

CITY OF MERCED

"Gateway to Yosemite"



WELCOME TO YOUR REGIONAL AIRPORT AUTHORITY MEETING OF THE CITY OF MERCED

AUTHORITY MEMBERS

Janet Young Chair, Larry Morelock Vice-Chair, John Sundgren,
Russ Cowperthwaite, Alvin Osborn, Josh Franco and Rodrigo Flores.

AGENDA

7:00 pm
COUNCIL CHAMBERS
678 WEST 18th STREET
MERCED, CALIFORNIA

TUESDAY
MAY 21, 2013

(www.cityofmerced.org)

STAFF REPORTS OR OTHER WRITTEN DOCUMENTATION RELATING TO EACH ITEM OF BUSINESS REFERRED TO ON THE AGENDA ARE ON FILE IN THE AIRPORT ADMINISTRATION OFFICE OF THE AIRPORT SUPERINTENDENT. ANY PERSON WHO HAS QUESTIONS CONCERNING ANY AGENDA ITEM MAY CALL THE AIRPORT SUPERINTENDENT AT (209) 385-6873 TO MAKE INQUIRY REGARDING THE NATURE OF THE ITEM DESCRIBED ON THE AGENDA. PRIOR TO EACH REGULAR REGIONAL AIRPORT AUTHORITY MEETING, A COMPLETE AGENDA PACKET IS AVAILABLE FOR REVIEW IN THE FOYER OUTSIDE THE COUNCIL CHAMBERS AND ON THE CITY'S WEBSITE AT WWW.CITYOFMERCED.ORG. ANY DOCUMENTS PROVIDED TO A MAJORITY OF THE COMMITTEE MEMBERS AFTER THIS AGENDA IS POSTED WILL BE AVAILABLE FOR PUBLIC INSPECTION IN THE CITY CLERK'S OFFICE DURING NORMAL BUSINESS HOURS.

FOR CITIZEN PARTICIPATION INSTRUCTIONS, PLEASE REFER TO THE CITY'S WEBSITE AT WWW.CITYOFMERCED.ORG. A HANDOUT IS ALSO AVAILABLE AT THE MEETING ADJACENT TO THE AGENDA. INDIVIDUAL AGENDA ITEMS MAY BE HEARD IN AN ORDER THAT IS DIFFERENT THAN THEY APPEAR ON THE AGENDA TO ACCOMMODATE MEETING PARTICIPANTS.

INFORMATION FOR INDIVIDUALS WITH DISABILITIES:
Accommodation for individuals with disabilities may be arranged by contacting the City Clerk's Office at 209-388-7100.

Assisted Hearing Devices Available for Hearing Impaired
Teletypewriter (TTY) 209-385-6816

THE PUBLIC HAS THE OPPORTUNITY TO ASK QUESTIONS OR COMMENT AT THE TIME SPECIFIC AGENDA ITEMS ARE CONSIDERED. NORMALLY, EACH AGENDA ITEM WILL HAVE A STAFF PRESENTATION, FOLLOWED BY COMMENTS OR QUESTIONS BY THE AIRPORT AUTHORITY MEMBERS. IF REQUESTED BY AN AUDIENCE MEMBER, THE CHAIRPERSON WILL THEN ALLOW THE PUBLIC TO MAKE COMMENTS OR ASK QUESTIONS. AFTER ANY PUBLIC INPUT, THE AUTHORITY MAY HAVE FURTHER DISCUSSION BEFORE TAKING ACTION TO THE NEXT AGENDA ITEM.

- A. **CALL TO ORDER**
- B. **ROLL CALL**
- C. **WRITTEN PETITIONS AND COMMUNICATIONS**
- D. **ORAL COMMUNICATIONS**

AT THIS TIME, ANY MEMBER OF THE AUDIENCE MAY COMMENT ON ANY MATTER NOT LISTED ON THE AGENDA. PLEASE STAND AND STATE YOUR NAME AND ADDRESS FOR THE RECORD. THE AUTHORITY WILL NOT TAKE ACTION ON THE ITEM THAT IS BROUGHT TO THEIR ATTENTION THIS EVENING. IF IT REQUIRES ACTION, IT WILL BE REFERRED TO STAFF AND/OR LISTED ON THE NEXT AUTHORITY AGENDA.

PLEASE BE BRIEF AND TO THE POINT. AVOID REPEATING WHAT PREVIOUS SPEAKERS HAVE SAID. IF TWO OR MORE INDIVIDUALS ARE HERE AS A GROUP AND WISH TO SPEAK ON ONE SIDE OF AN ISSUE, PLEASE SELECT A SINGLE SPOKESPERSON TO PRESENT YOUR VIEWS.

E. **CONSENT CALENDAR**

1. **AIRPORT AUTHORITY MINUTES FOR MARCH 19, 2013.**

Recommendation: Adopt a motion to approve and file.

F. REPORTS

1. MUNICIPAL CODE UPDATE PRESENTED BY CITY ATTORNEY

Recommendation: Adopt a motion to approve and file.

2. RESOLUTION NO. 2012-26

Recommendation: For information only.

3. AIRPORT MANAGER'S REPORT

Recommendation: For information only.

G. AUTHORITY BUSINESS

1. POSSIBLE INCOMPATIBLE LAND USE ACTIVITY

Recommendation: Discussion as desired by Authority members.

2. OTHER BUSINESS FROM AUTHORITY MEMBERS

Authority members may introduce items to be calendared for a future agenda.

Recommendation: Discussion as desired by Authority members.

H. ADJOURNMENT:

TO THE NEXT AIRPORT AUTHORITY MEETING, TUESDAY JUNE 18, 2013 AT 7:00 PM IN THE CITY COUNCIL CHAMBERS, 678 WEST 18TH STREET MERCED, CA 95340.

**CITY OF MERCED
REGIONAL AIRPORT AUTHORITY MINUTES**

**SAM PIPES CONFERENCE ROOM
MERCED CIVIC CENTER
678 WEST 18TH STREET
MERCED, CA**

**TUESDAY
MARCH 19, 2013**

A. CALL TO ORDER

Vice-chair Larry Morelock called the meeting to order at 7:01 p.m.

B. ROLL CALL

Members present: Larry Morelock, John Sundgren, Al Osborn, Josh Franco and Rodrigo Flores.

Members absent: Janet Young and Russ Cowperthwaite, both excused.

Staff Present: Ron Elliott, Mike Wegley and Jessica Cortright

C. WRITTEN PETITIONS AND COMMUNICATION

None

D. ORAL COMMUNICATIONS

None.

E. CONSENT CALENDAR

1. REGIONAL AIRPORT AUTHORITY MEETING MINUTES FOR FEBRUARY 19, 2013.

M/S/C -Sundgren/Osborn motioned to approve and file the minutes for February 19, 2013 as submitted.

F. REPORTS

1. FAA GRANT APPLICATION FOR PAVEMENT MAINTENANCE PROJECT

Ron Elliott presented the application for pavement maintenance at the airport and that the required 5% matching funds would come from city funds. The overall cost of this project will be \$304,075 and the City match is \$17,004.

M/S/C – Sundgren/Flores motioned to approve the FAA Grant Application for Pavement Maintenance Project as presented and recommends City Council approval.

2. HANGAR 16 REEQUEST FOR PROPOSAL

Ron Elliott presented the Request for Proposal (RFP) for Hangar 16 at the Airport. The current tenant will be vacating March 31, 2013 and the Airport is seeking proposals for a new tenant. Hangar 16 can be used for either commercial aircraft maintenance/repair or aircraft storage.

Presented as information only.

3. AIRPORT MANAGER'S REPORT

Airport Manager, Ron Elliott reviewed the February 2013 monthly report.

Presented as information only.

G. AUTHORITY BUSINESS

1. POSSIBLE INCOMPATIBLE LAND USE ACTIVITY

None.

2. OTHER BUSINESS FROM AUTHORITY MEMBERS

None.

H. ADJOURNMENT

Larry Morelock called the meeting adjourned at 7:19 PM until the next Regional Airport Authority meeting on Tuesday, April 16, 2013 at 7:00 pm in the Council Chambers at 678 W 18th Street, in the Civic Center.

Larry Morelock, Vice-Chairperson
Regional Airport Authority

To: Regional Airport Authority
From: Ronald K. Elliott, Airport Manager
Date: May 21, 2013
Re: **Airport Authority Municipal Code Update**

Discussion

A number of years ago the City of Merced Municipal Code was re-codified. Based on how it was accomplished, the section covering the Airport Authority was left out. Merced City Attorney, Mr. Greg Diaz, will provide information on the current Municipal Code and proposed revisions to include Airport Authority information.

SUMMARY/RECOMMENDATION:

Adopt a motion recommending City Council approve proposed revisions to Municipal Code.

Attachment:
City Attorney information regarding Municipal Code

**OFFICE OF THE CITY ATTORNEY
CITY OF MERCED
INTEROFFICE MEMORANDUM**

TO: Ron Elliott, Airport Manager

FROM: Gregory G. Diaz, City Attorney *G. G. Diaz*

DATE: April 26, 2013

SUBJECT: Draft Ordinance and Administrative Report on Airport Authority

Attached is the draft Ordinance and Administrative Report that corrects a codification error pertaining to the Airport Authority, its appointment process, powers and duties, and similar issues. As I mentioned, it appears these sections were left out when the Municipal Code was re-codified in the early 2000's. Based on how it was done, the fact that the Airport Authority does not show up in the printed Municipal Code does not impact the authority or actions taken by the Airport Authority as they remain in the "uncodified" Ordinances of the City.

In addition to the draft Administrative Report and the draft Ordinance, I have attached a couple of redline comparisons that should ease your review of the Ordinance. The first one is showing the change to Section 2.32.011 that reflects the correction in the definition of the Airport Authority. The current Municipal Code section makes reference to an Article III which no longer exists. The draft Ordinance corrects this reference to the new Chapter 2.31.

The second redline shows the proposed changes to the Municipal Code which brings back the provisions for the appointment to the Airport Authority with its powers and duties and combines them with the existing provisions in Chapter 2.36. All of this is a long way of saying that the changes are minor and technical, designed to bring everything together relating to the Airport Authority and the airport into two Chapters. Chapter 2.31 pertains to the Airport Authority itself and Chapter 2.32 is essentially your rules and regulations for the Airport.

Please take a look at these proposed revisions and let me know what you think. I would like to keep this as a technical correction as much as possible rather than a wholesale re-write of the rules and regulations. Once you are comfortable with the proposed changes, it is appropriate to schedule this for the Airport Authority first and I am happy to attend to explain what is being done here.

Thanks again for your help with this project.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MERCED, CALIFORNIA, AMENDING SECTION _____, “_____,” OF ADDING CHAPTER 2.31, “REGIONAL AIRPORT AUTHORITY,” TO THE MERCED MUNICIPAL CODE; AMENDING SECTION 2.32.011, “DEFINITIONS,” AND REPEALING CHAPTER 2.36, “REGIONAL AIRPORT AUTHORITY,” OF THE MERCED MUNICIPAL CODE³

THE CITY COUNCIL OF THE CITY OF MERCED DOES ORDAIN AS FOLLOWS:

SECTION 1. AMENDMENT TO CODE. Section _____, “_____,” of Chapter 2.31, “Regional Airport Authority,” is hereby added to⁵ the Merced Municipal Code is hereby amended⁶ to read as follows:

“~~2.32.170~~ — Created.⁸ CHAPTER 2.31⁹
REGIONAL AIRPORT AUTHORITY¹⁰”

Section:¹¹

2.31.010 Created.¹²

2.31.020 Purpose.¹³

2.31.030 Composition.¹⁴

2.31.040 Appointment.¹⁵

2.31.050 Term of Office – Initially.¹⁶

2.31.060 Term of Office – Limitation.¹⁷

2.31.070 Removal of Members.¹⁸

2.31.080 Filling Vacancies.¹⁹

2.31.090 Compensation.²⁰

2.31.100 President and Secretary – Rules and Regulations.²¹

2.31.110 Action by Vote at Public Meeting.²²

2.31.120 Powers and Duties.²³

2.31.130 Budget.²⁴

2.31.140 Administrative Offices.²⁵

- 2.31.150 Property Held in Trust by City.²⁶
- 2.31.160 Deposit and Use of Revenue.²⁷
- 2.31.170 Annual Audit.²⁸
- 2.31.180 Contribution by City Council.²⁹
- 2.31.190 Debts, Liabilities or Obligations.³⁰
- 2.31.200 Civil Service and Retirement.³¹

2.31.010 Created.³²

There is created the ~~city municipal airport authority~~³³ City Regional Airport Authority³⁴, referred to in this ~~chapter~~³⁵ Chapter³⁶ as '~~airport authority~~³⁷ Airport Authority³⁸.'

~~2.32.180~~³⁹ 2.31.020⁴⁰ **Purpose.**

The ~~airport authority~~⁴¹ Airport Authority⁴² is created for the purpose of the provision and maintenance of public airports and landing places for aerial traffic for the use of the public.

~~2.32.190~~⁴³ 2.31.030⁴⁴ **Composition.**

The ~~airport authority~~⁴⁵ Airport Authority⁴⁶ shall consist of seven members.

~~2.32.200~~⁴⁷ 2.31.040⁴⁸ **Appointment.**

The ~~members~~⁴⁹ Members⁵⁰ of the ~~airport authority~~⁵¹ Airport Authority⁵² shall be appointed by motion of the ~~city council~~⁵³ City Council⁵⁴ adopted by at least four affirmative votes.

~~2.32.210~~⁵⁵ 2.31.050⁵⁶ **Term of office**⁵⁷ Office –⁵⁸ **Initially.**

The ~~members~~⁵⁹ Members⁶⁰ of the ~~airport authority~~⁶¹ Airport Authority⁶² shall meet as soon as practicable after their appointment and classify themselves by lot into two classes, as nearly equal in number as possible, and the

terms of office of the class having the greater number shall be four years and the terms of office of the class having the lesser number shall be two years. On the expiration of such respective terms, all ~~members~~⁶³ Members⁶⁴ of the ~~airport authority~~⁶⁵ Airport Authority⁶⁶ shall serve a term of four years, and until their successors are appointed and qualified.

~~2.32.220~~⁶⁸ ~~2.31.060~~⁶⁹ ~~Term of office~~⁷⁰ Office –
⁷¹Limitations.

The ~~members~~⁷² Members⁷³ of the ~~airport authority~~⁷⁴ Airport Authority⁷⁵ shall not be eligible to serve more than two consecutive terms. At any time after the expiration of two years following such two consecutive terms, a former ~~member~~⁷⁶ Member⁷⁷ of the ~~airport authority~~⁷⁸ Airport Authority⁷⁹ may again be appointed to serve thereon, subject to the limitations of this ~~chapter~~⁸⁰ Chapter⁸¹.

~~2.32.230~~⁸² ~~2.31.070~~⁸³ ~~Removal of~~
~~members~~⁸⁴ Members⁸⁵.

The ~~members~~⁸⁶ Members⁸⁷ of the ~~airport authority~~⁸⁸ Airport Authority⁸⁹ shall be subject to removal by motion of the ~~city council~~⁹⁰ City Council⁹¹ adopted by at least five affirmative votes.

~~2.32.240~~⁹² ~~2.31.080~~⁹³ ~~Filling vacancies~~⁹⁴ Vacancies⁹⁵.

Any vacancy in the membership of the ~~airport authority~~⁹⁶ Airport Authority⁹⁷ shall be filled by an appointment by the ~~city council~~⁹⁸ City Council⁹⁹. Upon a vacancy occurring which leaves an unexpired portion of a term, any appointment to fill such vacancy shall be for the unexpired portion of such term.

~~2.32.250~~¹⁰⁰ ~~2.31.090~~¹⁰¹ ~~Compensation.~~

The ~~members~~¹⁰² Members¹⁰³ of the ~~airport authority~~¹⁰⁴ Airport Authority¹⁰⁵ shall serve without compensation for their services as such, but may receive reimbursement for budgeted necessary travel and other expenses incurred on official duty.

~~2.32.260~~¹⁰⁶ 2.31.100¹⁰⁷ **President and
secretary**¹⁰⁸ Secretary –¹⁰⁹ **Rules and
regulations**¹¹⁰ Regulations¹¹¹.

As soon as is practicable following the first day of July of each year, the ~~airport authority~~¹¹² Airport Authority¹¹³ shall organize by electing one of its ~~members~~¹¹⁴ Members¹¹⁵ to serve as ~~president~~¹¹⁶ President¹¹⁷ at the pleasure of the ~~airport authority~~¹¹⁸ Airport Authority¹¹⁹. The ~~airport authority~~¹²⁰ Airport Authority¹²¹ shall also designate a ~~secretary~~¹²² Secretary¹²³ for the recording of minutes, who shall keep a record of its proceedings and transactions. The ~~airport authority~~¹²⁴ Airport Authority¹²⁵ shall prescribe its own administrative rules and regulations, and copies thereof shall be maintained on file in the ~~office~~¹²⁶ Office¹²⁷ of the ~~city clerk~~¹²⁸ City Clerk¹²⁹ for public inspection.

~~2.32.270~~¹³⁰ 2.31.110¹³¹ **Action by vote**¹³² Vote¹³³ at ~~public meeting~~¹³⁴ Public Meeting¹³⁵.

The ~~airport authority~~¹³⁶ Airport Authority¹³⁷ shall meet not less than monthly in such place as shall be provided by its own administrative rules and regulations. The affirmative or negative vote of a majority of the entire membership of the ~~airport authority~~¹³⁸ Airport Authority¹³⁹ shall be necessary for it to take action. All proceedings of the ~~airport authority~~¹⁴⁰ Airport Authority¹⁴¹ shall be open to the public.

2.31.120 Powers and Duties.¹⁴²

The Airport Authority shall have, subject to the review and approval of the City Council, the power and duty to:¹⁴³

A. Acquire by purchase, lease, donation, or otherwise, and hold, in the name of the City of Merced, in the trust

for the Airport Authority, real or personal property necessary or convenient for such purpose;¹⁴⁴

B. Maintain, manage, control, operate, use, extend, construct, improve, and furnish works and property necessary or convenient for such purpose;¹⁴⁵

C. Dispose of by sale, lease, or otherwise, real and personal property provided, however, that real property shall not be disposed of without the prior consent of the City Council;¹⁴⁶

D. Prescribe, revise, and collect charges for the services and facilities provided pursuant hereto;¹⁴⁷

E. Make and enter into contracts;¹⁴⁸

E. Sue and be sued in its own name;¹⁴⁹

G. Adopt and use a seal, alterable at its pleasure;¹⁵⁰

H. Have access to all services and facilities of the City; and¹⁵¹

I. Exercise any powers incidental to the foregoing.¹⁵²

2.31.130 Budget.¹⁵³

The Airport Authority shall annually prepare and submit for approval by the City Council a proposed budget of its revenues and expenses which may be prepared in the same manner and by the same persons as the budget expenses and revenue estimates for the City.¹⁵⁴

2.31.140 Administrative Offices.¹⁵⁵

The City Manager shall be the chief administrative officer of the Airport Authority, and shall be responsible for the administration of its affairs. The Finance Officer of the City shall be ex officio the Finance Officer of the Airport Authority, and the City Attorney shall be ex officio the Attorney for the Airport Authority.¹⁵⁶

2.32.280¹⁵⁷ 2.31.150¹⁵⁸ Property held¹⁵⁹ Held¹⁶⁰ in trust¹⁶¹ Trust¹⁶² by city¹⁶³ City¹⁶⁴.

Real and personal property heretofore held by the city¹⁶⁵ City¹⁶⁶ for the purpose of the provision and maintenance of public airports and landing places for aerial traffic for the use of the public shall hereafter be held for such purpose by the city¹⁶⁷ City¹⁶⁸ in trust for the airport authority¹⁶⁹ Airport Authority¹⁷⁰.

2.32.290¹⁷¹ 2.31.160¹⁷² Deposit and use¹⁷³ Use¹⁷⁴ of revenue¹⁷⁵ Revenue¹⁷⁶.

The airport authority¹⁷⁷ Airport Authority¹⁷⁸ shall have control of all charges received for, and all other income and receipts derived from the services and facilities provided pursuant hereto. Such money shall be deposited in the city¹⁷⁹ City¹⁸⁰ treasury to the credit of a special fund, to be known as the airport fund and money so deposited shall be kept separate and apart from other money of the city¹⁸¹ City¹⁸², and shall be drawn from such fund to meet the expenses of the authority¹⁸³ Airport Authority¹⁸⁴ in substantially the same manner as money is drawn by other agencies, commissions and departments of the city¹⁸⁵ City¹⁸⁶. The money in such airport fund shall be expended solely for the carrying out of the powers and duties provided in this chapter¹⁸⁷ Chapter¹⁸⁸ to the airport authority¹⁸⁹ Airport Authority¹⁹⁰.

~~2.32.300~~¹⁹¹ ~~2.31.170~~¹⁹² **Annual audit**¹⁹³ **Audit**¹⁹⁴.

The ~~airport authority~~¹⁹⁵ Airport Authority¹⁹⁶ shall cause to be prepared an annual audit of its transactions by a certified public accountant. In lieu thereof, the annual audit may be prepared in the same manner and by the same persons as the annual audit of transactions of the ~~city~~¹⁹⁷ City¹⁹⁸.

~~2.32.310~~¹⁹⁹ ~~2.31.180~~²⁰⁰ **Contributions by city-**
council²⁰¹ **City Council**²⁰².

The ~~city council~~²⁰³ City Council²⁰⁴ may from time to time contribute money to defray the expenses and obligations of the ~~airport authority~~²⁰⁵ Airport Authority²⁰⁶, and such money shall be deposited in the airport fund.

~~2.32.320~~²⁰⁷ ~~2.31.190~~²⁰⁸ **Debts, liabilities or-**
obligations²⁰⁹ **Liabilities, or Obligations**²¹⁰.

Debts, liabilities,²¹¹ or obligations incurred by the ~~airport-~~
~~authority~~²¹² Airport Authority²¹³, or otherwise imposed on the ~~airport authority~~²¹⁴ Airport Authority²¹⁵ or its properties, shall constitute debts, liabilities,²¹⁶ or obligations of the ~~airport authority~~²¹⁷ Airport Authority²¹⁸, its properties and the special fund created in this ~~article~~²¹⁹ Chapter²²⁰, and shall not constitute a debt, liability,²²¹ or obligations of the ~~city~~²²² City²²³.

~~2.32.330~~²²⁴ ~~2.31.200~~²²⁵ **Civil service**²²⁶ **Service**²²⁷ and
retirement²²⁸ **Retirement**²²⁹.

Nothing contained in this ~~article~~²³⁰ Chapter²³¹ shall be in derogation of the provisions of the Charter pertaining to civil service and retirement, and rules and regulations adopted pursuant thereto.”

SECTION 2. SECTION AMENDED. Section 2.32.011, “Definitions,” of the Merced Municipal Code is hereby amended to read as follows:²³²

“2.32.011 Definitions.”²³³

‘Aircraft’ means a device to be used, or intended to be used, for flight in the air.²³⁴

‘Airport’ means the Merced Regional Airport.²³⁵

‘Airport Authority’ means the citizens appointed by the City Council of the City of Merced pursuant to Section 2.31.030 of this Code.²³⁶

‘Airport operational area’ means the area used for landing, takeoff, or taxiing of aircraft.²³⁷

‘Airport superintendent’ means the person employed by the City of Merced to manage the airport, acting at the direction of the city manager.²³⁸

‘City’ means the City of Merced, California.²³⁹

‘City Council’ means the City Council of the City of Merced.²⁴⁰

‘City Manager’ means the City Manager of the City of Merced as provided in Charter²⁴¹ Section 500²⁴².²⁴³

‘Commercial operator’ means every business conducted on the airport whose operation in the judgment of the airport superintendent reasonably

requires that the runways, taxiways, and ramps exist and remain in good condition and are operational.²⁴⁴

'Control tower' means the air traffic control facility located at the airport.²⁴⁵

'Cross wind component' is the existing wind direction and velocity compared to the magnetic runway heading as expressed in an equivalent wind at right angles to the runway; i.e., a fourteen (14) knot wind from a direction forty-five (45) degrees to the runway magnetic bearing would be a ten (10) knot cross wind component.²⁴⁶

'FAA' means the Federal Aviation Administration of the United States of America.²⁴⁷

'Fixed base operator' means any aviation business duly licensed and authorized by written agreement with the City of Merced as a fixed base operator to provide aeronautical activities at the airport under strict compliance with such agreement and pursuant to these regulations and airport minimum standards.²⁴⁸

'F.S.S.' means a flight service station operated by the Federal Aviation Administration.²⁴⁹

'Fuel tenders' means any vehicle designed and used for the transportation, handling, or dispensing of petroleum, fuel, and oil.²⁵⁰

'Gross weight' means the maximum allowable gross take-off weight of an aircraft under standard

conditions as determined by the Federal Aviation Administration and incorporated in the certificate of airworthiness of the particular aircraft.²⁵¹

'Local based aircraft' means those aircraft registered with the City as stored at the airport.²⁵²

'Minimum standards' means those minimum standards and requirements for commercial aeronautical services for the airport as are adopted by Resolution by the City Council pursuant to these regulations.²⁵³

'Mobile equipment' means any non-self-propelled vehicle or device in which a person or property may be transported.²⁵⁴

²⁵⁵ 'Motor vehicle' means any self-propelled vehicle.

'NOTAM' means notice to airmen published by FAA.²⁵⁶

'Public area' means any area that is normally accessed by and for public use.²⁵⁷

²⁵⁸ 'Ramps' mean areas used for the parking, storage, and incidental surface circulation to taxiways of aircraft.

'Runways' mean the paved portion of the airport used for the takeoff and landing of aircraft.²⁵⁹

'Safety areas' mean areas around taxiways and runways designed to provide additional clearance from

obstructions and to protect aircraft in the event of an
unintended departure from the paved portion of runways
and taxiways.²⁶⁰

'Taxiways' mean those areas used by aircraft to
taxi to and from the runway.²⁶¹

SECTION 3. REPEAL OF CHAPTER. Upon the effective date of
this Ordinance, Chapter 2.36, "Regional Airport Authority," of the Merced
Municipal Code is hereby repealed.²⁶²

SECTION 4.²⁶³ **EFFECTIVE DATE.** This Ordinance shall be in full
force and effect thirty (30) days after its adoption.

SECTION 3.²⁶⁴**5.**²⁶⁵ **SEVERABILITY.** If any section, subsection,
subdivision, sentence, clause, phrase, or portion of this Ordinance, is for any
reason held to be invalid or unconstitutional by the decision of any court of
competent jurisdiction, such decision shall not affect the validity of the remaining
portions of this Ordinance. The City Council hereby declares that it would have
adopted this Ordinance, and each section, subsection, subdivision, sentence, clause,
phrase, or portion thereof, irrespective of the fact that any one or more sections,
subsections, subdivisions, sentences, clauses, phrases, or portions thereof be
declared invalid or unconstitutional.

SECTION 4.²⁶⁶**6.**²⁶⁷ **PUBLICATION.** The City Clerk is directed to
cause a summary of this Ordinance to be published in the official newspaper at
least once within fifteen (15) days after its adoption showing the vote thereon.

The foregoing Ordinance was introduced at a regular meeting of the City
Council of the City of Merced on the ____ day of _____, 20____,²⁶⁸ 2013,²⁶⁹ and
was passed and adopted at a regular meeting of said City Council held on the ____
day of _____, 20____,²⁷⁰ 2013,²⁷¹ by the following called vote:

AYES: **Council Members:**

NOES: **Council Members:**

ABSTAIN: Council Members:

ABSENT: Council Members:

APPROVED:

Mayor

**ATTEST:
JOHN M. BRAMBLE, CITY CLERK**

BY: _____
~~Assistant~~²⁷² **Deputy City Clerk**

(SEAL)

APPROVED AS TO FORM:

City Attorney Date

NOTICE OF POTENTIAL INTRODUCTION OF ORDINANCE

CITY OF MERCED

NOTICE IS HEREBY GIVEN that on _____, 20____, ²⁷³2013, ²⁷⁴ the City Council of the City of Merced is scheduled to consider the introduction of an Ordinance entitled:

~~INSERT EXACT ORDINANCE TITLE~~
~~HERE]~~²⁷⁵ **“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MERCED, CALIFORNIA, ADDING CHAPTER 2.31, “REGIONAL AIRPORT AUTHORITY,” TO THE MERCED MUNICIPAL CODE; AMENDING SECTION 2.32.011, “DEFINITIONS,” AND REPEALING CHAPTER 2.36, “REGIONAL AIRPORT AUTHORITY,” OF THE MERCED MUNICIPAL CODE.”**²⁷⁶

at its regular meeting to be held at 7:00 pm in the City Council Chambers at 678 West 18th Street, Merced, California. The public is invited to provide any oral or written comments regarding this proposed Ordinance.

If adopted, this Ordinance . . . ~~INSERT ORDINANCE SUMMARY~~
~~HERE]~~²⁷⁷ **would correct a codification error which left out the appointment process and operations of the Regional Airport Authority. This Ordinance would renumber and realign duties and authority of the Regional Airport Authority in a new Chapter which is then followed by Chapter 2.32 which is the Regional Airport’s rules and regulations.** ²⁷⁸

A copy of the full text of the proposed Ordinance is available for review in the Office of the City Clerk, City of Merced, 678 West 18th Street, Merced, California, and on the City’s website at www.cityofmerced.org.

~~DANA J. DAVIDSON~~²⁷⁹ —

~~ASSISTANT~~²⁸⁰ ~~DEPUTY~~²⁸¹ CITY CLERK

PUBLISH:

PUBLIC NOTICE OF ADOPTION OF ORDINANCE

CITY OF MERCED

ORDINANCE NO. _____

NOTICE IS HEREBY GIVEN that on _____, 20____, ²⁸²2013, ²⁸³ the City Council of the City of Merced adopted Ordinance No. _____, entitled:

~~**[INSERT EXACT ORDINANCE TITLE
HERE]**~~²⁸⁴

**“AN ORDINANCE OF THE CITY COUNCIL OF
THE CITY OF MERCED, CALIFORNIA, ADDING
CHAPTER 2.31, “REGIONAL AIRPORT
AUTHORITY,” TO THE MERCED MUNICIPAL
CODE; AMENDING SECTION 2.32.011,
“DEFINITIONS,” AND REPEALING CHAPTER
2.36, “REGIONAL AIRPORT AUTHORITY,” OF
THE MERCED MUNICIPAL CODE”**²⁸⁵

Ordinance No. _____ . . . ~~**[INSERT ORDINANCE SUMMARY
HERE]**~~²⁸⁶ **corrects a codification error which left out the appointment process
and operations of the Regional Airport Authority. This Ordinance would
renumber and realign duties and authority of the Regional Airport Authority
in a new Chapter which is then followed by Chapter 2.32 which is the
Regional Airport’s rules and regulations.**²⁸⁷

Ordinance No. _____ was adopted by the following roll call vote of the City Council:

AYES: Council Members:

NOES: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

A copy of the full text of Ordinance No. _____ is available for review in the Office of the City Clerk, City of Merced, 678 West 18th Street, Merced, California, and on the City's website at www.cityofmerced.org.

DANA J. DAVIDSON²⁸⁸ _____

~~ASSISTANT~~²⁸⁹ DEPUTY²⁹⁰ CITY CLERK

PUBLISH:

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF
THE CITY OF MERCED, CALIFORNIA, ADDING
CHAPTER 2.31, "REGIONAL AIRPORT
AUTHORITY," TO THE MERCED MUNICIPAL
CODE; AMENDING SECTION 2.32.011,
"DEFINITIONS," AND REPEALING CHAPTER
2.36, "REGIONAL AIRPORT AUTHORITY," OF
THE MERCED MUNICIPAL CODE**

**THE CITY COUNCIL OF THE CITY OF MERCED DOES ORDAIN
AS FOLLOWS:**

SECTION 1. AMENDMENT TO CODE. Chapter 2.31, "Regional Airport Authority," is hereby added to the Merced Municipal Code to read as follows:

**"CHAPTER 2.31
REGIONAL AIRPORT AUTHORITY**

- Section:**
- 2.31.010 Created.**
 - 2.31.020 Purpose.**
 - 2.31.030 Composition.**
 - 2.31.040 Appointment.**
 - 2.31.050 Term of Office – Initially.**
 - 2.31.060 Term of Office – Limitation.**
 - 2.31.070 Removal of Members.**
 - 2.31.080 Filling Vacancies.**
 - 2.31.090 Compensation.**
 - 2.31.100 President and Secretary – Rules and Regulations.**
 - 2.31.110 Action by Vote at Public Meeting.**
 - 2.31.120 Powers and Duties.**
 - 2.31.130 Budget.**
 - 2.31.140 Administrative Offices.**
 - 2.31.150 Property Held in Trust by City.**
 - 2.31.160 Deposit and Use of Revenue.**
 - 2.31.170 Annual Audit.**

- 2.31.180 Contribution by City Council.**
- 2.31.190 Debts, Liabilities or Obligations.**
- 2.31.200 Civil Service and Retirement.**

2.31.010 Created.

There is created the City Regional Airport Authority, referred to in this Chapter as 'Airport Authority.'

2.31.020 Purpose.

The Airport Authority is created for the purpose of the provision and maintenance of public airports and landing places for aerial traffic for the use of the public.

2.31.030 Composition.

The Airport Authority shall consist of seven members.

2.31.040 Appointment.

The Members of the Airport Authority shall be appointed by motion of the City Council adopted by at least four affirmative votes.

2.31.050 Term of Office – Initially.

The Members of the Airport Authority shall meet as soon as practicable after their appointment and classify themselves by lot into two classes, as nearly equal in number as possible, and the terms of office of the class having the greater number shall be four years and the terms of office of the class having the lesser number shall be two years. On the expiration of such respective terms, all Members of the Airport Authority shall serve a term of four years, and until their successors are appointed and qualified.

2.31.060 Term of Office – Limitations.

The Members of the Airport Authority shall not be eligible to serve more than two consecutive terms. At any time after the expiration of two years following such two consecutive terms, a former Member of the Airport Authority may again be appointed to serve thereon, subject to the limitations of this Chapter.

2.31.070 Removal of Members.

The Members of the Airport Authority shall be subject to removal by motion of the City Council adopted by at least five affirmative votes.

2.31.080 Filling Vacancies.

Any vacancy in the membership of the Airport Authority shall be filled by an appointment by the City Council. Upon a vacancy occurring which leaves an unexpired portion of a term, any appointment to fill such vacancy shall be for the unexpired portion of such term.

2.31.090 Compensation.

The Members of the Airport Authority shall serve without compensation for their services as such, but may receive reimbursement for budgeted necessary travel and other expenses incurred on official duty.

2.31.100 President and Secretary – Rules and Regulations.

As soon as is practicable following the first day of July of each year, the Airport Authority shall organize by electing one of its Members to serve as President at the pleasure of the Airport Authority. The Airport Authority shall also designate a Secretary for the recording of minutes, who shall keep a record of its proceedings and transactions. The Airport Authority shall prescribe its

own administrative rules and regulations, and copies thereof shall be maintained on file in the Office of the City Clerk for public inspection.

2.31.110 Action by Vote at Public Meeting.

The Airport Authority shall meet not less than monthly in such place as shall be provided by its own administrative rules and regulations. The affirmative or negative vote of a majority of the entire membership of the Airport Authority shall be necessary for it to take action. All proceedings of the Airport Authority shall be open to the public.

2.31.120 Powers and Duties.

The Airport Authority shall have, subject to the review and approval of the City Council, the power and duty to:

A. Acquire by purchase, lease, donation, or otherwise, and hold in the name of the City of Merced, in the trust for the Airport Authority, real or personal property necessary or convenient for such purpose;

B. Maintain, manage, control, operate, use, extend, construct, improve, and furnish works and property necessary or convenient for such purpose;

C. Dispose of by sale, lease, or otherwise, real and personal property provided, however, that real property shall not be disposed of without the prior consent of the City Council.

D. Prescribe, revise, and collect charges for the services and facilities provided pursuant hereto;

E. Make and enter into contracts;

F. Sue and be sued in its own name;

- G. Adopt and use a seal, alterable at its pleasure;
- H. Have access to all services and facilities of the City; and,
- I. Exercise any powers incidental to the foregoing.

2.31.130 Budget.

The Airport Authority shall annually prepare and submit for approval by the City Council a proposed budget of its revenues and expenses which may be prepared in the same manner and by the same persons as the budget expenses and revenue estimates for the City.

2.31.140 Administrative Offices.

The City Manager shall be the chief administrative officer of the Airport Authority, and shall be responsible for the administration of its affairs. The Finance Officer of the City shall be ex officio the Finance Officer of the Airport Authority, and the City Attorney shall be ex officio the Attorney for the Airport Authority.

2.31.150 Property Held in Trust by City.

Real and personal property heretofore held by the City for the purpose of the provision and maintenance of public airports and landing places for aerial traffic for the use of the public shall hereafter be held for such purpose by the City in trust for the Airport Authority.

2.31.160 Deposit and Use of Revenue.

The Airport Authority shall have control of all charges received for, and all other income and receipts derived from the services and facilities provided pursuant hereto. Such money shall be deposited in the City treasury to the credit of a special fund, to be known as the airport fund and money so deposited shall be kept separate and apart

from other money of the City, and shall be drawn from such fund to meet the expenses of the Airport Authority in substantially the same manner as money is drawn by other agencies, commissions and departments of the City. The money in such airport fund shall be expended solely for the carrying out of the powers and duties provided in this Chapter to the Airport Authority.

2.31.170 Annual Audit.

The Airport Authority shall cause to be prepared an annual audit of its transactions by a certified public accountant. In lieu thereof, the annual audit may be prepared in the same manner and by the same persons as the annual audit of transactions of the City.

2.31.180 Contributions by City Council.

The City Council may from time to time contribute money to defray the expenses and obligations of the Airport Authority, and such money shall be deposited in the airport fund.

2.31.190 Debts, Liabilities, or Obligations.

Debts, liabilities, or obligations incurred by the Airport Authority, or otherwise imposed on the Airport Authority or its properties, shall constitute debts, liabilities, or obligations of the Airport Authority, its properties and the special fund created in this Chapter, and shall not constitute a debt, liability, or obligations of the City.

2.31.200 Civil Service and Retirement.

Nothing contained in this Chapter shall be in derogation of the provisions of the Charter pertaining to civil service and retirement, and rules and regulations adopted pursuant thereto.”

SECTION 2. SECTION AMENDED. Section 2.32.011, “Definitions,” of the Merced Municipal Code is hereby amended to read as follows:

“2.32.011 Definitions.

‘Aircraft’ means a device to be used, or intended to be used, for flight in the air.

‘Airport’ means the Merced Regional Airport.

‘Airport Authority’ means the citizens appointed by the City Council of the City of Merced pursuant to Section 2.31.030 of this Code.

‘Airport operational area’ means the area used for landing, takeoff, or taxiing of aircraft.

‘Airport superintendent’ means the person employed by the City of Merced to manage the airport, acting at the direction of the city manager.

‘City’ means the City of Merced, California.

‘City Council’ means the City Council of the City of Merced.

‘City Manager’ means the City Manager of the City of Merced as provided in Charter Section 500.

‘Commercial operator’ means every business conducted on the airport whose operation in the judgment of the airport superintendent reasonably requires that the runways, taxiways, and ramps exist and remain in good condition and are operational.

‘Control tower’ means the air traffic control facility located at the airport.

‘Cross wind component’ is the existing wind direction and velocity compared to the magnetic runway heading as expressed in an equivalent wind at right angles to the runway; i.e., a fourteen (14) knot wind from a direction forty-five (45) degrees to the runway magnetic bearing would be a ten (10) knot cross wind component.

‘FAA’ means the Federal Aviation Administration of the United States of America.

‘Fixed base operator’ means any aviation business duly licensed and authorized by written agreement with the City of Merced as a fixed base operator to provide aeronautical activities at the airport under strict compliance with such agreement and pursuant to these regulations and airport minimum standards.

‘F.S.S.’ means a flight service station operated by the Federal Aviation Administration.

‘Fuel tenders’ means any vehicle designed and used for the transportation, handling, or dispensing of petroleum, fuel, and oil.

‘Gross weight’ means the maximum allowable gross take-off weight of an aircraft under standard conditions as determined by the Federal Aviation Administration and incorporated in the certificate of airworthiness of the particular aircraft.

‘Local based aircraft’ means those aircraft registered with the City as stored at the airport.

‘Minimum standards’ means those minimum standards and requirements for commercial aeronautical services for the airport as are adopted by Resolution by the City Council pursuant to these regulations.

'Mobile equipment' means any non-self-propelled vehicle or device in which a person or property may be transported.

'Motor vehicle' means any self-propelled vehicle.

'NOTAM' means notice to airmen published by FAA.

'Public area' means any area that is normally accessed by and for public use.

'Ramps' mean areas used for the parking, storage, and incidental surface circulation to taxiways of aircraft.

'Runways' mean the paved portion of the airport used for the takeoff and landing of aircraft.

'Safety areas' mean areas around taxiways and runways designed to provide additional clearance from obstructions and to protect aircraft in the event of an unintended departure from the paved portion of runways and taxiways.

'Taxiways' mean those areas used by aircraft to taxi to and from the runway.

SECTION 3. REPEAL OF CHAPTER. Upon the effective date of this Ordinance, Chapter 2.36 "Regional Airport Authority," of the Merced Municipal Code is hereby repealed.

SECTION 4. EFFECTIVE DATE. This Ordinance shall be in full force and effect thirty (30) days after its adoption.

SECTION 5. SEVERABILITY. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause,

phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 6. PUBLICATION. The City Clerk is directed to cause a summary of this Ordinance to be published in the official newspaper at least once within fifteen (15) days after its adoption showing the vote thereon.

The foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Merced on the ____ day of _____, 2013, and was passed and adopted at a regular meeting of said City Council held on the ____ day of _____, 2013, by the following called vote:

AYES: Council Members:

NOES: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

APPROVED:

Mayor

**ATTEST:
JOHN M. BRAMBLE, CITY CLERK**

**BY: _____
Deputy City Clerk**

(SEAL)

APPROVED AS TO FORM:

City Attorney **Date**

DRAFT

NOTICE OF POTENTIAL INTRODUCTION OF ORDINANCE

CITY OF MERCED

NOTICE IS HEREBY GIVEN that on _____, 2013, the City Council of the City of Merced is scheduled to consider the introduction of an Ordinance entitled:

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MERCED, CALIFORNIA, ADDING CHAPTER 2.31, “REGIONAL AIRPORT AUTHORITY,” TO THE MERCED MUNICIPAL CODE; AMENDING SECTION 2.32.011, “DEFINITIONS,” AND REPEALING CHAPTER 2.36, “REGIONAL AIRPORT AUTHORITY,” OF THE MERCED MUNICIPAL CODE.”

at its regular meeting to be held at 7:00 pm in the City Council Chambers at 678 West 18th Street, Merced, California. The public is invited to provide any oral or written comments regarding this proposed Ordinance.

If adopted, this Ordinance would correct a codification error which left out the appointment process and operations of the Regional Airport Authority. This Ordinance would renumber and realign duties and authority of the Regional Airport Authority in a new Chapter which is then followed by Chapter 2.32 which is the Regional Airport’s rules and regulations.

A copy of the full text of the proposed Ordinance is available for review in the Office of the City Clerk, City of Merced, 678 West 18th Street, Merced, California, and on the City’s website at www.cityofmerced.org.

DEPUTY CITY CLERK

PUBLISH:

PUBLIC NOTICE OF ADOPTION OF ORDINANCE

CITY OF MERCED

ORDINANCE NO.

NOTICE IS HEREBY GIVEN that on _____, 2013, the City Council of the City of Merced adopted Ordinance No. _____ entitled:

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MERCED, CALIFORNIA, ADDING CHAPTER 2.31, “REGIONAL AIRPORT AUTHORITY,” TO THE MERCED MUNICIPAL CODE; AMENDING SECTION 2.32.011, “DEFINITIONS,” AND REPEALING CHAPTER 2.36, “REGIONAL AIRPORT AUTHORITY,” OF THE MERCED MUNICIPAL CODE”

Ordinance No. _____ corrects a codification error which left out the appointment process and operations of the Regional Airport Authority. This Ordinance would renumber and realign duties and authority of the Regional Airport Authority in a new Chapter which is then followed by Chapter 2.32 which is the Regional Airport’s rules and regulations.

Ordinance No. _____ was adopted by the following roll call vote of the City Council.

AYES: _____ Council Members:

NOES: _____ Council Members:

ABSTAIN: _____ Council Members:

ABSENT: _____ Council Members:

A copy of the full text of Ordinance No. _____ is available for review in the Office of the City Clerk, City of Merced, 678 West 18th Street, Merced, California, and on the City's website at www.cityofmerced.org.

DEPUTY CITY CLERK

PUBLISH:

DRAFT

To: Regional Airport Authority
From: Ronald K. Elliott, Airport Manager
Date: May 21, 2013
Re: **RESOLUTION NO. 2012-26**

Discussion

In April 2009 Airport staff accomplished a Rates and Fees study to determine the current market rates and fees for Merced Regional Airport's hangars, landing fees, hangar space, and commercial operator permits. Once the current market rate was determined, a rates and fees schedule for the following five years (2009 – 2013) was established using a 3 percent annual escalator starting in 2010. In 2009 and 2010 the rates adjusted as per the schedule.

Due to the sluggish economy all rates and fees at the airport were frozen at the 2010 amounts for both 2011 and 2012, so the five year schedule was adjusted accordingly and now goes through June 30, 2016. Starting on July 1, 2013, airport rates and fees will be adjusted as per schedule, please see page 2, Resolution 2012-26 attached. The most expensive increase will be an additional \$14 per month for the newest hangars in buildings 22 and 23. Other hangar rate increases range from \$5 - \$11 per month.

SUMMARY/RECOMMENDATION:

Information only.

Attachment:
Resolution 2012-26

RESOLUTION NO. 2012-26

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF MERCED, CALIFORNIA,
ADOPTING VARIOUS FEES, RATES AND
CHARGES APPLICABLE TO THE MERCED
REGIONAL AIRPORT**

THE CITY COUNCIL OF THE CITY OF MERCED DOES HEREBY
FIND, DETERMINE, RESOLVE AND ORDER AS FOLLOWS:

SECTION 1. That the City Council of the City of Merced does hereby find,
determine and declare, as follows:

A. That the City Council has adopted Section 2.32.020 of the Merced
Municipal Code for the purpose of authorizing the use of the Merced Regional
Airport such that the airport users should pay for the costs of the services provided
therein; and,

B. That the Section requires applicants using the Merced Regional
Airport to obtain various permits, authorizations, or other approvals from the City;
and,

C. That the City Council, for the purpose of reimbursement of costs
associated with processing of the same and for the costs related to providing
services at the Merced Regional Airport recognizes the need for fees, rates, and
charges at sufficient levels to support airport services; and,

D. That the City Council conducted a duly noticed public hearing
regarding the proposed fees, rates, and charges established by this Resolution, at
which oral and written presentations were invited, as part of a regularly scheduled
meeting. The City Council has duly considered all oral and written testimony prior
to the adoption of the fees set forth in Section 2 herein; and,

E. That the amounts of the fees, rates, and charges established herein do
not exceed the sums reasonably necessary to cover the costs of providing the
services related thereto, unless otherwise authorized by law; and,

F. That the City Council has determined that the public interest,
convenience, and necessity require the adoption of the fees, rates, and charges

established herein in order to allow for the continued operation of the Merced Regional Airport.

SECTION 2. Pursuant to Section 2.32.020 of the Merced Municipal Code, the City Council hereby sets the following rates and charges for the use of the Merced Regional Airport as follows:

	Rate 7/1/2012	Rate 7/1/2013	Rate 7/1/2014	Rate 7/1/2015
Aircraft Tie Downs				
Single Engine, monthly	\$33.00	\$34.00	\$35.00	\$36.00
Multi-Engine, monthly (7,500-12,500 lbs)	\$63.00	\$65.00	\$66.00	\$68.00
Large Multi-Engine, Monthly (12,500 lbs +)	\$75.00	\$78.00	\$80.00	\$82.00
Transient (single engine, daily)	\$8.00	\$9.00	\$9.00	\$9.00
Transient (multi-engine, daily)	\$14.00	\$14.00	\$15.00	\$15.00
Transient (multi-engine over 12,500 lbs, daily)	\$27.00	\$27.00	\$28.00	\$29.00
Hangar Rentals (monthly)				
Bldg 3, 3 spaces	\$178.00	\$183.00	\$189.00	\$195.00
Bldg 4, 6 spaces	\$147.00	\$152.00	\$156.00	\$161.00
Bldg 5, 4 spaces	\$179.00	\$185.00	\$191.00	\$197.00
Bldg 6, 6 spaces	\$175.00	\$180.00	\$186.00	\$192.00
Bldg 21, 10 spaces	\$347.00	\$358.00	\$368.00	\$379.00
Bldg 22/23/ 20 spaces	\$450.00	\$464.00	\$477.00	\$492.00
Executive	\$185.00	\$191.00	\$197.00	\$203.00
Executive I	\$214.00	\$221.00	\$227.00	\$234.00
Executive II	\$288.00	\$296.00	\$306.00	\$315.00
Portable Hangar Space Rental				
Executive	\$75.00	\$78.00	\$80.00	\$82.00
Executive 1	\$87.00	\$91.00	\$93.00	\$96.00
Executive 3	\$111.00	\$115.00	\$118.00	\$122.00
Landing Fees (Minimum)*				
Transient Commercial Aircraft/Helicopters	\$14.00	\$14.00	\$15.00	\$15.00
Based Commercial Aircraft/Helicopters	\$8.00	\$9.00	\$9.00	\$9.00
Commercial Operator Permits				
Commercial Operator, monthly	\$93.00	\$96.00	\$99.00	\$102.00
Commercial Operator, daily	\$33.00	\$34.00	\$35.00	\$36.00

*Landing fees: For transient aircraft, \$0.60 per 1,000 lbs of certified gross landing weight, but not less than minimum shown.
For based aircraft, \$0.50 per 1,000 lbs of certified gross landing weight, but not less than minimum shown.

The rates and charges effective as of July 1, 2015 continue in effect unless and until a subsequent Resolution adopts a new or different rate or charge.



Merced Regional Airport

Manager's Report April 2013

OPERATIONS

Great Lakes Airlines enplaned 145 total passengers for the month of April. Airline revenue enplanements were down 24 percent from the month before. Compared to April 2012, enplanements were down 51 percent. There were 4 cancellations this month out of the 52 scheduled departures.

CAPITAL PROJECTS AND CONSTRUCTION

Airport staff has been working with RS&H Consulting on the Federal Aviation Administration (FAA) Airport Capital Improvement Program (ACIP) Grant for 2011. This grant provides funding for a new commercial airline terminal study. The study will include site design and a needs assessment for the location and layout of a new airline terminal, aircraft parking apron, additional access roads, and vehicle parking needs. We're waiting on a letter from TSA regarding office space needs and current limitations. I spoke with Bob Benson, TSA Regional Director; he's working on the letter and awaiting a legal review from TSA attorneys. Nothing new to report since last month.

Additionally, airport staff has been working on the Federal Aviation Administration (FAA) Airport Capital Improvement Program (ACIP) grant for 2012. On June 27th, 2012 the FAA approved the Runway Safety Area (RSA) study to determine the best and most advantageous option for clearing the airport's RSA. FAA is asking the study be completed as soon as possible. Changing the RSA will only require an update to the Airport Layout Plan (ALP). The new/updated ALP was submitted to the FAA in January 2013 and is now being reviewed. The FAA's review of the updated ALP could take as long as six months. Grant closure will occur after the ALP has been reviewed and accepted by the FAA.

Construction of the new Medi-Flight Alert Facility is complete. Medi-Flight is now working with PG&E to have the final phase of electrical work completed and installed to the facility. Expected completion date is May 10, 2013.

OTHER

Renovations on Hangar BBQ have begun. Renovations approved in the Lease amendment approved by City Council on November 5, 2012 were started the last week in February 2013. Merced Building officials issued the Certificate of Occupancy for the Hangar Café on April 16, 2013. Mr. Stuhmer has indicated via e-mail he anticipates opening the restaurant on May 15th.

Legal and Airport staff are working with Gateway Air Center on consolidating numerous lease amendments into one lease. The Airport Manager, Ron Elliott, and Regional Airport Authority Chairperson, Janet Young, met with the President of Gateway Air Center, Tom Lopes, on February 26, 2013 to review and discuss the new lease. Mr. Lopes is currently reviewing the lease with his attorney. Mr. Lopes has requested 60 days to review with his attorney before meeting again.