

CITY OF MERCED
Building and Housing Board of Appeals

MINUTES

Merced City Council Chambers
Thursday, January 23, 2014

Chairperson PECCHENINO called the meeting to order at 2:33 p.m.

ROLL CALL

Board Members Present: Alfred Alvarez, Tom Clendenin, Don Spiva,
and Chairperson Garth Pecchenino

Board Members Absent: Todd Stiles (excused)

Staff Present: Assistant Chief Building Official Stephenson,
Code Enforcement Officer Roberta Medina,
Housing Program Specialist Mark Hamilton,
and Recording Secretary Jamie Cruz

1. **APPROVAL OF AGENDA**

M/S ALVAREZ-SPIVA, and carried by unanimous voice vote (one absent), to approve the Agenda as submitted.

2. **MINUTES**

M/S CLENDENIN-ALVAREZ, and carried by unanimous voice vote (one absent), to approve the Minutes of July 12, 2012, as submitted.

3. **COMMUNICATIONS**

Clerk's Note: After the completion of items 4.1 and 4.2, Chairperson PECCHENINO re-addressed item 3 at the request of an audience

member. Previously, no audience members were present and no written communication was received.

Complaint involving the Weatherization Program:

KAREN ANN, Merced – voiced concern and described her personal experience with the Weatherization Program, the City of Merced, PG&E, and local contractors.

4. **ITEMS**

4.1 **Election of Chairperson and Vice-Chairperson**

M/S ALVAREZ-CLENDENIN, and carried by unanimous voice vote (one absent), to elect Chairperson PECCHENINO and Board Member SPIVA to continue as Chairperson and Vice-Chairperson, respectively.

4.2 **Building Department Update**

Assistant Chief Building Official STEPHENSON gave a brief update on the Building Department activities; including, changes in staffing levels, Master Plan policy change, projects completed in 2013, and anticipated projects for 2014. Mr. STEPHENSON also answered questions posed by the board members.

4.3 **Code Enforcement Update**

Code Enforcement Officer MEDINA gave a brief update on Code Enforcement activities; including, a decrease in staffing levels to only one Code Enforcement Officer in 2014, as well as an increase in the number of Code Enforcement cases from 2012 to 2013, and answered questions from the board members.

4.4 Housing Department Update

Housing Program Specialist HAMILTON gave a brief update on the CalHome 12 grant program, and answered questions from the board members.

Clerk's Note: The Housing Department representative arrived after item 4.4 had been called by Chairperson PECCHNINO. Assistant Chief Building Official STEPHENSON took the opportunity to formally address the board and gave a brief overview of the City's interaction with citizen Karen Ann and answered additional questions regarding her situation.

5. INFORMATION ITEMS

Chairperson PECCHENINO asked for an update on the City's ADA (Americans with Disabilities) Compliance and CASp. Assistant Chief Building Official STEPHENSON replied that the City is still contracted with a CASp (Certified Access Specialist) to perform CASp functions, and that an Annual ADA Report is prepared by the City's Architect describing the City's continued efforts for ADA Compliance.

6. ADJOURNMENT

There being no further business, Chairperson PECCHENINO adjourned the meeting at 3:35 p.m.

Respectfully submitted,

JAMIE CRUZ, Secretary
City of Merced
Building and Housing Board of Appeals

APPROVED:

GARTH PECCHENINO, Chairperson
City of Merced
Building and Housing Board of Appeals

APPROVED:

MICHAEL STEPHENSON, Secretary/
Assistant Chief Building Official
City of Merced
Building and Housing Board of Appeals