ITEM.

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. WRITTEN PETITIONS AND COMMUNICATIONS**
- D. ORAL COMMUNICATIONS**

AT THIS TIME, ANY MEMBER OF THE AUDIENCE MAY COMMENT ON ANY MATTER NOT LISTED ON THE AGENDA. PLEASE STAND AND STATE YOUR NAME AND ADDRESS FOR THE RECORD. THE AUTHORITY WILL NOT TAKE ACTION ON THE ITEM THAT IS BROUGHT TO THEIR ATTENTION THIS EVENING. IF IT REQUIRES ACTION, IT WILL BE REFERRED TO STAFF AND/OR LISTED ON THE NEXT AUTHORITY AGENDA.

\*\*\*\*\*

PLEASE BE BRIEF AND TO THE POINT. AVOID REPEATING WHAT PREVIOUS SPEAKERS HAVE SAID. IF TWO OR MORE INDIVIDUALS ARE HERE AS A GROUP AND WISH TO SPEAK ON ONE SIDE OF AN ISSUE, PLEASE SELECT A SINGLE SPOKESPERSON TO PRESENT YOUR VIEWS.

**E. CONSENT CALENDAR**

**1. AIRPORT AUTHORITY MINUTES FOR JULY 19, 2011.**

Recommendation: *Adopt a motion to approve and file.*

**F. REPORTS**

**1. AIRPORT MANAGER'S REPORT**

*Recommendation: For information only.*

**2. SAFETY CONCERNS WITH RUNWAY 12 INSTRUMENT APPROACHES**

*Recommendation: Discussion as desired by Authority members.*

**G. AUTHORITY BUSINESS**

**1. POSSIBLE INCOMPATIBLE LAND USE ACTIVITY**

*Recommendation: Discussion as desired by Authority members.*

**2. OTHER BUSINESS FROM AUTHORITY MEMBERS**

Authority members may introduce items to be calendared for a future agenda.

*Recommendation: Discussion as desired by Authority members.*

**H. ADJOURNMENT:**

TO THE NEXT AIRPORT AUTHORITY MEETING, TUESDAY  
SEPTEMBER 20, 2011 AT 7:00 PM IN THE CITY COUNCIL  
CHAMBERS, 678 WEST 18<sup>TH</sup> STREET MERCED, CA 95340.

CITY OF MERCED  
REGIONAL AIRPORT AUTHORITY MINUTES

COUNCIL CHAMBERS  
MERCED CIVIC CENTER  
678 WEST 18<sup>TH</sup> STREET  
MERCED, CA

TUESDAY  
JULY 19, 2011

**A. CALL TO ORDER**

Chair Janet Young called the meeting to order at 7:00 p.m.

**B. ROLL CALL**

Members Present: Janet Young, Rich Basart, Kraig Riggs, Larry Morelock,  
and John Sundgren

Members Absent: Ray Beverly – Excused

Staff Present: Ron Elliott and Frank Quintero

**C. WRITTEN PETITIONS AND COMMUNICATIONS**

None

**D. ORAL COMMUNICATIONS**

None

**E. CONSENT CALENDAR**

**1. AIRPORT AUTHORITY MINUTES FOR JUNE 21, 2011.**

M/S/C – Basart/Riggs motioned to approve and file the minutes for the  
June 21, 2011 as submitted.

**F. REPORTS**

**1. AIRPORT MANAGER'S REPORT**

Mr. Ron Elliott reviewed items in the June 2011 Manager's Report. At the completion of the Manager's Report, Commissioner Young reminded the other commissioners that the County of Merced is in the process of updating the County General Plan and asked each commissioner to review this plan paying particular attention to any changes that could affect Merced Regional Airport.

**G. AUTHORITY BUSINESS**

**1. POSSIBLE INCOMPATIBLE LAND USE ACTIVITY**

None.

**2. OTHER BUSINESS FROM AUTHORITY MEMBERS**

a. Appointment of Chair and Vice-Chair

M/S/C – Morelock/Sundgren motioned to leave Janet Young as Chair and Rich Basart as Vice-Chair.

b. Authority members may introduce items to be calendared for a future agenda.

Commissioner Morelock discussed concerns with Sierra Flight School regarding safety issues and flight communications. Authority requested that Sierra Flight School be invited to the August Authority meeting.

Commissioner Young discussed LightSquared G4 Communications and Cell Towers. LightSquared operates in the bandwidth next to GPS. Initial reports indicated interference from Light Squared frequencies may create interference in aviation related GPS's. Commissioner Young requested the Airport Authority write a letter to express concern with Light Squared operations.

Commissioner Young requested Mr. Elliott attends an upcoming Economic Development meeting to provide a briefing on future developments.

Mr. Elliott briefly updated the Board on FAA Re-authorization efforts.

**H. ADJORNMENT**

M/S/C – Basart/Riggs motioned to adjourn the Airport Authority meeting at 7:36 p.m. and to meet again on Tuesday, August 16, 2011 at 7:00 p.m. in the City Council Chambers, 678 W 18<sup>th</sup> Street, Merced, CA 95340.



---

## Merced Regional Airport

July 2011

### Manager's Report

---

#### OPERATIONS

Airline enplanement numbers for the month of July were down 16 percent compared to enplanements in June. Compared to June of 2010, enplanements were up 41 percent. There were eleven cancellations this month; all for maintenance issues. Service to both LAX and LAS is going well and advanced ticket sales continue to climb.

#### SMALL COMMUNITY AIR SERVICE DEVELOPMENT PROGRAM GRANT

The Small Community Air Service Development Program (SCASDP) Grant is complete. All the grant money has been encumbered and the process to close the grant has begun.

#### CAPITAL PROJECTS AND CONSTRUCTION

Airport staff has been working on the Federal Aviation Administration Airport Capital Improvement Grant for 2011. The current grant application was approved by City Council on January 18 and sent to the FAA for approval and funding. In June, the FAA requested the Airport revise the current grant as written in order to add additional money for the Thornton Road Realignment. Thornton Road intersects the runway safety area (RSA) by 68 feet and the FAA is requesting this issue be corrected. The additional money requested (\$75,000 total/\$3948 in matching funds) will go toward Thornton Road Realignment design. Actual construction will be handled in next year's ACIP Grant. The revised ACIP Grant is scheduled for the August 1<sup>st</sup> city council meeting.

#### OTHER

The Hangar BBQ submitted building plans and requested a building permit. City Planning and Building Department are reviewing the plans. County Health has approved the plans. The City is currently waiting on Mr. Stuhmer to resubmit the plans for final approval. Once plans have been approved, bonds issued, and permits are in place, renovations can begin.

Legal is working with Gateway Air Center on consolidating numerous lease amendments into one lease. Progress is being made, but a completion date has not yet been determined. A draft lease is currently in review.

To: Regional Airport Authority  
From: Ronald K. Elliott, Airport Manager  
Date: August 16, 2011  
**Re: Possible Incompatible Land Use Activity**

---

No activity this month.

To: Regional Airport Authority  
From: Ronald K. Elliott, Airport Manager  
Date: August 16, 2011  
**Re: Other Business from the Authority**

---

Authority members may introduce items to be calendared for a future meeting.