

**CITY OF MERCED
REGIONAL AIRPORT AUTHORITY MINUTES**

**COUNCIL CHAMBERS
MERCED CIVIC CENTER
678 WEST 18TH STREET
MERCED, CA**

**Tuesday
September 18, 2012**

A. CALL TO ORDER

Chair Janet Young called the meeting to order at 7:00 p.m.

B. ROLL CALL

Members present: Janet Young, Rich Basart, Larry Morelock, John Sundgren,
Russ Cowperthwaite, Al Osborn and Josh Franco.

Members absent: None

Staff Present: Ron Elliott, Mike Wegley and Jessica Cortright

1. Resignation notice of a board member and introduction of new board members

Chair, Janet Young reported that Ray Beverly resigned and introduced the two new board members, Al Osborn and Josh Franco. Both new board members gave a brief introduction of themselves.

C. WRITTEN PETITIONS AND COMMUNICATION

None

D. ORAL COMMUNICATIONS

Ken Mitten, airport tenant addressed the board in regards to the letter sent by staff regarding insurance requirements, and what is actually required for the General Liability.

Ron Elliott explained that staff is still working on clarification and will get back to the tenants prior to the Sept 30, 2012 deadline as stated in the letter.

E. CONSENT CALENDAR

2. REGIONAL AIRPORT AUTHORITY MEETING MINUTES FOR JULY 17 AND AUGUST 21, 2012.

M/S/C –Morelock/Cowperthwaite motioned to approve and file the minutes for June 17 and August 21, 2012 as submitted.

F. REPORTS

1. GUIDANCE DOCUMENT REVIEW COMMITTEE – MONTHLY UPDATE

Ron Elliott explained that a committee has been formed to review the Airport's General Guidance Documents. Specifically, the airport's general provisions, rates and fees/rent policy, minimum standards, rules and regulations and development guidelines. This item will become a monthly update so that the board can be informed on the progress.

2. AIRPORT MANAGER'S REPORT

Ron Elliott reviewed the Airport Manager's report for July 2012.

G. AUTHORITY BUSINESS

1. POSSIBLE INCOMPATIBLE LAND USE ACTIVITY

None

2. OTHER BUSINESS FROM AUTHORITY MEMBERS

a. Appointment of Chair and Vice-Chair

Board members nominated Janet Young, Chair and Rich Basart, Vice- Chair to serve another term in their current positions.

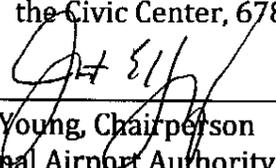
M/S/C – Morelock/Sundgren motioned to approve the nomination of Janet Young to serve as Chair and Rich Basart to serve as Vice-Chair for another year.

b. Authority members may introduce items to be calendared for a future agenda.

None.

H. ADJOURNMENT

M/S/C – Basart/Cowperthwaite motioned to adjourn the Regional Airport Authority meeting at 7:33 pm and to meet again on Tuesday, October 16, 2012 at 7:00 pm at the Civic Center, 678 W 18th Street, in the Council Chambers.



Janet Young, Chairperson
Regional Airport Authority