

CITY OF MERCED

"Gateway to Yosemite"



WELCOME TO YOUR REGIONAL AIRPORT AUTHORITY MEETING OF THE CITY OF MERCED

AUTHORITY MEMBERS

Larry Morelock Vice-Chair, John Sundgren, Russ Cowperthwaite,
Alvin Osborn, Wayne King, Ryan Smith, and Rodrigo Flores.

AGENDA

7:00 pm
COUNCIL CHAMBERS
678 WEST 18th STREET
MERCED, CALIFORNIA

TUESDAY
AUGUST 20, 2013

www.cityofmerced.org

STAFF REPORTS OR OTHER WRITTEN DOCUMENTATION RELATING TO EACH ITEM OF BUSINESS REFERRED TO ON THE AGENDA ARE ON FILE IN THE AIRPORT ADMINISTRATION OFFICE OF THE AIRPORT SUPERINTENDENT. ANY PERSON WHO HAS QUESTIONS CONCERNING ANY AGENDA ITEM MAY CALL THE AIRPORT SUPERINTENDENT AT (209) 385-6873 TO MAKE INQUIRY REGARDING THE NATURE OF THE ITEM DESCRIBED ON THE AGENDA. PRIOR TO EACH REGULAR REGIONAL AIRPORT AUTHORITY MEETING, A COMPLETE AGENDA PACKET IS AVAILABLE FOR REVIEW IN THE FOYER OUTSIDE THE COUNCIL CHAMBERS AND ON THE CITY'S WEBSITE AT WWW.CITYOFMERCED.ORG. ANY DOCUMENTS PROVIDED TO A MAJORITY OF THE COMMITTEE MEMBERS AFTER THIS AGENDA IS POSTED WILL BE AVAILABLE FOR PUBLIC INSPECTION IN THE CITY CLERK'S OFFICE DURING NORMAL BUSINESS HOURS.

FOR CITIZEN PARTICIPATION INSTRUCTIONS, PLEASE REFER TO THE CITY'S WEBSITE AT WWW.CITYOFMERCED.ORG. A HANDOUT IS ALSO AVAILABLE AT THE MEETING ADJACENT TO THE AGENDA. INDIVIDUAL AGENDA ITEMS MAY BE HEARD IN AN ORDER THAT IS DIFFERENT THAN THEY APPEAR ON THE AGENDA TO ACCOMMODATE MEETING PARTICIPANTS.

INFORMATION FOR INDIVIDUALS WITH DISABILITIES:

Accommodation for individuals with disabilities may be arranged by contacting the City Clerk's Office at 209-388-7100.

Assisted Hearing Devices Available for Hearing Impaired
Teletypewriter (TTY) 209-385-6816

THE PUBLIC HAS THE OPPORTUNITY TO ASK QUESTIONS OR COMMENT AT THE TIME SPECIFIC AGENDA ITEMS ARE CONSIDERED. NORMALLY, EACH AGENDA ITEM WILL HAVE A STAFF PRESENTATION, FOLLOWED BY COMMENTS OR QUESTIONS BY THE AIRPORT AUTHORITY MEMBERS. IF REQUESTED BY AN AUDIENCE MEMBER, THE CHAIRPERSON WILL THEN ALLOW THE PUBLIC TO MAKE COMMENTS OR ASK QUESTIONS. AFTER ANY PUBLIC INPUT, THE AUTHORITY MAY HAVE FURTHER DISCUSSION BEFORE TAKING ACTION TO THE NEXT AGENDA ITEM.

A. CALL TO ORDER

B. ROLL CALL

a. Introduction of new authority members.

C. WRITTEN PETITIONS AND COMMUNICATIONS

D. ORAL COMMUNICATIONS

AT THIS TIME, ANY MEMBER OF THE AUDIENCE MAY COMMENT ON ANY MATTER NOT LISTED ON THE AGENDA. PLEASE STAND AND STATE YOUR NAME AND ADDRESS FOR THE RECORD. THE AUTHORITY WILL NOT TAKE ACTION ON THE ITEM THAT IS BROUGHT TO THEIR ATTENTION THIS EVENING. IF IT REQUIRES ACTION, IT WILL BE REFERRED TO STAFF AND/OR LISTED ON THE NEXT AUTHORITY AGENDA.

PLEASE BE BRIEF AND TO THE POINT. AVOID REPEATING WHAT PREVIOUS SPEAKERS HAVE SAID. IF TWO OR MORE INDIVIDUALS ARE HERE AS A GROUP AND WISH TO SPEAK ON ONE SIDE OF AN ISSUE, PLEASE SELECT A SINGLE SPOKESPERSON TO PRESENT YOUR VIEWS.

E. CONSENT CALENDAR

1. AIRPORT AUTHORITY MINUTES FOR JUNE 18, 2012.

Recommendation: Adopt a motion to approve and file.

F. REPORTS

1. UAV PRESENTATION - DR. CHEN, UC MERCED

Recommendation: For information only.

2. AIRPORT GUIDANCE DOCUMENT REVIEW

Recommendation: For information only.

3. EXPERIMENTAL AIRCRAFT ASSOCIATION YOUNG EAGLES DAY AND AIRPORT OPEN HOUSE

Recommendation: For information only.

4. AIRPORT MANAGER'S REPORT

Recommendation: For information only.

G. AUTHORITY BUSINESS

1. POSSIBLE INCOMPATIBLE LAND USE ACTIVITY

Recommendation: Discussion as desired by Authority members.

2. OTHER BUSINESS FROM AUTHORITY MEMBERS

a. Appointment of Chair and Vice-Chair

Recommendation: Adopt a motion to approve and file.

b. Authority members may introduce items to be calendared for a future agenda.

H. ADJOURNMENT:

TO THE NEXT AIRPORT AUTHORITY MEETING, TUESDAY
SEPTEMBER 17, 2013 AT 7:00 PM IN THE CITY COUNCIL
CHAMBERS, 678 WEST 18TH STREET MERCED, CA 95340.

**CITY OF MERCED
REGIONAL AIRPORT AUTHORITY MINUTES**

**SAM PIPES CONFERENCE ROOM
MERCED CIVIC CENTER
678 WEST 18TH STREET
MERCED, CA**

**TUESDAY
JUNE 18, 2013**

A. CALL TO ORDER

Vice-chair Larry Morelock called the meeting to order at 7:00 p.m.

B. ROLL CALL

Members present: Larry Morelock, John Sundgren, Al Osborn, Russ Cowperthwaite, Josh Franco and Rodrigo Flores.

Members absent: Janet Young

Staff Present: Ron Elliott, Mike Wegley and Jessica Cortright

C. WRITTEN PETITIONS AND COMMUNICATION

None

D. ORAL COMMUNICATIONS

None.

E. CONSENT CALENDAR

1. REGIONAL AIRPORT AUTHORITY MEETING MINUTES FOR MAY 21, 2013.

M/S/C -Sundgren/Franco motioned to approve and file the minutes for May 21, 2013 as submitted.

F. REPORTS

1. RESOLUTION NO. 2012-26 - VARIOUS FEES, RATES AND CHARGES APPLICABLE TO THE MERCED REGIONAL AIRPORT

Ron Elliott gave a power point presentation regarding fees, rates and charges at the Merced Regional Airport, he explained other rate increases at nearby airports, and that increases are need for the airport to be self-sufficient. The board seemed satisfied and no further questions were asked.

2. COMMERCIAL AIRLINE ENPLANEMENT PRESENTATION

Ron Elliott gave a power point presentation regarding airline enplanements; he discussed the yearly progress, charges and the reason for the enplanement numbers shown.

3. GUIDANCE DOCUMENT REVIEW

Ron Elliott explained that the document review committee was only able to meet on two separate occasions and since December 2012 has not met at all. As a point of information, airport staff would like to reinstate the committee and move forward with the guidance document review. An Aviation Management Consultant has been hired to assist, along with Janet Young and Russ Cowperthwaite who will remain on the sub-committee. Ron Elliott will begin to schedule meetings.

4. MERCED REGIONAL AIRPORT OPEN HOUSE

In conjunction with the September 14 Young Eagles Day, airport staff is considering an airport open house. Local aircraft would be put on display for the public to view, free of charge. Additionally, an invitation would be sent out to surrounding airports inviting other pilots and their aircraft to fly in for the day. There will be no charge to the public and no vendors will be allowed.

5. AIRPORT MANAGER'S REPORT

Ron Elliott reviewed the written manager's report for May 2013.

G. AUTHORITY BUSINESS

1. POSSIBLE INCOMPATIBLE LAND USE ACTIVITY

None.

2. OTHER BUSINESS FROM AUTHORITY MEMBERS

This will be Janet Young and Josh Franco's last meeting as they have termed out. A new chair and vice-chair will be appointed at the July meeting.

H. ADJOURNMENT

Larry Morelock called the meeting adjourned at 7:42 PM until the next Regional Airport Authority meeting on Tuesday, July 16, 2013 at 7:00 pm in the Council Chambers at 678 W 18th Street, in the Civic Center.

Larry Morelock, Vice-Chairperson
Regional Airport Authority



Experimental Aircraft Association Chapter 1401

will be sponsoring a Young Eagles Day

Saturday, September 14, 2013 8 AM to Noon

at the Merced Airport (follow the signs)

Registration from 8 AM to 11 AM ONLY

Chapter Pilots will be offering free airplane rides

to young adults 8 through 17 years of age

as well as a flight simulator & other aviation activities

(A Parent or Guardian must be present to sign

the release form for a young adult to have an airplane ride)

For information prior to September 14

contact 209-722-6666



Merced Regional Airport

Manager's Report June 2013

OPERATIONS

Great Lakes Airlines enplaned 285 total passengers for the month of July. Airline revenue enplanements were up 10 percent from the month before. Compared to July 2012, enplanements were down 10 percent. There were six cancellations this month out of the 54 scheduled departures. In the past three months, Great Lakes Airlines has cancelled 7 flights out of 158 scheduled.

CAPITAL PROJECTS AND CONSTRUCTION

Airport staff has been working with RS&H Consulting on the Federal Aviation Administration (FAA) Airport Capital Improvement Program (ACIP) Grant for 2011. This grant provides funding for a new commercial airline terminal study. The study will include site design and a needs assessment for the location and layout of a new airline terminal, aircraft parking apron, additional access roads, and vehicle parking needs. The study is complete. RS&H is working on closing out the grant, and currently waiting for FAA approval to move forward.

Additionally, airport staff has been working on the Federal Aviation Administration (FAA) Airport Capital Improvement Program (ACIP) grant for 2012. On June 27th, 2012 the FAA approved the Runway Safety Area (RSA) study to determine the best and most advantageous option for clearing the airport's RSA. FAA is asking the study be completed as soon as possible. Changing the RSA will only require an update to the Airport Layout Plan (ALP). The new/updated ALP was submitted to the FAA in January 2013 has tentatively been approved provided minor amendments are made. Grant closure is expected in the next quarter.

Construction of the new Medi-Flight Alert Facility is complete. Medi-Flight is currently moving furniture and equipment into the new facility. The new Alert Facility will be utilized as soon as Medi-Flight can install phone and computer lines.

OTHER

Renovations on Hangar BBQ are complete and a Certificate of Occupancy was issued April 16, 2013. Mr. Stuhmer indicated verbally and via e-mail he anticipated opening the restaurant on several dates to include May 15th, June 17th, June 21st, July 4th, and has recently stated August 12th as the new opening date.

Legal and Airport staff are working with Gateway Air Center on consolidating numerous lease amendments into one lease. The Airport Manager, Ron Elliott, and Regional Airport Authority Chairperson, Janet Young, met with the President of Gateway Air Center, Tom Lopes, on February 26, 2013 to review and discuss the new lease. Mr. Lopes is currently reviewing the lease with his attorney. Mr. Lopes has requested 60 days to review with his attorney before meeting again. No date has been set to continue negotiations.

To: Regional Airport Authority
From: Ronald K. Elliott, Airport Manager
Date: August 20, 2013
Re: Possible Incompatible Land Use Activity

No activity this month.

To: Regional Airport Authority
From: Ronald K. Elliott, Airport Manager
Date: August 20, 2013
Re: Other Business from the Authority

- a. Appointment of Chair and Vice-Chair

Recommendation: Adopt a motion to approve and file.

- b. Authority members may introduce items to be calendared for a future agenda.