

# CITY OF MERCED

*"Gateway to Yosemite"*



## **WELCOME TO YOUR REGIONAL AIRPORT AUTHORITY MEETING OF THE CITY OF MERCED**

### **AUTHORITY MEMBERS**

Janet Young Chair, Richard Basart Vice-Chair, Kraig Riggs,  
Larry Morelock, Ray Beverly, John Sundgren and Russ Cowperthwaite

### **AGENDA**

**7:00 pm  
COUNCIL CHAMBERS  
678 WEST 18<sup>th</sup> STREET  
MERCED, CALIFORNIA**

**TUESDAY  
FEBRUARY 16, 2012**

**([www.cityofmerced.org](http://www.cityofmerced.org))**

STAFF REPORTS OR OTHER WRITTEN DOCUMENTATION RELATING TO EACH ITEM OF BUSINESS REFERRED TO ON THE AGENDA ARE ON FILE IN THE AIRPORT ADMINISTRATION OFFICE OF THE AIRPORT SUPERINTENDENT. ANY PERSON WHO HAS QUESTIONS CONCERNING ANY AGENDA ITEM MAY CALL THE AIRPORT SUPERINTENDENT AT (209) 385-6873 TO MAKE INQUIRY REGARDING THE NATURE OF THE ITEM DESCRIBED ON THE AGENDA. PRIOR TO EACH REGULAR REGIONAL AIRPORT AUTHORITY MEETING, A COMPLETE AGENDA PACKET IS AVAILABLE FOR REVIEW IN THE FOYER OUTSIDE THE COUNCIL CHAMBERS AND ON THE CITY'S WEBSITE AT [WWW.CITYOFMERCED.ORG](http://WWW.CITYOFMERCED.ORG). ANY DOCUMENTS PROVIDED TO A MAJORITY OF THE COMMITTEE MEMBERS AFTER THIS AGENDA IS POSTED WILL BE AVAILABLE FOR PUBLIC INSPECTION IN THE CITY CLERK'S OFFICE DURING NORMAL BUSINESS HOURS.

FOR CITIZEN PARTICIPATION INSTRUCTIONS, PLEASE REFER TO THE CITY'S WEBSITE AT [WWW.CITYOFMERCED.ORG](http://WWW.CITYOFMERCED.ORG). A HANDOUT IS ALSO AVAILABLE AT THE MEETING ADJACENT TO THE AGENDA. INDIVIDUAL AGENDA ITEMS MAY BE HEARD IN AN ORDER THAT IS DIFFERENT THAN THEY APPEAR ON THE AGENDA TO ACCOMMODATE MEETING PARTICIPANTS.

**INFORMATION FOR INDIVIDUALS WITH DISABILITIES:**

Accommodation for individuals with disabilities may be arranged by contacting the City Clerk's Office at 209-388-7100.

Assisted Hearing Devices Available for Hearing Impaired  
Teletypewriter (TTY) 209-385-6816

THE PUBLIC HAS THE OPPORTUNITY TO ASK QUESTIONS OR COMMENT AT THE TIME SPECIFIC AGENDA ITEMS ARE CONSIDERED. NORMALLY, EACH AGENDA ITEM WILL HAVE A STAFF PRESENTATION, FOLLOWED BY COMMENTS OR QUESTIONS BY THE AIRPORT AUTHORITY MEMBERS. IF REQUESTED BY AN AUDIENCE MEMBER, THE CHAIRPERSON WILL THEN ALLOW THE PUBLIC TO MAKE COMMENTS OR ASK QUESTIONS. AFTER ANY PUBLIC INPUT, THE AUTHORITY MAY HAVE FURTHER DISCUSSION BEFORE TAKING ACTION TO THE NEXT AGENDA ITEM.

- A. **CALL TO ORDER**
- B. **ROLL CALL**
- C. **WRITTEN PETITIONS AND COMMUNICATIONS**
- D. **ORAL COMMUNICATIONS**

AT THIS TIME, ANY MEMBER OF THE AUDIENCE MAY COMMENT ON ANY MATTER NOT LISTED ON THE AGENDA. PLEASE STAND AND STATE YOUR NAME AND ADDRESS FOR THE RECORD. THE AUTHORITY WILL NOT TAKE ACTION ON THE ITEM THAT IS BROUGHT TO THEIR ATTENTION THIS EVENING. IF IT REQUIRES ACTION, IT WILL BE REFERRED TO STAFF AND/OR LISTED ON THE NEXT AUTHORITY AGENDA.

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PLEASE BE BRIEF AND TO THE POINT. AVOID REPEATING WHAT PREVIOUS SPEAKERS HAVE SAID. IF TWO OR MORE INDIVIDUALS ARE HERE AS A GROUP AND WISH TO SPEAK ON ONE SIDE OF AN ISSUE, PLEASE SELECT A SINGLE SPOKESPERSON TO PRESENT YOUR VIEWS.

E. **CONSENT CALENDAR**

1. **AIRPORT AUTHORITY MINUTES FOR JANUARY 10, 2012.**

*Recommendation: Adopt a motion to approve and file.*

**F. REPORTS**

**1. WATER BASIN – Verbal Report**

*Recommendation: Information Only.*

**2. AUTOMOBILE DRIVING LANE – Verbal Report**

*Recommendation: Information Only.*

**3. HANGAR RENTAL RATE FREEZE FOR FY 2012/13**

*Recommendation: Adopt a motion recommending hangar rental rates remain the same for FY 2012/13 as current year.*

**4. AIRPORT MANAGER'S REPORT**

*Recommendation: For information only.*

**G. AUTHORITY BUSINESS**

**1. POSSIBLE INCOMPATIBLE LAND USE ACTIVITY**

*Recommendation: Discussion as desired by Authority members.*

**2. OTHER BUSINESS FROM AUTHORITY MEMBERS**

Authority members may introduce items to be calendared for a future agenda.

*Recommendation: Discussion as desired by Authority members.*

**H. ADJOURNMENT:**

TO THE NEXT AIRPORT AUTHORITY MEETING, TUESDAY MARCH 20, 2012 AT 7:00 PM IN THE CITY COUNCIL CHAMBERS, 678 WEST 18<sup>TH</sup> STREET MERCED, CA 95340.

**CITY OF MERCED  
REGIONAL AIRPORT AUTHORITY MINUTES**

**COUNCIL CHAMBERS  
MERCED CIVIC CENTER  
678 WEST 18<sup>TH</sup> STREET  
MERCED, CA**

**TUESDAY  
JANUARY 10, 2012**

**A. CALL TO ORDER**

Chair Janet Young called the meeting to order at 7:00 p.m.

**B. ROLL CALL**

Members present: Janet Young, Kraig Riggs, Larry Morelock, John Sundgren,  
Rich Basart Ray Beverly, and Russ Cowperthwaite.

Staff Present: Ron Elliott and Jessica Cortright

**C. WRITTEN PETITIONS AND COMMUNICATION**

None

**D. ORAL COMMUNICATIONS**

None

**E. CONSENT CALENDAR**

**1. AIRPORT AUTHORITY MEETING MINUTES FOR NOVEMBER 15, 2011**

M/S/C –Morelock/Sundgren motioned to approve and file the minutes for  
November 15, 2011 as submitted.

**F. REPORTS**

**1. ACIP 2012 GRANT APPLICATION**

Ron Elliott reviewed the Airport Capital Improvement Plan (ACIP) and ACIP Grant  
application for FY12 with the Board. The Regional Airport Authority provided a  
unanimous consensus to move forward to City Council with both the updated ACIP  
and FY12 ACIP Grant application.

## **2. AIRPORT MANAGER'S REPORT**

Ron Elliott reviewed the Airport Manager's report for December 2011.

## **G. AUTHORITY BUSINESS**

### **1. POSSIBLE INCOMPATIBLE LAND USE ACTIVITY**

Mr. Beverly inquired about a hole or basin he has seen while flying over the airport. Staff will look into this and bring back information to the February meeting.

### **2. OTHER BUSINESS FROM AUTHORITY MEMBERS**

Mr. Beverly requested that staff look into creating an automobile driving path through the Airport Movement Area. Staff will address this request at the February meeting.

## **H. ADJOURNMENT**

M/S/C – Basart/Beverly motioned to adjourn the Airport Authority meeting at 7:48 pm and to meet again on Thursday, February 16, 2012 at 7:00 pm at the Civic Center, 678 W 18<sup>th</sup> Street, in the Council Chambers.

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Janet Young, Chairperson  
Regional Airport Authority

To: Regional Airport Authority  
From: Ronald K. Elliott, Airport Manager  
Date: February 16, 2012  
**Re: Hangar Rate Freeze**

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### **Discussion**

On March 22, 2011 the Merced City Council approved Resolution No. 2011-28 adopting various fees, rates and charges applicable to the Merced Regional Airport (Attached). This Resolution was designed to provide a rates and charges plan setting fees, rates, and charges at Merced Regional Airport through July 1, 2014.

Prior to the Resolution being submitted for adoption, a detailed study was completed to assess where the Airport's rates and charges should be in relation to nearby and like kind airports. At the time the original Resolution was adopted (Resolution 2009-40) rates and charges at the Airport were raised to bring them in-line with the current market. In addition, an annual 3 percent escalator was imposed to keep the rates and charges at current market levels over the five-year period of the Resolution. In 2010 Merced Regional Airport rates and charges were raised 3 percent as specified in the Resolution.

Since Resolution 2011-28 has been adopted the local economy has continued to stagnate due to a number of reasons at both the local and national levels. The 3 percent escalator provided a good "rule-of-thumb" at the time of adoption, but if implemented now would increase our fees, rates, and charges at a pace exceeding the current "down" market. In addition, through telephone calls and e-mails, airport staff found no other airports raising hangar rates.

### **SUMMARY/RECOMMENDATION:**

Airport staff is recommending Resolution 2011-28 be frozen for one year. Starting July 1, 2012, July 1, 2011 rates would apply. The remaining three years of the Resolution, July 1, 2012 through 2014 would be changed to read July 1, 2012 through 2015.

### **Attachments:**

Proposed changes to Resolution No. 2011-28  
Current Resolution No. 2011-28

**Merced Regional Airport Proposed Rates Freeze for July 2012**

|   | <b>Rate<br/>7/1/2012</b> | <b>Rate<br/>7/1/2013</b> | <b>Rate<br/>7/1/2014</b> | <b>Rate<br/>7/1/2015</b> |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| <b>Aircraft Tie Downs</b>                       |                          |                          |                          |                          |
| Single Engine, monthly                          | \$33.00                  | \$34.00                  | \$35.00                  | \$36.00                  |
| Multi-Engine, monthly (7,500-12,500 lbs)        | \$63.00                  | \$65.00                  | \$66.00                  | \$68.00                  |
| Large Multi-Engine, monthly (12,500 lbs+)       | \$75.00                  | \$78.00                  | \$80.00                  | \$82.00                  |
| Transient (single engine, daily)                | \$8.00                   | \$9.00                   | \$9.00                   | \$9.00                   |
| Transient (multi-engine, daily)                 | \$14.00                  | \$14.00                  | \$15.00                  | \$15.00                  |
| Transient (multi-engine over 12,500 lbs, daily) | \$27.00                  | \$27.00                  | \$28.00                  | \$29.00                  |
| <b>Hangar Rentals (monthly)</b>                 |                          |                          |                          |                          |
| Bldg 3, 3 spaces                                | \$178.00                 | \$183.00                 | \$189.00                 | \$195.00                 |
| Bldg 4, 6 spaces                                | \$147.00                 | \$152.00                 | \$156.00                 | \$161.00                 |
| Bldg 5, 4 spaces                                | \$179.00                 | \$185.00                 | \$191.00                 | \$197.00                 |
| Bldg 6, 6 spaces                                | \$175.00                 | \$180.00                 | \$186.00                 | \$192.00                 |
| Bldg 21, 10 spaces                              | \$347.00                 | \$358.00                 | \$368.00                 | \$379.00                 |
| Bldg 22/23, 20 spaces                           | \$450.00                 | \$464.00                 | \$477.00                 | \$492.00                 |
| Executive                                       | \$185.00                 | \$191.00                 | \$197.00                 | \$203.00                 |
| Executive I                                     | \$214.00                 | \$221.00                 | \$227.00                 | \$234.00                 |
| Executive II                                    | \$288.00                 | \$296.00                 | \$306.00                 | \$315.00                 |
| <b>Portable Hangar Space Rental</b>             |                          |                          |                          |                          |
| Executive                                       | \$75.00                  | \$78.00                  | \$80.00                  | \$82.00                  |
| Executive 1                                     | \$87.00                  | \$91.00                  | \$93.00                  | \$96.00                  |
| Executive 3                                     | \$111.00                 | \$115.00                 | \$118.00                 | \$122.00                 |
| <b>Landing Fees (Minimum)*</b>                  |                          |                          |                          |                          |
| Transient Commercial Aircraft/Helicopters       | \$14.00                  | \$14.00                  | \$15.00                  | \$15.00                  |
| Based Commercial Aircraft/Helicopters           | \$8.00                   | \$9.00                   | \$9.00                   | \$9.00                   |
| <b>Commercial Operator Permits</b>              |                          |                          |                          |                          |
| Commercial Operator, monthly                    | \$93.00                  | \$96.00                  | \$99.00                  | \$102.00                 |
| Commercial Operator, daily                      | \$33.00                  | \$34.00                  | \$35.00                  | \$36.00                  |

\*Landing Fees: For transient aircraft, \$0.60 per 1,000 lbs of certified gross landing weight, but not less than minimum shown  
 For based aircraft, \$0.50 per 1,000 lbs of certified gross landing weight, but not less than minimum shown

**RESOLUTION NO. 2011- 28**

**A RESOLUTION OF THE CITY COUNCIL OF  
THE CITY OF MERCED, CALIFORNIA,  
ADOPTING VARIOUS FEES, RATES AND  
CHARGES APPLICABLE TO THE MERCED  
REGIONAL AIRPORT**

THE CITY COUNCIL OF THE CITY OF MERCED DOES HEREBY  
FIND, DETERMINE, RESOLVE AND ORDER AS FOLLOWS:

SECTION 1. That the City Council of the City of Merced does hereby find,  
determine and declare, as follows:

A. That the City Council has adopted Section 2.32.020 of the Merced  
Municipal Code for the purpose of authorizing the use of the Merced Regional  
Airport such that the airport users should pay for the costs of the services provided  
therein; and,

B. That the Section requires applicants using the Merced Regional  
Airport to obtain various permits, authorizations, or other approvals from the City;  
and,

C. That the City Council, for the purpose of reimbursement of costs  
associated with processing of the same and for the costs related to providing  
services at the Merced Regional Airport recognizes the need for fees, rates, and  
charges at sufficient levels to support airport services; and,

D. That the City Council conducted a duly noticed public hearing  
regarding the proposed fees, rates, and charges established by this Resolution, at  
which oral and written presentations were invited, as part of a regularly scheduled  
meeting. The City Council has duly considered all oral and written testimony prior  
to the adoption of the fees set forth in Section 2 herein; and,

E. That the amounts of the fees, rates, and charges established herein do  
not exceed the sums reasonably necessary to cover the costs of providing the  
services related thereto, unless otherwise authorized by law; and,

F. That the City Council has determined that the public interest,  
convenience, and necessity require the adoption of the fees, rates, and charges

established herein in order to allow for the continued operation of the Merced Regional Airport.

SECTION 2. Pursuant to Section 2.32.020 of the Merced Municipal Code, the City Council hereby sets the following rates and charges for the use of the Merced Regional Airport as follows:

|   | Rate<br>7/1/2011 | Rate<br>7/1/2012 | Rate<br>7/1/2013 | Rate<br>7/1/2014 |
|---|------------------|------------------|------------------|------------------|
| <b>Aircraft Tie Downs</b>                       |                  |                  |                  |                  |
| Single Engine, monthly                          | \$33.00          | \$34.00          | \$35.00          | \$36.00          |
| Multi-Engine, monthly (7,500-12,500 lbs)        | \$63.00          | \$65.00          | \$66.00          | \$68.00          |
| Large Multi-Engine, Monthly (12,500 lbs +)      | \$75.00          | \$78.00          | \$80.00          | \$82.00          |
| Transient (single engine, daily)                | \$8.00           | \$9.00           | \$9.00           | \$9.00           |
| Transient (multi-engine, daily)                 | \$14.00          | \$14.00          | \$15.00          | \$15.00          |
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| <b>Hangar Rentals (monthly)</b>                 |                  |                  |                  |                  |
| Bldg 3, 3 spaces                                | \$178.00         | \$183.00         | \$189.00         | \$195.00         |
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| <b>Portable Hangar Space Rental</b>             |                  |                  |                  |                  |
| Executive                                       | \$75.00          | \$78.00          | \$80.00          | \$82.00          |
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| <b>Landing Fees (Minimum)*</b>                  |                  |                  |                  |                  |
| Transient Commercial Aircraft/Helicopters       | \$14.00          | \$14.00          | \$15.00          | \$15.00          |
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| <b>Commercial Operator Permits</b>              |                  |                  |                  |                  |
| Commercial Operator, monthly                    | \$93.00          | \$96.00          | \$99.00          | \$102.00         |
| Commercial Operator, daily                      | \$33.00          | \$34.00          | \$35.00          | \$36.00          |

\* Landing fees: For transient aircraft, \$0.60 per 1,000 lbs of certified gross landing weight, but not less than minimum shown.  
For based aircraft, \$0.50 per 1,000 lbs of certified gross landing weight, but not less than minimum shown.

The rates and charges effective as of July 1, 2014 continue in effect unless and until a subsequent Resolution adopts a new or different rate or charge.

SECTION 3. The City Clerk shall certify the adoption of this Resolution.

PASSED AND ADOPTED by the City Council of the City of Merced at a regular meeting held on the 2nd day of May 2011, by the following vote:

AYES: Council Members: CARLISLE, PEDROZO, BLAKE, LOR, SPRIGGS

NOES: Council Members: NONE

ABSENT: Council Members: RAWLING, GABRIALT-ACOSTA

ABSTAIN: Council Members: NONE

APPROVED:

  
Mayor

ATTEST:  
JOHN M. BRAMBLE, CITY CLERK

BY:   
Assistant/Deputy City Clerk

(SEAL)



APPROVED AS TO FORM:

  
City Attorney Date 3/31/2011



# Merced Regional Airport

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Manager's Report January 2012

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## **OPERATIONS**

Great Lakes Airlines enplaned 211 total passengers for the month of January. Airline revenue enplanements were down 28 percent compared to December. However, compared to January 2011, enplanements were up just over 95 percent. There were eight cancellations this month out of the 121 scheduled departures; three of the eight cancellations were due to weather (fog). For the last two or three years January and February have typically been slow airline travel months, so the decrease in enplanements is not surprising.

A Part 135 Charter Service, Mauvia AirCruise has started operations at Merced Regional Airport. In January, Mauvia provided five flights out of Merced and 119 enplanements. For February, Mauvia expects to operate fourteen flights and 222 enplanements.

## **CAPITAL PROJECTS AND CONSTRUCTION**

Airport staff has been working on the Federal Aviation Administration (FAA) Airport Capital Improvement Program (ACIP) grant for 2011. The study will include site design and a needs assessment for the location and layout of a new airline terminal, aircraft parking apron, additional access roads, and vehicle parking needs. RS&H is currently working on the study, and expects to have it completed by May or June 2012.

Additionally, airport staff has been working on the Federal Aviation Administration (FAA) Airport Capital Improvement Program (ACIP) grant for 2012. The FAA ACIP grant application is tentatively scheduled to go before the City Council in March or early April. This grant will provide funding for the design, engineering and environmental to move Thornton Road out the airports runway safety area.

Construction of the new Medi-Flight Alert Facility is in full force. Carter Construction has been delayed three days due to weather, but the site should be finalized and ready to be moved into by April 1, 2012. After the site construction is complete, Medi-Flight will still need to move their modular building onto the sight and make all necessary hookups to water, sewer, AT&T and electrical.

## **OTHER**

Expected renovations on Hangar BBQ have stopped. Airport staff is working with Mr. Stuhmer to find a way to move forward. Legal and Airport Staff are discussing how to proceed.

Legal is working with Gateway Air Center on consolidating numerous lease amendments into one lease. Progress is being made, but a completion date has not yet been determined. A draft lease is currently in review, and meetings are being held with a "lease review committee", consisting of the airport manager and three airport authority members.

Visit the Merced Regional Airport website at [www.flymercedairport.com](http://www.flymercedairport.com)

To: Regional Airport Authority  
From: Ronald K. Elliott, Airport Manager  
Date: February 16, 2012  
**Re: Possible Incompatible Land Use Activity**

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No activity this month.

To: Regional Airport Authority  
From: Ronald K. Elliott, Airport Manager  
Date: February 16, 2012  
**Re: Other Business from the Authority**

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Authority members may introduce items to be calendared for a future meeting.