

CITY OF MERCED

"Gateway to Yosemite"



WELCOME TO YOUR REGIONAL AIRPORT AUTHORITY MEETING OF THE CITY OF MERCED

AUTHORITY MEMBERS

Larry Morelock-Chair, Alvin Osborn-Vice-chair, John Sundgren,
Russ Cowperthwaite, Rodrigo Flores, Wayne King and Ryan Smith.

AGENDA

7:00 pm
COUNCIL CHAMBERS
678 WEST 18th STREET
MERCED, CALIFORNIA

TUESDAY
SEPTEMBER 17, 2013

(www.cityofmerced.org)

STAFF REPORTS OR OTHER WRITTEN DOCUMENTATION RELATING TO EACH ITEM OF BUSINESS REFERRED TO ON THE AGENDA ARE ON FILE IN THE AIRPORT ADMINISTRATION OFFICE OF THE AIRPORT SUPERINTENDENT. ANY PERSON WHO HAS QUESTIONS CONCERNING ANY AGENDA ITEM MAY CALL THE AIRPORT SUPERINTENDENT AT (209) 385-6873 TO MAKE INQUIRY REGARDING THE NATURE OF THE ITEM DESCRIBED ON THE AGENDA. PRIOR TO EACH REGULAR REGIONAL AIRPORT AUTHORITY MEETING, A COMPLETE AGENDA PACKET IS AVAILABLE FOR REVIEW IN THE FOYER OUTSIDE THE COUNCIL CHAMBERS AND ON THE CITY'S WEBSITE AT WWW.CITYOFMERCED.ORG. ANY DOCUMENTS PROVIDED TO A MAJORITY OF THE COMMITTEE MEMBERS AFTER THIS AGENDA IS POSTED WILL BE AVAILABLE FOR PUBLIC INSPECTION IN THE CITY CLERK'S OFFICE DURING NORMAL BUSINESS HOURS.

FOR CITIZEN PARTICIPATION INSTRUCTIONS, PLEASE REFER TO THE CITY'S WEBSITE AT WWW.CITYOFMERCED.ORG. A HANDOUT IS ALSO AVAILABLE AT THE MEETING ADJACENT TO THE AGENDA. INDIVIDUAL AGENDA ITEMS MAY BE HEARD IN AN ORDER THAT IS DIFFERENT THAN THEY APPEAR ON THE AGENDA TO ACCOMMODATE MEETING PARTICIPANTS.

INFORMATION FOR INDIVIDUALS WITH DISABILITIES:

Accommodation for individuals with disabilities may be arranged by contacting the City Clerk's Office at 209-388-7100.

Assisted Hearing Devices Available for Hearing Impaired
Teletypewriter (TTY) 209-385-6816

THE PUBLIC HAS THE OPPORTUNITY TO ASK QUESTIONS OR COMMENT AT THE TIME SPECIFIC AGENDA ITEMS ARE CONSIDERED. NORMALLY, EACH AGENDA ITEM WILL HAVE A STAFF PRESENTATION, FOLLOWED BY COMMENTS OR QUESTIONS BY THE AIRPORT AUTHORITY MEMBERS. IF REQUESTED BY AN AUDIENCE MEMBER, THE CHAIRPERSON WILL THEN ALLOW THE PUBLIC TO MAKE COMMENTS OR ASK QUESTIONS. AFTER ANY PUBLIC INPUT, THE AUTHORITY MAY HAVE FURTHER DISCUSSION BEFORE TAKING ACTION TO THE NEXT AGENDA ITEM.

- A. **CALL TO ORDER**
- B. **ROLL CALL**
- C. **WRITTEN PETITIONS AND COMMUNICATIONS**
- D. **ORAL COMMUNICATIONS**

AT THIS TIME, ANY MEMBER OF THE AUDIENCE MAY COMMENT ON ANY MATTER NOT LISTED ON THE AGENDA. PLEASE STAND AND STATE YOUR NAME AND ADDRESS FOR THE RECORD. THE AUTHORITY WILL NOT TAKE ACTION ON THE ITEM THAT IS BROUGHT TO THEIR ATTENTION THIS EVENING. IF IT REQUIRES ACTION, IT WILL BE REFERRED TO STAFF AND/OR LISTED ON THE NEXT AUTHORITY AGENDA.

PLEASE BE BRIEF AND TO THE POINT. AVOID REPEATING WHAT PREVIOUS SPEAKERS HAVE SAID. IF TWO OR MORE INDIVIDUALS ARE HERE AS A GROUP AND WISH TO SPEAK ON ONE SIDE OF AN ISSUE, PLEASE SELECT A SINGLE SPOKESPERSON TO PRESENT YOUR VIEWS.

E. **CONSENT CALENDAR**

1. AIRPORT AUTHORITY MINUTES FOR AUGUST 20, 2013.

Recommendation: Adopt a motion to approve and file.

F. REPORTS

1. AIRPORT MANAGER'S REPORT

Recommendation: For information only.

G. AUTHORITY BUSINESS

1. POSSIBLE INCOMPATIBLE LAND USE ACTIVITY

Recommendation: Discussion as desired by Authority members.

2. OTHER BUSINESS FROM AUTHORITY MEMBERS

A. Elect or have a volunteer represent the MRAA on EDAC

Recommendation: Adopt a motion to approve and file.

B. Authority members may introduce items to be calendared for a future agenda.

Recommendation: Discussion as desired by Authority members.

H. ADJOURNMENT:

TO THE NEXT AIRPORT AUTHORITY MEETING, TUESDAY
OCTOBER 15, 2013 AT 7:00 PM IN THE CITY COUNCIL
CHAMBERS, 678 WEST 18TH STREET MERCED, CA 95340.

**CITY OF MERCED
REGIONAL AIRPORT AUTHORITY MINUTES**

**SAM PIPES CONFERENCE ROOM
MERCED CIVIC CENTER
678 WEST 18TH STREET
MERCED, CA**

**TUESDAY
AUGUST 20, 2013**

A. CALL TO ORDER

Vice-chair Larry Morelock called the meeting to order at 7:01 p.m.

B. ROLL CALL

Members present: Larry Morelock, John Sundgren, Russ Cowperthwaite,
Rodrigo Flores, Wayne King and Ryan Smith.

Members absent: Alvin Osborn

Staff Present: Ron Elliott, Mike Wegley, Jessica Cortright and Jennifer
Taylor.

C. WRITTEN PETITIONS AND COMMUNICATION

Ron Elliott, Airport Manager introduced and welcomed new board members Wayne King and Ryan Smith. Both met with Mr. Elliott on Monday, August 19, they discussed airport operations and were given a tour of the facilities and airport grounds.

D. ORAL COMMUNICATIONS

None.

E. CONSENT CALENDAR

1. REGIONAL AIRPORT AUTHORITY MEETING MINUTES FOR JUNE 18, 2013.

M/S/C -Sundgren/Cowperthwaite motioned to approve and file the minutes for June 18, 2013 as submitted.

F. REPORTS

1. UAV PRESENTATION – DR. CHEN, UC MERCED

Dr. Chen, Assistant Professor, School of Engineering UC Merced, gave an introductory explanation of his research of Unmanned Aerial Vehicles (UAV). Mechatronics, Embedded Systems, Automation Lab, and how these projects relate to the San Joaquin Valley. UAV System Integration into the National Airspace System is vital and he is seeking assistance to help educate and inform the aviation community.

2. AIRPORT GUIDANCE DOCUMENT REVIEW

Ron Elliott explained that the contract with Aviation Management Consulting Group (AMCG) has been fully executed and effective September 1, 2013. AMCG will assist with the airport guidance document review and updates.

3. EXPERIMENTAL AIRCRAFT ASSOCIATION YOUNG EAGLES DAY AND AIRPORT OPEN HOUSE

Ron Elliott explained that the Annual Young Eagles Day, sponsored by the Experimental Aircraft Association Chapter 1401 will be Saturday, September 14, 2013 at the Merced Regional Airport. In conjunction with this event the airport will host an open house fly-in to provide static displays for the Young Eagles and market the newly opened Hangar BBQ restaurant.

4. AIRPORT MANAGER’S REPORT

Ron Elliott reviewed the written manager’s report for July 2013.

G. AUTHORITY BUSINESS

1. POSSIBLE INCOMPATIBLE LAND USE ACTIVITY

None.

2. OTHER BUSINESS FROM AUTHORITY MEMBERS

a. Appointment of Chair and Vice-Chair

John Sundgren nominated Larry Morelock for Chair and Alvin Osborn for Vice-Chair.

M/S/C – Sundgren/Cowperthwaite motioned to approve the nomination of Larry Morelock for Chair and Alvin Osborn for Vice-Chair.

b. Authority members may introduce items to be calendared for a future agenda.

None.

H. ADJOURNMENT

Larry Morelock called the meeting adjourned at 8:00 PM until the next Regional Airport Authority meeting on Tuesday, September 17, 2013 at 7:00 pm in the Council Chambers at 678 W 18th Street, in the Civic Center.

Larry Morelock, Chair
Regional Airport Authority



Merced Regional Airport

Manager's Report August 2013

OPERATIONS

Great Lakes Airlines enplaned 230 total passengers for the month of August. Airline revenue enplanements were down 19 percent from the month before. Compared to July 2012, enplanements were down 29 percent. There were eight cancellations this month out of the 53 scheduled departures. Two flights were cancelled in August due to lack of crew availability. The FAA instituted a new rule requiring First Officers to have a minimum of 1500 to fly for a commercial airline. Great Lakes Airlines lost 32 of their First Officers due to the new rule causing the elevated number of cancellations.

CAPITAL PROJECTS AND CONSTRUCTION

Airport staff has been working with RS&H Consulting on the Federal Aviation Administration (FAA) Airport Capital Improvement Program (ACIP) Grant for 2011. This grant provides funding for a new commercial airline terminal study. The study will include site design and a needs assessment for the location and layout of a new airline terminal, aircraft parking apron, additional access roads, and vehicle parking needs. The study is complete. RS&H is working on closing out the grant, and currently waiting for FAA approval to move forward.

Additionally, airport staff has been working on the Federal Aviation Administration (FAA) Airport Capital Improvement Program (ACIP) grant for 2012. On June 27th, 2012 the FAA approved the Runway Safety Area (RSA) study to determine the best and most advantageous option for clearing the airport's RSA. FAA is asking the study be completed as soon as possible. Changing the RSA will only require an update to the Airport Layout Plan (ALP). The new/updated ALP has been approved. Grant closure is expected in the next quarter.

Construction of the new Medi-Flight Alert Facility is complete, and Medi-Flight has moved in and is operating from the new facility. This item is closed.

OTHER

Renovations on Hangar BBQ are complete and a Certificate of Occupancy was issued April 16, 2013. Mr. Stuhmer indicated verbally and via e-mail he anticipated opening the restaurant on several dates to include May 15th, June 17th, June 21st, July 4th, and has recently stated August 12th as the new opening date. On September 8th the Hangar Café had their Grand Opening. This item is now closed.

Legal and Airport staff are working with Gateway Air Center on consolidating numerous lease amendments into one lease. The Airport Manager, Ron Elliott, and Regional Airport Authority Chairperson, Janet Young, met with the President of Gateway Air Center, Tom Lopes, on February 26, 2013 to review and discuss the new lease. Mr. Lopes is currently reviewing the lease with his attorney. Mr. Lopes has requested 60 days to review with his attorney before meeting again. Several attempts have been made requesting the status from Mr. Lopes, however no date has been set to continue negotiations. No progress has been made since February.

To: Regional Airport Authority
From: Ronald K. Elliott, Airport Manager
Date: September 17, 2013
Re: Possible Incompatible Land Use Activity

No activity this month.

To: Regional Airport Authority
From: Ronald K. Elliott, Airport Manager
Date: September 17, 2013
Re: Other Business from the Authority

- a. Elect or have a volunteer represent the Merced Regional Airport Authority on the Economic Development Advisory Committee.
 - a. Recommendation: *Adopt a motion to approve and file.*
- b. Authority members may introduce items to be calendared for a future agenda.