

CITY OF MERCED
Planning & Permitting Division

STAFF REPORT: #15-22

AGENDA ITEM: 4.1

FROM: Kim Espinosa,
Planning Manager

PLANNING COMMISSION
MEETING DATE: Nov. 18, 2015

PREPARED BY: Francisco Mendoza-Gonzalez,
Planner

SUBJECT: **Conditional Use Permit #1206**, initiated by Sound Life International Ministries on behalf of the Merced Lodging Corporation, property owners. This application involves a request to convert an existing 100-unit motel to a worship center and a rehabilitation facility with up to 200 beds at 1213 V Street, generally located 150 feet south of the intersection at Highway 140 and V Street, within a Thoroughfare Commercial (C-T) zone. *PUBLIC HEARING*

ACTION: Approve/Disapprove/Modify

- 1) Environmental Review #15-30 (Categorical Exemption)
- 2) Conditional Use Permit #1206

SUMMARY

Sound Life International Ministries is requesting approval to convert an existing 100-unit motel to a worship center and a rehabilitation facility with up to 200 beds at 1213 V Street (Attachment A). The rehabilitation facility, known as the Merced Dream Center, will be modeled after the Stockton Dream Center and the Los Angeles Dream Center and will receive support services from the Stockton Dream Center during its first three months of operation. The mission of the Merced Dream Center is to assist people who desire guidance and structure in their lives (particularly targeting drug addicts, homeless individuals, prostitutes, etc.) and help them achieve a life of stability and self-dependence. Participants, known as “disciples,” will be required to commit to the program for a period of one year. During that time, disciples will receive food, medical assistance, life coaching, job training, and spiritual guidance at no cost to them. Many disciples will be referred to the Merced Dream Center by partnering churches and clinics from San Joaquin County, Stanislaus County, Mariposa County, Madera County, and Fresno County. Disciples from other communities will receive transportation back to their original community after exiting the program.

RECOMMENDATION

After the public hearing, the Planning Commission should consider whether to approve or deny the application.

Option 1 - Should the Planning Commission wish to deny Conditional Use Permit #1206, it should continue the item to the next regularly scheduled Planning Commission Meeting of December 9, 2015, so that staff may prepare findings for denial. Potential findings for denial may include concerns regarding blight, decrease in property values, increase in crime rates, impact on Police

Department resources, or other issues cited by the Planning Commission or the community during the public hearing.

Option 2 - Should the Planning Commission choose to approve the project, it should adopt a motion to approve Environmental Review #15-30 (Categorical Exemption) and Conditional Use Permit #1206 (including the adoption of the Resolution at Attachment G), subject to the following conditions:

- *1) The proposed project shall be constructed/designed as shown on Exhibit 1 (site plan), and Exhibit 2 (elevations) -- Attachments B and C except as modified by the conditions.
- *2) All conditions contained in Resolution #1249-Amended ("Standard Conditional Use Permit Conditions"—except for Condition #16 which has been superseded by Code) shall apply.
- *3) The developer/applicant shall indemnify, protect, defend (with counsel selected by the City), and hold harmless the City, and any agency or instrumentality thereof, and any officers, officials, employees, or agents thereof, from any and all claims, actions, suits, proceedings, or judgments against the City, or any agency or instrumentality thereof, and any officers, officials, employees, or agents thereof to attack, set aside, void, or annul, an approval of the City, or any agency or instrumentality thereof, advisory agency, appeal board, or legislative body, including actions approved by the voters of the City, concerning the project and the approvals granted herein. Furthermore, developer/applicant shall indemnify, protect, defend, and hold harmless the City, or any agency or instrumentality thereof, against any and all claims, actions, suits, proceedings, or judgments against any governmental entity in which developer/applicant's project is subject to that other governmental entity's approval and a condition of such approval is that the City indemnify and defend (with counsel selected by the City) such governmental entity. City shall promptly notify the developer/applicant of any claim, action, or proceeding. City shall further cooperate fully in the defense of the action. Should the City fail to either promptly notify or cooperate fully, the developer/applicant shall not thereafter be responsible to indemnify, defend, protect, or hold harmless the City, any agency or instrumentality thereof, or any of its officers, officials, employees, or agents.
- *4) The developer/applicant shall construct and operate the project in strict compliance with the approvals granted herein, City standards, laws, and ordinances, and in compliance with all State and Federal laws, regulations, and standards. In the event of a conflict between City laws and standards and a State or Federal law, regulation, or standard, the stricter or higher standard shall control.
- *5) All signing shall comply with the City's Sign Ordinance. Building permits shall be obtained prior to installing any permanent signing. A Temporary Sign Permit shall be obtained prior to installing any temporary signs or banners. Temporary freestanding or A-frame signs are not allowed.
- 6) Signage facing residential properties shall be non-illuminated.

- 7) The premises shall remain clean and free of debris and graffiti at all times.
- 8) Sufficient lighting shall be provided throughout the site to provide a safe environment for rehabilitation participants and staff.
- *9) All parking lot and building lighting shall be shielded or oriented in a way that does not allow “spill-over” onto adjacent lots in compliance with the California Energy Code requirements. Any lighting on the building shall be oriented to shine downward and not spill-over onto adjacent parcels.
- 10) The applicant shall install exterior video surveillance cameras that continuously record outside activities 24 hours a day, 7 days a week (locations to be worked out with the Police Department). Any video related to criminal investigations must be accessible immediately for viewing by the Merced Police Department or any other law enforcement agency. A recorded copy of surveillance video, requested in connection with a criminal investigation, must be reasonably accessible and available within 24 hours when requested by law enforcement. The business owner is responsible for maintaining the video surveillance equipment in an operable manner at all times.
- 11) A minimum of one security guard shall be provided on the premises during night time hours, 7 days a week. The Police Department reserves the right to request additional security guards if any problems arise. All security guards shall be hired from a company that has been approved by the Merced City Council and properly licensed through the City of Merced. All security guards are subject to approval of the Merced Police Department. Facility staff can provide security during daytime hours, unless there are continual issues as determined by the Police Department and in that case, licensed security guards will be required 24 hours/day, 7 days a week.
- 12) The applicant shall provide secure fencing around the perimeter of the site with one controlled entrance and exit. If required by Fire Code, the applicant may provide multiple exits or only provide areas of refuge that meet Fire Department Requirements.
- 13) The rehabilitation facility shall have a maximum of 50 participants during its first year of operation (starting when a business license is obtained). After its first year of operation, the rehabilitation facility may have a maximum of 100 participants and after its second year of operation, the maximum number shall increase to 200. Increasing the number of participants beyond 200 shall require approval from the Planning Commission with an amendment to this Conditional Use Permit.
- 14) The City reserves the right to periodically review the operation for potential problems. If problems (on-site or within the immediate area) including, but not limited to, public drunkenness, the illegal sale or use of narcotics, drugs or alcohol, lewd and/or disorderly conduct, and disturbing the peace result from the proposed land use, etc., the Conditional Use Permit may be subject to review and revocation by the City of Merced per the procedures in the Merced Municipal Code.

- 15) If the rehabilitation facility changes from the current operator(s), a new Conditional Use Permit from the Planning Commission shall be required.
- *16) The owner shall contact the Merced County Health Department and comply with their requirements for serving food to participants.
- *17) If in the future the applicant decides to prepare food onsite, the applicant shall obtain all proper permits and comply with all regulations as required by the Merced County Health Department and the City of Merced Building Department.
- 18) All Church activities at this location shall be conducted within the building space.
- 19) The noise from music or other activities shall be kept to a minimum so as not to disturb the surrounding residents. Outside doors shall not be propped open during meetings of any kind. If complaints are received regarding the noise from music or other activities, the facility shall provide a means for suppressing the noise coming from the building. The means and method used shall be approved by the Building Department prior to installation.

(*) Denotes non-discretionary conditions.

OPERATION DETAILS

Below is a summary of operation details as provided by the applicant. To obtain additional information regarding the applicant's mission, specific policies, activity schedules, and admission application, refer to Attachment E.

Admission Process

The Merced Dream Center will have an admission process that involves applications, screenings, and interviews. Registered sex offenders and individuals with significant mental illnesses (e.g. schizophrenia, psychosis, etc.) will not be allowed to participate in the program. Individuals who are accepted will be required to commit to the program for a period of one year. Before entering the program, participants will be required to release all of their portable possession (carts, bags, etc.) and clothing. Participants will then receive uniforms and badges that must be worn at all times. Hygiene rules will be effective immediately and they will consist of regular showers, facial grooming, dental maintenance, and using anti-perspirants.

Shelter and Food

Shelter and food will be provided to disciples at no cost to them. The applicant has advised that they will not be preparing food onsite for participants at this time. Doing so would require significant improvements to the site, such as installing a commercial kitchen, a grease interceptor, a proper ventilation system, and obtaining permits from the Merced County Health Department and the City of Merced Building Department (Conditions #16 and #17). Until a commercial kitchen is installed, food will either be delivered by partnering restaurants, prepared off-site at approved commercial kitchens (as allowed by the Merced County Health Department), or be of a type that can be prepared in a microwave, which all rooms have.

Support Systems and Daily Activities

The Merced Dream Center will provide healing and recovery through spiritual and medical means. Disciples will be required to attend daily bible study sessions, drug counseling, and life coaching provided by volunteers. In addition, disciples will be required to attend worship services at the Merced Dream Center on Monday evenings, Wednesday evenings, and Sunday mornings. Those services will be open to the entire community (Conditions #18 and #19). Other program activities include job training, community service (feeding the homeless, clothing drives, food drives, etc.), and medical visits. The applicant intends on maintaining a structured schedule of activities to ensure that participants are occupied and gaining the most from their experience in the program.

Job Training

Disciples are required to receive job training while attending the rehabilitation program. The Merced Dream Center is partnering with Horisons Unlimited Health Care to help participants earn certificates to be medical assistants or dental assistants. Training for those certificates will take place at the Merced Dream Center and Horisons Unlimited Health Care (936 W. Main Street) and will include instruction from doctors and nurses. In addition, disciples will have the opportunity to work with the site's facility manager to learn about building maintenance, landscaping, and pool maintenance. After completing the program, disciples will have the opportunity to stay at Merced Dream Center for a period of three months while searching for jobs and housing.

Special Events

Disciples will work at special events contracted by the Merced Dream Center. Examples of some of their duties at special events include assisting with traffic control at county fairs, cleaning-up at sporting events, and catering at weddings or other functions. Profits generated by those events will go towards funding the Merced Dream Center.

Staffing

During the first three months of operation, staff members from the Stockton Dream Center will be staying at the Merced Dream Center to help establish policies and procedures and to help train new staff members. Staffing will be provided as required by growth, but in general will retain a ratio of one staff member for every ten participants. Staffing will include some fulltime employees, but will mostly consist of volunteers from local churches and graduates from the rehabilitation program. Church volunteers will facilitate bible study sessions, drug counseling, life coaching, and life planning. Other staff members will monitor and patrol the site to ensure that participants are not exiting the premises without proper approval. Medical, dental, and psychological care will be provided by Horisons Unlimited Health Care. Medical visits will generally take place at Horisons Unlimited Health Care (at 936 W. Main Street, Merced); however "house-visits" may be used to address urgent matters. Detoxification will take place onsite and will be managed by medical assistants who are receiving instructions from a doctor who is either on-site or off-site (via webcam).

Surrounding Uses
(Attachment A)

Surrounding Land	Existing Use of Land	City Zoning Designation	City General Plan Land Use Designation
North	India Bazaar/Hair Salon	Thoroughfare Commercial (C-T)	Thoroughfare Commercial (CT)
South	Low Density Residential (across W. 12 th Street)	Low Density Residential (R-1-6)	Low Density Residential (LD)
East	Jack in the Box/Gateway Pizza N Subs (across V Street)	Thoroughfare Commercial (C-T)	Thoroughfare Commercial (CT)
West	Low-Medium Density Residential (across W Street)	Low-Medium Density Residential (R-2)	Low-Medium Density Residential (LMD)

BACKGROUND

According to building permit records, the existing motel was originally approved for 76-units (with a restaurant) in 1969. In 1980, the City of Merced adopted an “Interface Overlay” zone with the purpose of requiring conditional use permits to integrate development along potentially incompatible zoning districts, as is the case for the subject site, which is within a Thoroughfare Commercial (C-T) zone located directly north of a Low Density Residential (R-1-6) zone. In 1982, the Planning Commission approved a request to add 24-units to the existing 76-unit motel. In 1987, the restaurant portion of the site was parceled off and sold. The motel has since been owned by various owners.

FINDINGS/CONSIDERATIONS:

General Plan/Zoning Compliance and Policies Related to This Application

- A) The subject site has a zoning designation of Thoroughfare Commercial (C-T) and a General Plan designation of Thoroughfare Commercial (CT). The project complies with the C-T zone if a Conditional Use Permit is approved.

Traffic/Circulation

- B) The project site is located on the south side of Highway 140, approximately 150 feet south of the intersection at Highway 140 and V Street. Highway 140 is a divided arterial road that connects to both V Street (a collector road located east of the subject site) and Franklin Road (a major arterial road located 11,200-feet west of the subject site). The Institute of Transportation Engineers Trip Generation Manual 8th Edition (ITETGM) does not contain studies for rehabilitation facilities, but it does contain studies for similar uses such as a congregate care facility, that also contains sleeping quarters and centralized amenities such as dining centers, housekeeping, organized social/recreational activities, and limited medical services (such as nursing or dental) that may or may not be provided on-site. The average rate used to determine Average Daily Trips for a congregate care facility on a

weekday is 2.02 trips per dwelling unit. For Peak Hour Trips (one hour, varies between 7:00 a.m. and 9:00 a.m.), the average rate is 0.06 trips per dwelling unit. Based on these formulas, the Average Daily Trips are estimated to equal 202 trips and the Peak Hour Trips are estimated to equal 12 trips. However, because the Merced Dream Center will not allow participants to store vehicles onsite, staff anticipates that the average daily trips will be significantly less than that projected by the ITETGM and significantly less than that of the existing motel, which according to the ITETGM, could generate 911 trips per day and 64 trips during peak hours. The traffic created by the rehabilitation facility and worship center may be evenly dispersed on Highway 140 and V Street. As such, staff anticipates that the existing City streets can adequately serve the proposed rehabilitation facility and worship center.

Parking

- C) The parking requirement for a residential care facility use, such as a rehabilitation facility, is one parking space for every four beds plus one parking space for each employee working during the largest shift. Based on the proposed 200 beds and 20 employees, 70 parking spaces are required. As shown on the site plan, 114 parking spaces are provided on the project site, which is significantly more than the minimum number of spaces required.

Building Modifications

- D) The applicant is not proposing to modify the interior or exterior of the existing buildings. Should the applicant desire to prepare food onsite for its occupants, they shall be required to install a commercial kitchen and obtain proper permits from the Merced County Health Department and from the City of Merced Building Department. This will also require installing a proper ventilation system and a grease interceptor (Conditions #16 and #17).

Site Design

- E) The project site is located on the south side of Highway 140, 150 feet south of the intersection at Highway 140 and V Street. The applicant is not proposing to make any modifications to the site plan. Primary vehicle access is available from two existing driveways on Highway 140 and from another exiting driveway on V Street. Parking is available along the perimeter of the site and is enclosed by a six-foot tall wrought iron fence. The subject site contains four two-story buildings (with a total of 100 dwelling units) that surround a pool and recreational area at the center of the parcel. The buildings are setback 50 feet from Highway 140, 60 feet from W Street, 40 feet from 12th Street, and 15 feet from V Street.

Neighborhood Impact/Interface

- F) The project site is surrounded by both commercial and residential uses. There is a commercial plaza to the north of the subject site containing a grocery store, a hair salon, and an automobile insurance company. There are single-family residential properties to the south (across 12th Street) and to the west (across W Street) of the subject site. There are fast food restaurants and other general retail uses to the east of the subject site. Gracey Elementary School is located approximately three blocks southwest of the subject site (1,100 feet away).

The applicant hosted two neighborhood meetings prior to the public hearing, inviting residents who live within three-hundred feet of the subject site. One meeting was held at the Merced Salvation Army and the other at Stephen Leonard Park, with fifteen to thirty people in attendance at each meeting. City staff did not attend those meetings; however, staff did receive several questions and comments from residents who were in attendance. The most common questions and concerns with this project were in regards to blight, increase in crime rates, and decrease in property values for both residential and commercial properties.

Merced Police Department

- G) The Merced Police Department has asked that the Planning Commission consider the Police Department's crime statistics for the area prior to taking action on this item (Attachment D). Said maps show that the subject site is located within a highly concentrated area of robbery/assault cases, within a highly concentrated area of police incidents, within a highly concentrated area of weapon and drug cases, and slightly outside a school zone (defined by a radius of 1,000 feet from a school). If after considering those statistics, the Planning Commission wishes to approve the request, the Police Department would request that the approval include the conditions regarding lighting, fencing, and security (Conditions #8, #11, and #12).

Signage

- H) The applicant is not proposing any signage at this time. Signage is generally proposed after a project has obtained land use approval. Signage may be reviewed with a Sign Permit to ensure compliance with the City's Sign Ordinance and to ensure that signage facing residential properties does not contain direct illumination or anything else that could be a nuisance to residential properties (Condition #5).

Operations

- I) If approved, the facility shall be operated as described in the "Operation Details" section of this staff report on pages 4 and 5 and as described in Attachment E by the applicants.

Environmental Clearance

- J) Planning staff has conducted an environmental review (Environmental Review #15-30) of the project in accordance with the requirements of the California Environmental Quality Act (CEQA), and a Categorical Exemption is being recommended (Attachment F).

Attachments:

- A) Location Map
- B) Site Plan
- C) Elevations
- D) Crime Statistics
- E) Operation Details
- F) Categorical Exemption
- G) Draft Planning Commission Resolution



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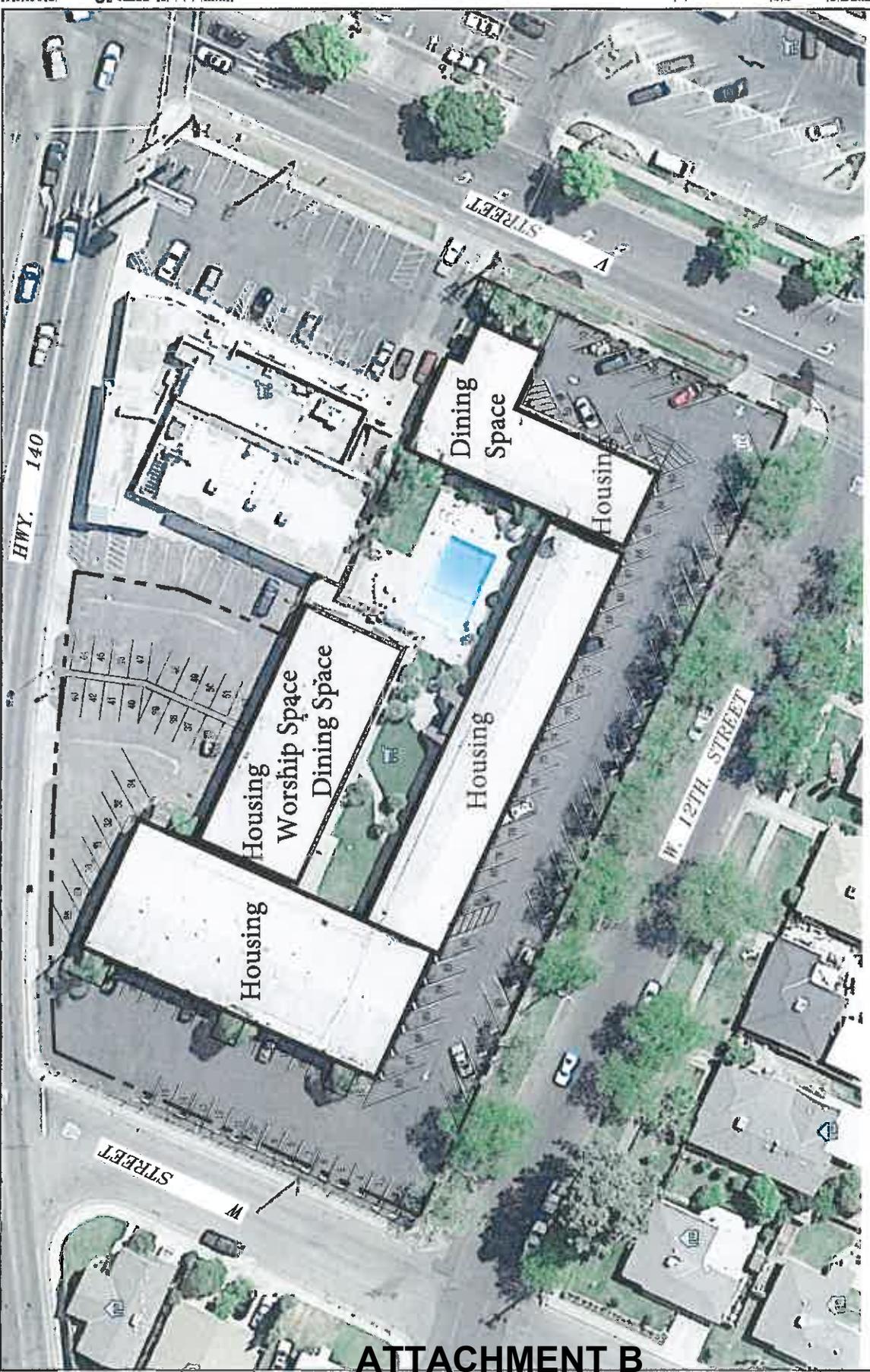
CALIFORNIA

**SITE PLAN FOR
 AMERICA'S BEST VALUE INN
 1213 V STREET**

CITY OF MERCED

DATE: 08/14/2010
 TIME: 10:00 AM
 DRAWN BY: J. BROWN
 CHECKED BY: J. BROWN
 APPROVED BY: J. BROWN

C1



SITE PLAN

ATTACHMENT B



V Street Elevation (East Elevation)



W. 12th Street Elevation (South Elevation)



W Street Elevation (West Elevation)



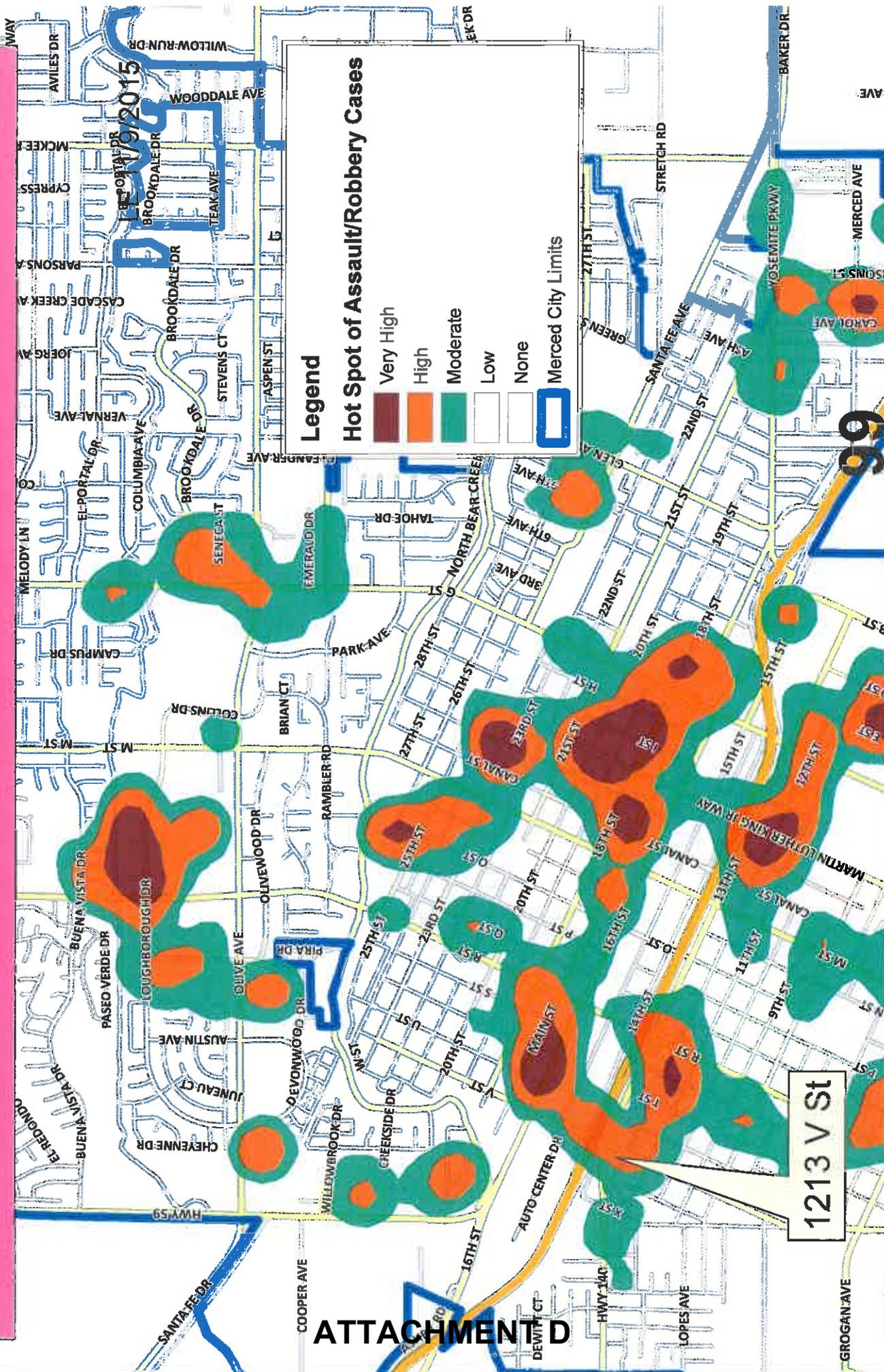
Hwy. 140 Elevations (North Elevation)



America's Best Value Inn

1213 V Street, Merced, CA

Hot Spots of Robbery/Assault Cases 11/1/14 - 11/9/15



Legend

Hot Spot of Assault/Robbery Cases

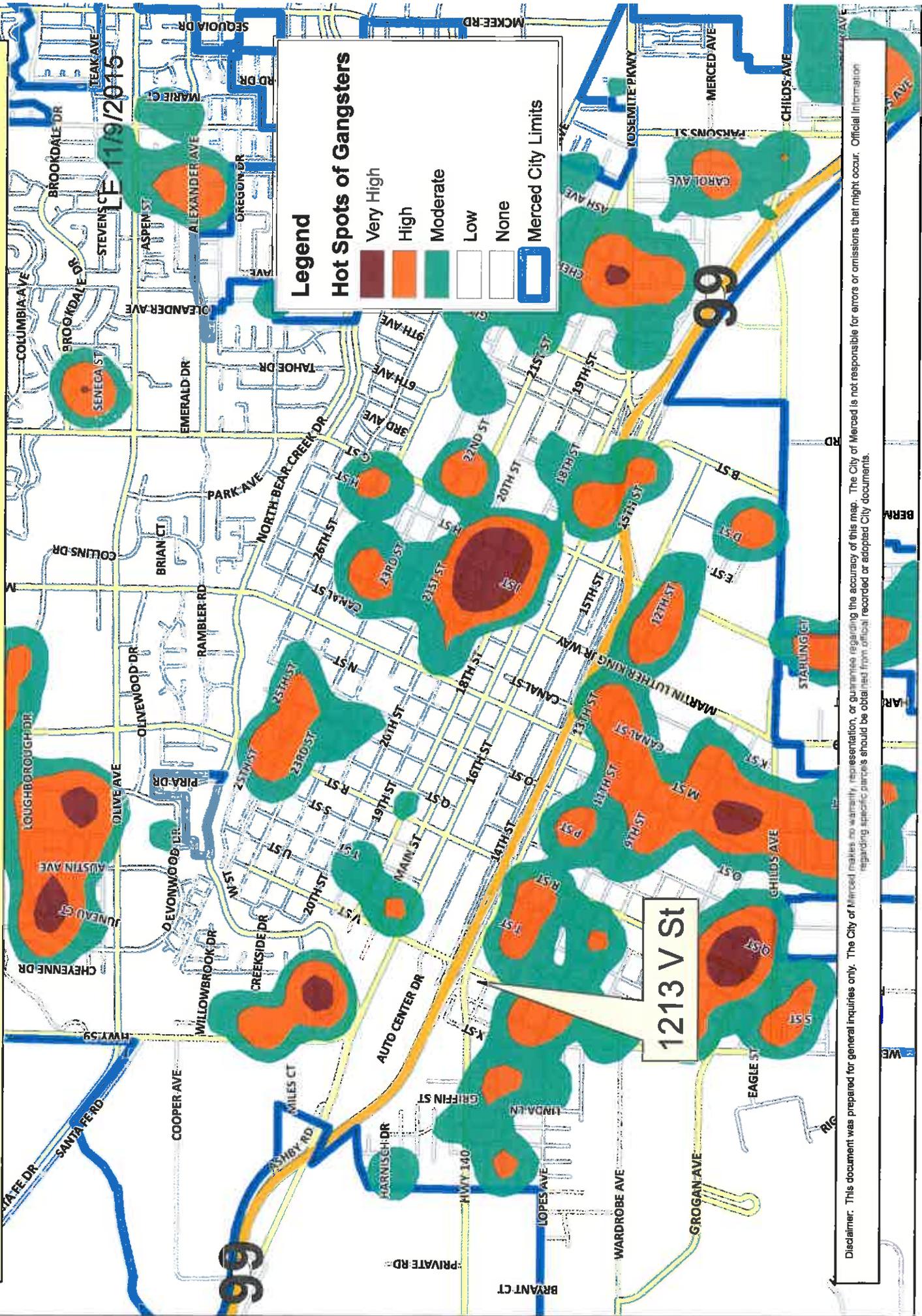
- Very High
- High
- Moderate
- Low
- None
- Merced City Limits

1213 V St

ATTACHMENT D

Disclaimer: This document was prepared for general inquiries only. The City of Merced makes no warranty, representation, or guarantee regarding the accuracy of this map. The City of Merced is not responsible for errors or omissions that might occur. Official information regarding specific parcels should be obtained from official recorded or adopted City documents.

Hot Spots of Gangsters' Last Known Address ***



Legend

Hot Spots of Gangsters

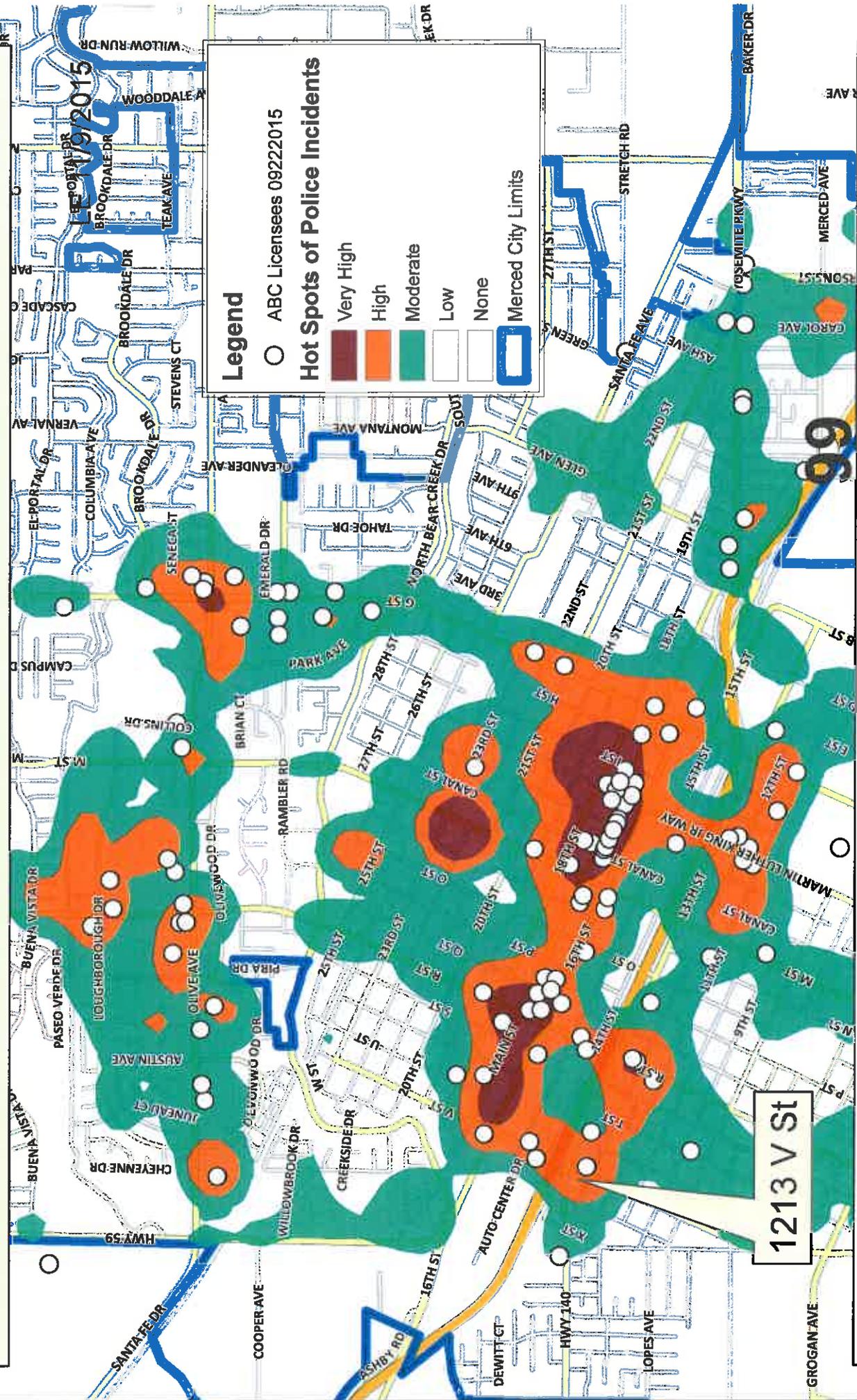
- Very High
- High
- Moderate
- Low
- None
- Merced City Limits

1213 V St

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Hot Spots of Police Incidents 11/1/14 - 11/9/15

*** Location of ABC Licensees ***



Legend

- ABC Licensees 09222015

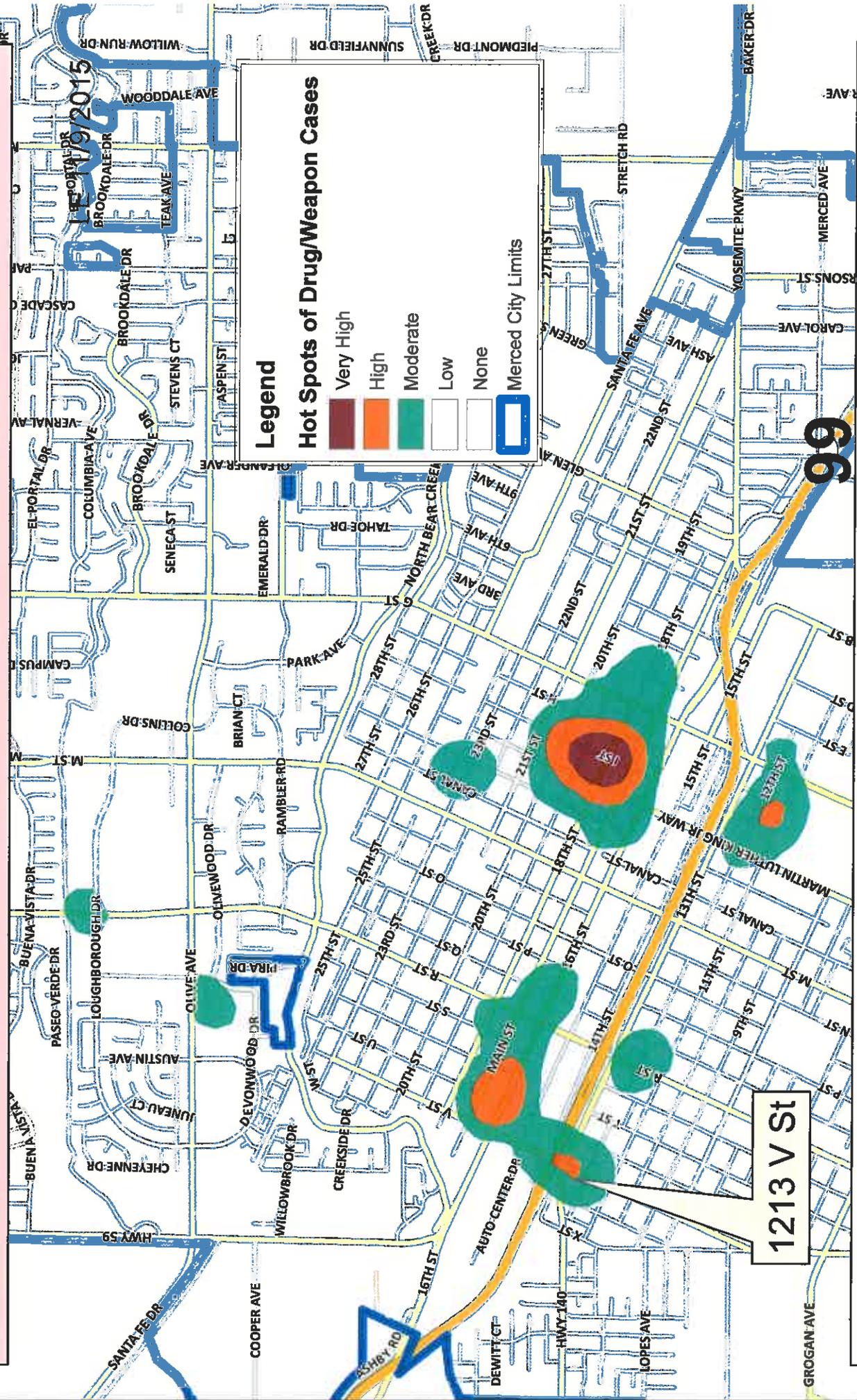
Hot Spots of Police Incidents

- Very High
- High
- Moderate
- Low
- None
- Merced City Limits

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Hot Spots of Weapon/Drug Cases 11/1/14 - 11/9/15

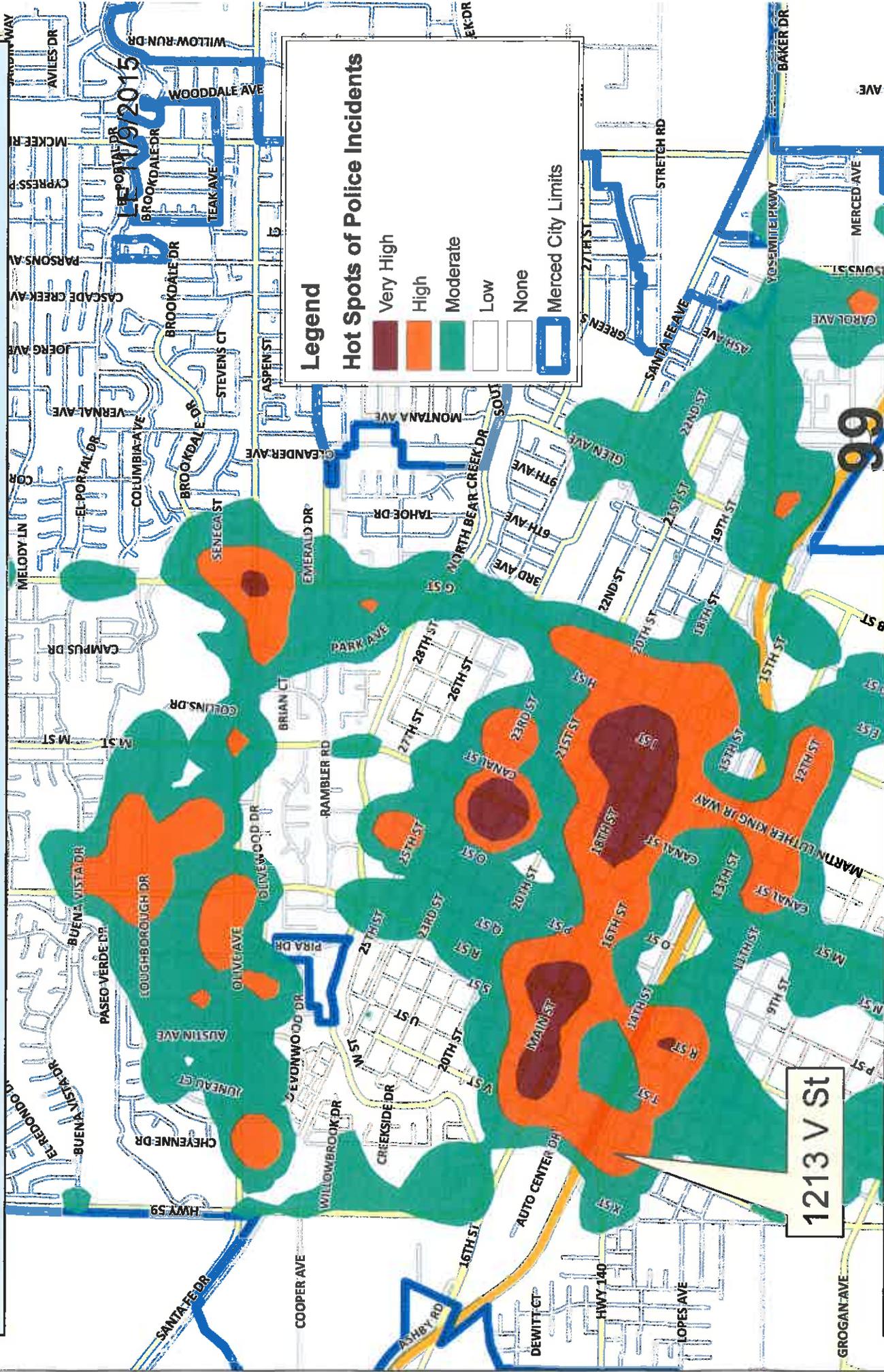
*** no higher charges/statutes involved ***



1213 V St

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Hot Spots of Police Incidents 11/1/14 - 11/9/15



Legend

Hot Spots of Police Incidents

- Very High
- High
- Moderate
- Low
- None
- Merced City Limits

1213 V St

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MERCED DREAM CENTER

INTRODUCTION

What is DC Discipleship?

Dream Center Discipleship is an intense one-year program designed to help individuals that are struggling with alcohol, drug abuse or any other life-controlling problems. We are a faith-based discipleship/recovery ministry designed to help our students realize that we can achieve spiritual success if we are properly disciplined. Our motto is the great commission...

18 Jesus came and told his disciples, "I have been given complete authority in heaven and on earth. 19 Therefore, go and make disciples of all the nations, baptizing them in the name of the Father and the Son and the Holy Spirit. 20 Teach these new disciples to obey all the commands I have given you. And be sure of this: I am with you always, even to the end of the age.

Matthew 28:18-20 NLT

Mission Statement:

VISION

The vision of Dream Center Discipleship is to produce graduates, who are self-sufficient, successful, productive, and a functional part of society.

MISSION

The dream center's purpose is to reconnect isolated people to God and a community of support by providing human services that addresses immediate and long term needs in the area of homelessness, hunger, poverty, addictions, education and human trafficking.

OBJECTIVES

- * To create a positive, spiritual environment where the students feel safe, secure and have all their basic needs met.
- * To have a staff that is committed to going the extra mile in order to help students bring about a lifestyle change in their recovery process.
- * To enable students to become spiritually alive, emotionally stable, physically healthy and socially active in all aspects of society.
- * To produce graduates that will be true Disciples of Christ and messengers of hope, fulfilling the great commission to make disciples of all nations that will radically transform the world.

QUALIFICATIONS

If you are coming from outside the Stockton area, you must have a round-trip, open-ended ticket that is good for one year.

1. Are you willing to commit one year of your life to intense discipleship-training?

- Dream Center Discipleship Recovery exists to create an environment where the disciple can study God's Word with a limited amount of distractions from the outside world. - This is not a decision to be entered into lightly as it will require much diligence and long hours to complete the required components for graduation.

2. Are you willing to spend the first 30 days with no distractions (telephone calls or letters) to help you learn Godly habits?

- You will be allowed to make one 5-minute phone call upon arrival to notify friends and/or family members of your whereabouts.

3. Do you have any pending legal matters that would take you off campus?

- DCD is a discipleship school, not a residential care facility and cannot provide transportation for these matters; therefore any legal matters that may need to be taken care of must be dealt with by the disciple and at their own expense. - If you are on probation or parole you must have a letter from your probation or parole officer stating the conditions of probation or parole upon entry into the program.

4. Do you have any medical conditions (including pregnancy and HIV), pending or present, that would take you off campus during the first 30 days?

- DCD is a discipleship school, not a residential care facility and cannot provide transportation for these matters; therefore any medical matters that may need to be taken care of must be dealt with by the disciple and at their own expense. - You must be medically and physically able to perform volunteer work assignments as part of the program. - You cannot have been diagnosed with any chronic illnesses, which would prevent you from performing your volunteer work assignments as part of DCD.

5. Have you been diagnosed with any mental illnesses within the last year?

- DCD is neither a mental health facility nor a hospice. For this reason DCD cannot knowingly accept anyone into the program that has been diagnosed with any mental illness during the previous 12 months.



6. Are you currently taking any prescription medications, including those that are psychotropic in nature?

- All prescribed medications must be noted on the application. Since you are responsible for handling your own medication; no one will knowingly be admitted who is taking any psychotropic or narcotic prescriptions.

7. Do you have any personal matters that would take you off campus?

- DCD is a discipleship school, not a residential care facility and cannot provide transportation for these matters; therefore any personal matters that may need to be taken care of must be dealt with by the disciple and at their own expense.

8. Are you currently receiving any kind of income?

- Since DCD is providing you with room and board and is not charging a fee, there is no need of government assistance. - If you are receiving SSI, Disability, Pension or any other form of income, you will need to make arrangements with a trusted friend or family member to handle your affairs while you are enrolled in DCD. MediCal and CalFresh are recommended.

9. Do you have a vehicle or mode of transportation?

- No vehicles are allowed while you are in the DCD Discipleship Recovery Program.

If you answered to the first two questions and no to all the rest then you are eligible to enter our program. Dream Center Discipleship Recovery is an intense one-year faith-based discipleship/recovery program aimed at establishing a person in Christian disciplines that will help the individual live a sober and successful life.

During the course of a year the disciple will engage in daily work therapy assignments, fundraising events, community service and classes. In addition to this we may also use faith-based recovery curriculums. This is accomplished by a much disciplined schedule that is divided into 3 levels.



DISCIPLESHIP RECOVERY

The Discipleship Recovery Program has been developed by Dream Center Discipleship (DCD) to give unique opportunities to disciples. This program has been designed to help disciples achieve success based on their behaviors and attitudes. This method provides the disciple who understands that the choices they make directly affect the benefits and rewards they receive in life. Those that are not interested in progressing forward with healthy and positive choices will not reap the benefits and privileges that accompany those positive choices.

All disciples will enter the program at Level 1. The disciple will have an opportunity to move forward to greater rewards and responsibilities based on the choices that the disciple makes. Life is a learning experience. This program has been designed to teach the disciple that their destiny lies with the choices that they make.

Dream Center Discipleship is a discipleship institute. It is not a residential care facility, rehab center, detox facility or homeless shelter. DCD exists to educate Christians regarding their walk with Christ in helping them overcome life's obstacles. This is accomplished through sound Biblical teaching, Scripture memorization, directed Bible Studies and faith in God that He would always lead us to success as we trust Him in this journey we call life.

Work Therapy

Work therapy is designed to teach practical skills and on-the-job training in various areas. Work ethics, time management, communication, discipline and self-confidence are gained through time spent in work therapy. Work therapy jobs include but are not limited to sorting, organizing and stocking donations, maintenance, grounds keeping and janitorial, clerical and more. This is a requirement for all DC Disciples.

Fundraisers

Fundraisers are required to fund the program. This is another opportunity for disciples to put their work therapy skills into practice. Fundraisers include but are not limited to food concessions, security, janitorial and more.

Community Service

Community service is another key component to the discipleship program. Giving back to the community teaches compassion, selflessness, and shows disciples that there are needs outside their own. Many disciples are blessed by their service to others and develop the kingdom principle of feeding, clothing and giving to the less fortunate. Some examples are feeding and clothing the homeless, community food giveaway, outreach and more.

Worship Service



Worship services are where disciples are restored and healed by the super-natural transforming power of God. Traditional worship services are held twice a week and open to the community while Morning Glory is specific to DC disciples.

SCHEDULE

If You Fail to Plan then you are planning to fail.

Having a schedule is an effective way to bring order into a person's life. Not only is it important to have a schedule but it is equally important to adhere to that schedule. A schedule also provides a tool to monitor a person's progress by how well they adhere to that schedule. Following are the schedules that we all disciples to adhere to. Each disciple is required to be at each scheduled event at the designated time.

8:00am Wake-up	8:00am Wake-up	8:00am Wake-up	8:30am Wake-up	8:00am Wake-up	8:00am Wake-up	
Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast	Breakfast
Devotional	Devotional	Devotional	Devotional	Devotional	Devotional	Devotional
10:00am Arrive at DC	8:30am Arrive at DC	8:30am Arrive at DC	8:30am Arrive at DC	8:30am Arrive at DC	8:30am Arrive at DC	TBA
10:30am Worship Service	Morning Glory	Morning Glory	Morning Glory	Morning Glory	Morning Glory	TBA
10:00am Arrive at DC	Work Therapy	Work Therapy	Food Giveaway	iAction Under the Bridge	Clothing Giveaway	TBA
Lunch	Lunch	Clean-up	Lunch	Clean-up	Lunch	Lunch
Rest	Work Therapy	Cooperate Prayer	House Cleaning	Prep for Service	Work Therapy	TBA
Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner
Journaling	Journaling	Journaling	Journaling	Worship Service	Journaling	Recovery Service

Schedule is subject to change at any time do to the needs of the ministry, including but not limited to special events, fundraisers, etc... Disciples will be advised of changes by staff.



Level I

Privileges and Restrictions

- * Disciples are to abide by schedule and be 5 minutes early at each event.
- * DCD is a closed campus facility. Therefore; disciples at this level will not be allowed to leave campus at this level for any reason other than an emergency or they will be asked to leave the program.
- * Disciples are not allowed to have money while on this level unless authorized by staff.
- * Home visits ARE NOT allowed on this level.
- * Disciples will have the privilege of making one phone call per week, or as scheduled by your staff. Phone calls must be made under the supervision of a staff member and are limited to 15 minutes. No phone use for the first 30 days unless for legal reasons.
- * Disciples will wear DCD T-shirts and name badges at all times.
- * At this level disciples are allowed to smoke in the designated area only.

Minimum Requirements for Promotion to Level II

- * Disciple will be current on Life Journal.
- * Disciple must be faithful in attendance to all Inner City Action services, events and activities.
- * Consistent in adhering to rules, regulations, and policies while on this level.
- * Disciple will demonstrate spiritual, emotional and behavior growth.

Level II

Privileges and Restrictions

- * Disciples are to abide by schedule and be 5 minutes early at each event.
- * Immediate family members or pre-approved persons may visit disciple on property. Day and time are to be approved by staff.



- * Disciples will be allowed to have no more than \$20 in their possession while on this level.
- * Disciples will have the privilege of making two phone calls per week, or as scheduled by your staff. Phone calls must be made under the supervision of a staff member and are limited to 15 minutes.
- * NO home or off campus visits while on this level.
- * DCD T-shirts and name badges are to be worn at all times unless told otherwise by staff.
- * Disciples at this level are allowed to go on off-site work and ministry based events and activities as long as they are with a staff or leader.
- * Disciples at this level are allowed to go to the store with a staff or leader. Must have permission from overseeing staff and have a pass.
- * At this level disciples are allowed to chew tobacco.

Minimum Requirements for Promotion to Level III

- * Disciple will be current on Life Journal.
- * Disciple must be faithful in attendance to all Inner City Action services, events and activities.
- * Consistent in adhering to rules, regulations, and policies while on this level.
- * Disciple will demonstrate spiritual, emotional and behavior growth.

Level III

Privileges and Restrictions

- * Disciples are to abide by schedule and be 5 minutes early at each event.
- * Disciples will have the privilege of making three phone calls per week, or as scheduled by your staff. Phone calls must be made under the supervision of a staff member and are limited to 15 minutes.



[REDACTED]

* Immediate family members or pre-approved persons may visit disciple on. Day and time are to be approved by staff.

* Disciples may be allowed to have a day pass on this level if they have been approved by their staff. Day and time must not conflict with any Inner-City Action or Dream Center scheduled function, event or fundraiser.

* Disciples will be allowed to have no more than \$20 in their possession while on this level.

* Disciples on this level will be able to participate off-site work and ministry based events and activities.

* Name badges are to be worn at all times, except when on home visit.

* Disciples at this level may go to the store with staff approval and must have a pass.

* At this level disciples are NOT allowed to smoke or chew tobacco. Violation of this rule can cause you to move back a level.

* Disciples at this level will be assigned a staff to mentor them as they move toward Leadership Training.

Minimum Requirements for Promotion to Leadership Training

Disciple will be current on Life Journal.

* Disciple must be faithful in attendance to all Inner City Action services, events and activities.

* Consistent in adhering to rules, regulations, and policies while on this level.

* Disciple will demonstrate spiritual, emotional and behavior growth.

* Disciple will have shown leadership, commitment, integrity, dependability.



HOUSE RULES & STANDARDS OF LIVING

As for me and my house...we will serve the Lord!

Dream Center Discipleship is a program that is based on choices. The choices that we make determine not only where we are headed but also where we have been. Poor choices are sometimes the result of not following boundaries that have been established in our society.

The rules for DCD have been established to help you reestablish and maintain boundaries in your life. These rules have been carefully and prayerfully thought out and have been put in place to help you in your journey towards a successful life.

ACCOUNTABILITY

- This is a discipleship program. The root word of discipleship is discipline. It is for this reason you must inform your director of your whereabouts at all times.
- You cannot leave property at any time without the permission of staff. You must have a signed permission slip with you.
- All excursions must be done in groups of 2 or more, this buddy system will be in effect throughout your entire stay.

ADMISSION

- Admission into Dream Center Discipleship (DCD) is a privilege and not a right.
- Upon admission, the disciple must submit all possessions and person to inspection.
- Any prohibited items will be confiscated and disposed of.
- An inspection may be conducted at any time that there is reasonable cause to suspect that contraband, drugs and or drug paraphernalia may be present either on the person or in the rooms assigned to that person.
- All disciples will be supervised by staff during their stay at DCD. All requests and problems will be channeled through the disciple's staff or leader on duty.

BADGES

- Personal Identification Badges must be worn at all times. The only exception is when disciples are in their room before and after curfew.
- Work Badges are given for assigned tasks during work therapy hours.
- Disciples must not stray area designated on work badge.

CHECKING IN

- All disciples are required to check-in upon arrival to the Dream Center for work therapy, morning glory or any other assigned duties and must check out when leaving the DC for any reason, this includes lunch.
- Disciples must use the main door when checking in or out of the Dream Center. The side doors are only allowed when working in the parking lot or back area.



CLASSES

- Disciples must be on time for all classes.
- In the case of a missed class, you may be required to make up the missed class.

COMPLAINTS

- If you are upset about something you must take it to your leader and not discuss it with another disciple. The goal should be to find a healthy solution and not add fuel to fire.

DISMISSAL

- If an individual leaves or is dismissed from the program it is mandatory that they take all of their clothing and personal possessions with them. Items left behind will be donated after 24 hours.
- DCD shall not be responsible for any clothing or personal possessions left behind by the disciple.
- You must turn in any DCD issued clothing, badge, keys and curriculum upon departure.
- If dismissed from the program you may not return for a minimum of 30, 60, or 90 days.
- You will not be allowed on any Inner City Action property. You are allowed to attend services at the Dream Center.
- If dismissed, you are not allowed contact with anyone in the program without approval from the Director.

DRESS CODE

- Disciples are only allowed to have two weeks' worth of clothing due to limited space.
- DCD T-Shirts will be provided for each disciple and must be worn at all times by all Disciples unless otherwise stated.
- Drug, alcohol, Satanic or gang related shirts and shirts with sexual content are not allowed. This applies on free-dress days.
- Men:
 - Men are not allowed to go outside their room without a shirt on. Undershirts or tank tops worn alone is not allowed either.
 - Men's pants must never ride below their waist. In other words no sagging.
- Women:
 - Skirts, dresses or shorts must be no shorter than five fingers above the knee.
 - Midriffs, low-rise or any clothing revealing stomach, belly button or buttocks are not allowed.
 - Shirts must cover cleavage. Shirts that are low cut, see-through are not allowed. It is recommended to wear an undershirt, tank top or camisole under your shirts.
- At any time, if a staff believes that a disciple's clothing is unacceptable, he or she must change immediately.



DRUGS

- You are not allowed to have any of the following items in your possession or in your room; alcohol, any illegal substance and/or paraphernalia as well as unapproved prescription medication or medication that is not prescribed to you.
- This also includes contact or association with individuals under the influence of, or in possession of, the previous mentioned drugs.
- While in the program you will be required to submit to random drug tests and room searches.
- A positive drug test may be grounds for immediate discharge from DCD.

ETIQUETTE RULE

- All disciples will observe and maintain the utmost courtesy and manners demonstrating Christ-like character and attitude toward others including other disciples, leaders, staff volunteers or community members.
- We follow the Golden Rule; "Do unto others as you would have them do unto you."

FAMILY VISITS

- Family visits are allowed in accordance with the program levels privileges and restrictions guidelines.
- No girlfriends, boyfriends, or fiancés shall be permitted to visit unless there are children involved.
- Family visits are not allowed if you are on discipline or not current in your studies.
- All family visits must be pre-approved prior to taking place, NO EXCEPTIONS.

FOOD

- Food is allowed to be eaten only in the designated areas.
- Only non-perishable food can be stored in plastic containers in an individual's room.

GROWTH

- During the disciple's stay here at DCD, the disciple will be required to show progressive growth.
- "Growth" constitutes participation in work assignments, classes, Bible studies, prayer, bible reading, room cleanliness, personal hygiene, chapel services, morning devotions, church services, and any other activity required by DCD.
- Growth is also measured in terms of the development of character, integrity, and relationships with other brothers and sisters in Christ.
- Failure to produce such growth constitutes grounds for dismissal.

HOME VISITS



- Home visits are allowed in accordance with the program levels privileges and restrictions guidelines.
- Disciples are allowed to visit immediate family only (i.e. children, wife, parents).
- Family visits are not allowed if you are on discipline or not current in your studies.
- All family visits must be pre-approved prior to taking place, NO EXCEPTIONS.

HYGIENE

- All disciples must maintain personal hygiene habits on a daily basis. This includes but not limited to taking a shower, brushing your teeth, shaving (beards must be kept neat and trimmed) and wearing deodorant.
- If you need supplies for any of these, please let your director know.
- DCD will provide generic hygiene supplies. If you have any special requirements or brand preferences it is up to the disciple to provide these items at their own expense.

ILLEGAL ACTIVITY

- Illegal activity will not be tolerated. This includes any activity or behavior not covered above that would be considered illegal in a society.

LANGUAGE

- In order to strengthen and encourage one another, all street talk, cursing, backbiting, gossiping, jail talk, and sharing of past experiences among the disciples that is not positive in nature, is to be stopped upon admission into the program.
- It is also unacceptable to speak in a derogatory manner towards other disciples (same or opposite sex), staff or any other person.

LAUNDRY

- Laundry will be done on a weekly basis.
- Check with a staff or leader for dates and times.

MAIL

- Letter writing is permitted and encouraged after you 30 day blackout has been completed at Dream Center Discipleship (DCD).
- Letters are to be written during free time only so as not to interfere with study or work time.
- DCD does reserve the right to inspect and censor all incoming mail and packages as they are being opened by the addressee for security purposes.
- DCD may, at staff discretion, restrict a disciple from communicating by mail with specified individuals at the request of staff, family members, or close friends.
- Disciples are encouraged to write their spouse, children, parents or other persons designated as "family" on a regular basis.
- Stamps for mail will be at the Disciple's own expense.

MEALS

- Meals will be provided by Inner City Action.



MEDICAL CARE

- It is the responsibility of the disciple to inform the staff of any chronic medical problems upon entry into DCD.
- Only medical and dental work made and approved one week in advanced are allowed while disciples are in DCD.
- Each disciple is responsible for making their own appointments, securing their own transportation to and from their destination, as well as any medical bills that they incur. Therefore, DCD cannot be held responsible for any expenses incurred as well as any legal liability resulting from using services listed above.
- DCD is not equipped to provide any ongoing medical or dental needs; therefore, a disciple may be required to leave the program to attend to such matters if it appears that any treatment above interferes with the program requirements.
- Prescription medications are the sole responsibility of the disciple. No medications that are narcotic or psychotropic in nature will be allowed on the property.

OPERATING MACHINERY

- Disciples are not allowed to use machinery, tools, or vehicles without proper training and authorization. Failure to comply with this rule can cause harm, danger and destruction of property and therefore is cause for dismissal.

PERSONAL FINANCES

- Refer to level chart to see how much money you are allowed to have.
- DCD is not responsible for lost or stolen valuables.
- Panhandling or borrowing money from anyone is not allowed.
- Discussion of one's personal financial ability or lack thereof will not be tolerated.

PERSONAL POSSESSIONS

- Each disciple is allowed to bring some of his or her own personal possessions. Certain items are not allowed at the facility. They are as follows but not limited to: cell phones, TV's, VCR's, DVD players, PDA's, i-Pod's, laptops, radios, comics books, secular reading materials, electronic games (Nintendo, Sega, etc.), or any other item that would be a distraction while in the program.
- Any prohibited items will be confiscated and disposed of.
- Personal music devices (CD's or cassette tapes only) will be allowed but only if it is Christian music. No secular or mainstream artists. If this rule is violated the music device will automatically be removed.
- Disciples are not allowed to use another disciple's personal items.
- Disciples are not allowed to lend or borrow money from each other, staff or other Dream Center Residents or staff.
- Disciples are not allowed to exchange or sell personal items, belongings, or services to each other.



PORNOGRAPHY

- Possession of or viewing pornographic material in any form will not be allowed.

PRIVACY

- Since DCD is a residential live-in program with many disciples in the program there should be no expectation of privacy.
- Rooms have at least two persons per room with one bathroom.
- DCD reserves the right to perform room searches when deemed necessary by staff.
- DCD also reserves the right to use closed circuit TV in hallways and entrances for security purposes.

PROBATION AND PAROLE

- All disciples will be expected to cooperate with all law enforcement agencies.
- Any disciple who has a court appearance, probation or parole meeting, or legal appointment must set up a meeting with staff.
- You will be required to provide proof that you are to appear and shall provide your own transportation or the money for the trip to and from the destination.
- No side trips are allowed, you must go to your appointment and straight back.

PROBATIONARY PERIOD

- During the first three days (72 hours) of residence, the disciple will be on probationary status.
- If a person comes in "kicking" a drug habit, the disciple will be allowed up to 3 days of bed rest.
- If no bed rest is required the disciple will start participating in all activities of DCD immediately.
- The staff will observe the disciple and decide if he or she meets the requirements to continue in the Program.

RELATIONSHIPS

- There is to be no fraternization between two individuals for the purpose of establishing a romantic relationship. This includes flirting, dating, inappropriate conversations with members of the opposite or same sex, or sex in any form.
- This includes people in DCD, the Dream Center or any Inner City Action functions or events.
- Disciples must limit their conversations to greetings only and not engage in any other conversations with members of the opposite sex. If someone approaches you and initiates a greeting, a polite, brief hello may be returned.
- This includes other disciples, volunteers and staff as well as any other person that is not in DCD.
- Note passing and any other form of communication will not be tolerated.
- DCD is not a dating service but a discipleship program.



ROOMS

- Rooms must be kept neat and organized at all times.
- Furniture is not to be moved from room to room without permission from the Director.
- No candles or incense burning is allowed in the rooms.
- Personal possessions must fit in the allotted storage space.
- Nothing is allowed on the dresser other than a clock, family photographs or whatever you are working on at that particular moment.
- All appliances must be turned off upon leaving your room.
- Coffee pots, hot plates, toaster ovens, microwaves, etc. are not allowed in the individual rooms.
- Any books must fit in drawers or in a bookshelf, if available.
- Only luggage, shoes and laundry bags are allowed under your bed.
- You are not allowed in another person's room at all.
- Quiet time begins at 9:00 pm and ends at wake-up call the next morning.

SCHEDULE

- You are responsible to know and comply with your daily schedule.
- You are required to attend all functions of DCD, Inner City Action and all main services at the Dream Center and be 15 minutes early.
- Any changes to the schedule will be communicated after the morning devotions or through your director.

SPIRITUAL LIFE

- DCD is a faith-based discipleship program. As such, there is a spiritual component required.
- This includes but not limited to; Chapel services, bible studies, prayer services and public services that are essential to the program.
- All students are required to attend such services or classes. **NO EXCEPTIONS!**
- There will be no talking, reading or writing letters, completing discipline assignments, using the restroom or getting a drink during study time, class, Chapel, prayer time, worship or while at Inner City Action and Dream Center Services. Restrooms may be used before services with the permission.
- When at the church you are to sit in the designated area assigned to you. You are not to sit in any other location without being instructed by a staff.

STUDY TIME

- You are expected to be studying during designated study times, not sleeping in your room.

TELEPHONE CALLS

- Upon entering the program the disciple is allowed one five minute phone call within the first 72 hours. After that call, blackout rules are in effect until the disciple is promoted to First Level.
- Office telephones are for staff use only.
- All telephone calls are limited to fifteen (15) minutes.
- Telephone calls will be allowed as follows; Level One – 1 per week, Level Two – 2 per week,



and Level Three – 3 per week during free time only.

- Disciples are not allowed to answer incoming calls, but messages will be taken and the disciple may return the call during their next scheduled time unless it is an emergency.
- An emergency is defined as a death, a life-threatening circumstance or serious illness in the family, etc., and shall be determined by staff.
- Anyone caught using a phone without authorization will be disciplined accordingly.

VEHICLES

- No personal vehicles are allowed for people who are in the discipleship program.
- Only individuals on Inner City Action insurance are allowed to drive Inner City Action vehicles.

VIOLENCE

- Violence, abuse or threats of violence or abuse are not allowed at any time.
- This includes swearing, threats, name-calling or threatening tone or level of voice towards staff or other disciples.
- Horseplay will not be allowed as this can lead to aggressive behavior.

WORK THERAPY

- You are expected to do your assigned work therapy at the designated time.
- Any questions regarding work therapy should be directed toward the designated person in charge. When receiving instructions from staff it is important that you repeat what you heard and ask questions if you don't understand.
- If you are ill (fever, vomiting or other acute illnesses), you will remain on bed rest all day.
- -Not feeling like going to work or being too tired is not an acceptable excuse for not working.
- Disciples should be dressed in appropriate work attire prior to leaving their room.
- You must report to the Dream Center immediately after morning devotions.
- There are to be no breaks until the designated person calls for a break.
- When work therapy is over, clean and return all tools to the designated storage area.
- No disciple is to be in their room during work therapy time without staff permission.

WEAPONS

- No weapons of any kind will be allowed during the duration of the program.
- This includes firearms, knives, razor blades, scissors, shivs or any other object that may be used as a weapon.

NOTE: From time to time it may become necessary to make adjustments to these rules, with or without notice and at the discretion of staff and pastors.



DISCIPLINARY ACTION

Accountability, integrity, and character are some of the key personality traits that are important to succeed in life. Life is built upon the choices that we make. If we choose to make wise choices then we will reap the rewards of those choices. However, if we choose to make wrong choices then we must also be held accountable for the consequences for those choices.

Write-ups and level demotions are used when a disciple violates a house rule. Cause for write-ups, level demotions and dismissal are at the discretion of the staff, pastor or leader.

Cause for write-up, level demotion or dismissal.

- Pushing or shoving anyone
- Threatening remarks against anyone
- Possession of items that could be used as weapons (knives, razor blades, screwdrivers, items other than those listed under weapons)
- Inappropriate behavior towards opposite/same sex
- Horseplay
- Gossiping, causing strife, dissension or discord
- Name-calling and/or degrading comments
- Lying to staff
- Refusal to follow directions of a staff member
- Arguing with staff
- Failure to show up for Community Service
- Panhandling in any way shape or form
- Being late for curfew
- Not doing assigned tasks
- Being out of assigned area/building without permission
- Rebellious attitude
- Being in an unauthorized area
- Abuse of visitation pass privilege
- Not letting staff know about infractions about other disciples
- Refusal to follow directions of a crew leader
- Arguing with a crew leader
- Lying to other disciples
- Disciples smells like smoke and/or in possession of tobacco
- Rooms smell like smoke
- Borrowing anything from any dream center resident
- Leaving assigned tasks early
- Not participating in a DCD/Church activity
- Not studying during time



- Not having accountability
- Being late to a schedule activity
- Profanity of any kind
- Not getting out of bed when told
- Not taking a shower
- Leaving room after lights out without permission
- Having lights on in room after lights out without permission
- Room not clean and bed not made
- Inappropriate behavior while traveling
- Dress code violations
- Possession of pornography in any form
- Sleeping in church
- Sleeping during study time or chores
- Leaving church during service
- Abuse of phone privilege
- Arguing with another disciple
- Having unauthorized food in room

Cause for Automatic Dismissal:

- Physical violence towards another person
- Possession of weapons (this includes firearms, knives, shivs, anything that has been made for the purpose of hurting people or using for self-defense)
- Sexual relations with other disciples-either heterosexual or homosexual
- Possession of drugs and/or drug paraphernalia
- Selling drugs (illegal or prescription) to other disciples
- Refusal to take a drug test
- Refusal to be searched (personal belongings or room)
- Refusal to sign write-up or perform disciplinary work hours
- Any illegal activity not previously listed

This list is not meant to be entirely inclusive, but is meant to be a tool to help in our journey to making right choices and living successful lives. Staff reserves the right to write-up, demote or dismiss a disciple for reasons outside this list include seeing no progressive growth and consistent poor attitude.

Remember that you never know when you have to come back so make sure that your transition is good. And keep in mind that the reasons for these standards and policies is to help you in your



recovery and to help you stay focused while you are here. Every one of these points serve a purpose so that we can help you get your life on track.

I have thoroughly read, understand and agree to comply with the rules and standards of the Dream Center Discipleship Recovery Program.

Print Name: _____ Date: _____

Sign Name: _____

Staff Name: _____ Signature: _____

DISCIPLE RECOVERY
Participant Acknowledgement

I have read the eligibility criteria and confirm that I am eligible for DC Disciple Recovery.

Print Name: _____ Date: _____

Sign Name: _____

I understand that as a DC Disciple I will be required to participate in Work Therapy, Fundraisers, Community Service and Worship Services.

Print Name: _____ Date: _____

Sign Name: _____

I understand that upon entering the DCD there is a 30 day white-out period in which I will not be allowed to contact anyone outside the program.

Print Name: _____ Date: _____





Sign Name: _____

I have thoroughly read, understand and agree to comply with the rules and standards of the Dream Center Discipleship Recovery Program.

Print Name: _____ Date:

Sign Name: _____

I have received a DC Disciple Recovery packet.

Print Name: _____ Date:

Sign Name: _____

****This copy stays the Disciple's file.**



Client Intake Form

Personal Information

Last Name:				First Name:			
Date of Birth:				Spouse Name			
ID Number				Social Security #			
Address				Homeless		<input type="checkbox"/> Yes <input type="checkbox"/> No	
City				State		Zip Code	
Home Phone				Work Phone			
Mobile Phone				Fax			
Age		Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female	Height		Weight	
Religion				Race/Ethnicity			
Marital Status		<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed					
Emergency Contact Person				Relationship			
Emergency Phone #				Secondary #			
Emergency Address:							
Do you have a car? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes who will take care of it while you are in the program?							
Are you currently receiving any type of income? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes please explain:							
Have you ever been in the military? <input type="checkbox"/> Yes <input type="checkbox"/> No Discharge? <input type="checkbox"/> Yes <input type="checkbox"/> No If dishonorable discharge please explain:							

Education

Circle last year completed:	
Primary: 1 2 3 4 5 6 7 8 9 10 11 12	College: 1 2 3 4 +

Can you read and write? Yes No Can you speak English? Yes No

Have you ever been in special education classes? Yes No

Religious background

Do you believe in God? Yes No Uncertain

Have you ever accepted Jesus Christ as your Savior? Yes No Uncertain

Are you attending church now? Yes No If **yes** where?

Legal History

Have you ever been arrested? Yes No How many times? _____

If **yes** please explain:

Have you ever done jail time? Yes No If **yes**, what for and how long?

Are you on probation or parole? Yes No If **yes**, give probation or parole officer's contact information below:

Are you court ordered here? Yes No If **yes**. Gove contact information regarding your court case:

Do you have any legal charges pending? Yes No Where?

What are the charges?

Do you think you may have any outstanding warrants? Yes No If **yes**, please explain:

Do you have any other pending legal matters that would require you to attend to in the next 90 days? Yes No

If **yes**, give details below?

Drug History

Have you ever used drugs? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes , how old were you?
Why did you use them? <input type="checkbox"/> To help me deal with life <input type="checkbox"/> To escape reality <input type="checkbox"/> To fit in with peers <input type="checkbox"/> My friends use drugs <input type="checkbox"/> To make physical pain go away <input type="checkbox"/> To make emotional pain go away	<input type="checkbox"/> Some of my family use drugs <input type="checkbox"/> Just for fun <input type="checkbox"/> I'm bored <input type="checkbox"/> Curiosity <input type="checkbox"/> Other: _____	

Have you ever sold drugs? <input type="checkbox"/> Yes <input type="checkbox"/> No
Do you think you have a problem with drugs? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Uncertain
Explain why or why not:
Since you've been using, what's the longest period of time that you've been sober?
Please fill out information below concerning your drug test.

Drug (If you did not use drugs based from list, if drug is not listed fill in)	First Time (How old were you or what month/year.)	Last time (Approximate date)	Frequency (How often did you use; daily/ weekly/ monthly)	Amount used (How much did you use per day/ week/ month)
Alcohol				
Barbiturates				
Benzodiazepines				
Cocaine/Crack				
Glue/Paint				
Heroin				
Inhalants (Snuffing)				
LSD				
Marijuana				
MDMA (Ecstasy)				
Meth				
Mushrooms				
PCP				
Prescription Drugs				
Speed				
Tabaco				
Other:				

Problems related to interaction with the legal system/crime

- Arrest
- Incarceration
- Litigation
- Victim of crime
- Stealing
- Vandalism
- Arson
- Probation
- Other: _____

Other physiological and environmental problems

- Exposure to disaster
- Involved in war
- Involved in a hostility
- Discord with counselor
- Discord with social worker
- Discord with physician
- Discord with minister
- Suicide
- Eating disorder
- Cutting/ self-mutilation
- Low self esteem
- Lack of motivation
- Lying
- Problems with authority
- Manipulative behavior
- Unavailability of social service agencies
- Other: _____

Other abuse problems

- Alcohol abuse
- Drug abuse
- Verbal abuse towards others
- Physically abuses others
- Sexually abuses others
- Pornography
- Sexual addictions
- Other: _____

Spiritual history

- Ouija boards
- Satanic worship
- Witchcraft
- Levitation
- Palm reading
- Fortune telling
- Voodoo
- Astral Projection
- Séances
- Tarot cards
- Horoscopes
- Yoga
- New Age
- Mormonism
- Scientology
- Buddhism
- Transcendental meditation
- Jehovah Witness
- Other: _____

What are some other things you've tried? (Check all that apply to your situation)

- Individually counseling
- Family counseling
- Informal probation
- Formal probation
- Called police
- Changed schools
- Changed jobs
- Attend parenting classes
- Boot camp
- Boarding school
- Hospitalization
- Psychiatric Evaluation
- Medications
- Other: _____

How did you hear about us? (check all that apply)

- Friend
- Family member
- Brochure / flyer
- Other: _____

Medical History

Date of last physical exam:

Results:

List any physical ailments or hardships that you may have:

Date of last dental exam:

Results:

List any dental problems you may have:

Date of last eye exam:

Results:

Do you wear glasses?

Yes No

Do you wear contacts?

Yes No

List anything that you may be allergic to:

Have you ever been:		
Diagnosed with ADD?	<input type="checkbox"/> Yes <input type="checkbox"/> No	When? _____
Diagnosed with ADHD?	<input type="checkbox"/> Yes <input type="checkbox"/> No	When? _____
Diagnosed with any Mental Disorder?	<input type="checkbox"/> Yes <input type="checkbox"/> No	When? _____
Diagnosed with Tuberculosis?	<input type="checkbox"/> Yes <input type="checkbox"/> No	When? _____
Diagnosed with Hepatitis A?	<input type="checkbox"/> Yes <input type="checkbox"/> No	When? _____
Diagnosed with Hepatitis B?	<input type="checkbox"/> Yes <input type="checkbox"/> No	When? _____
Diagnosed with Hepatitis C?	<input type="checkbox"/> Yes <input type="checkbox"/> No	When? _____
Diagnosed with HIV Positive?	<input type="checkbox"/> Yes <input type="checkbox"/> No	When? _____
Diagnosed with AIDS?	<input type="checkbox"/> Yes <input type="checkbox"/> No	When? _____
Diagnosed with Herpes?	<input type="checkbox"/> Yes <input type="checkbox"/> No	When? _____
Diagnosed with any STD?	<input type="checkbox"/> Yes <input type="checkbox"/> No	When? _____
Diagnosed with Body Lice?	<input type="checkbox"/> Yes <input type="checkbox"/> No	When? _____
Diagnosed with High Blood Pressure?	<input type="checkbox"/> Yes <input type="checkbox"/> No	When? _____
Diagnosed with Heart Disease?	<input type="checkbox"/> Yes <input type="checkbox"/> No	When? _____
Diagnosed with any other illnesses?	<input type="checkbox"/> Yes <input type="checkbox"/> No	When? _____

Are you personally on any medication? Yes No If **yes**, please list below and give reason for taking them:

Have you ever been admitted to a hospital? Yes No If **yes**, please explain below:

Are you Physically able to perform all assignments (you must be able to lift 25 lbs., be able to stand for long periods of time as well as climb up to 4 flights of stairs) as part of this program?
 Yes No If **No**, please explain:

Have you ever been diagnosed with any medical condition? Yes No If **yes**, please explain:

Have you ever been under psychiatric care or been admitted to mental health institution?
 Yes No If **yes**, please explain:



Sexual History

Are you sexually active? Yes No

At what age did you become sexually active?

How many sexual partners have you had?

Have you ever had unprotected sex? Yes No

Have you ever contracted a sexually transmitted disease? Yes No

If **yes**, please list disease, when and how it was treated:

Have you ever been the victim of sexual abuse? Yes No

If **female**, are you currently pregnant? Yes No Uncertain

Have you been pregnant in the past? Yes No Uncertain

If **yes**, what was the result of the pregnancy? Miscarriage Abortion Birth

Do you have any children? Yes No

If **yes**, how many and what are their ages?

If **male**, are you the father of any children? Yes No Uncertain

If **yes**, how many children do you have and what are their ages?

Have you ever been involved in prostitution? Yes No

Have you ever been involved in any homosexual behavior or activities? Yes No

Do you consider yourself to be:

Heterosexual (Straight) Bisexual Homosexual (Gay/Lesbian)

Goals

What goals do you have while in this program?

What do you want to happen in your life while you are in this program?

NOTICE OF EXEMPTION

To: _____ Office of Planning and Research
P.O. Box 3044
Sacramento, CA 95812-3044

From: (Public Agency)
City of Merced
678 West 18th St.
Merced, CA 95340

X County Clerk
County of Merced
2222 M Street
Merced, CA 95340

Project Title: Conditional Use Permit #1206 (Environmental Review #15-30)

Project Applicant: Sound of Life International Ministries

Project Location (Specific): 1213 V Street APN: 031-271-017

Project Location - City: Merced **Project Location - County:** Merced

Description of Nature, Purpose, and Beneficiaries of Project:

Name of Public Agency Approving Project: City of Merced

Name of Person or Agency Carrying Out Project: Sound of Life International Ministries

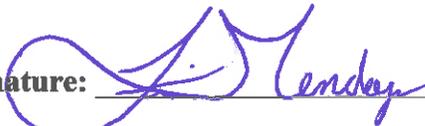
Exempt Status: (check one)

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- X Categorical Exemption. State Type and Section Number: 15301 (a)
- Statutory Exemptions. State Code Number: _____
- General Rule (Sec. 15061 (b)(3))

Reasons why Project is Exempt: As defined under the above referenced Section, the proposed project consists of minor interior and exterior alterations only, such as painting exterior walls, which are considered to be exempt under the CEQA Guidelines per Section 15301 (a).

Lead Agency: City of Merced

Contact Person: Francisco Mendoza-Gonzalez **Area Code/Telephone:** (209) 385-6858

Signature:  **Date:** 10-21-2015 **Title:** Planner

Signed by Lead Agency **Date Received for Filing at OPR:** _____
(If applicable)

Authority Cited: Sections 21083 and 21110. Public Resources Code
Reference: Sections 21108, 21152, and 21152.1. Public Resources Code

CITY OF MERCED
Planning Commission

Resolution # _____

WHEREAS, the Merced City Planning Commission at its regular meeting of November 18, 2015, held a public hearing and considered **Conditional Use Permit #1206**, initiated by Sound Life International Ministries on behalf of the Merced Lodging Corporation, property owners. This application involves a request to convert an existing 100-unit motel to a worship center and a rehabilitation facility with up to 200 beds at 1213 V Street, generally located 150 feet south of the intersection at Highway 140 and V Street, within a Thoroughfare Commercial (C-T) zone; also known as Assessor's Parcel No.031-271-017; and,

WHEREAS, the Merced City Planning Commission concurs with Findings A through J of Staff Report #15-22; and,

NOW THEREFORE, after reviewing the City's Draft Environmental Determination, and discussing all the issues, the Merced City Planning Commission does resolve to hereby adopt a Categorical Exemption regarding Environmental Review #15-30, and approves Conditional Use Permit #1206, subject to the Conditions set forth in Exhibit A attached hereto and incorporated herein by this reference.

Upon motion by Commissioner _____, seconded by Commissioner _____, and carried by the following vote:

AYES: Commissioner(s)

NOES: Commissioner(s)

ABSENT: Commissioner(s)

ABSTAIN: Commissioner(s)

Adopted this 18th day of November, 2015

Chairperson, Planning Commission of
the City of Merced, California

ATTEST:

Secretary

Attachment:

Exhibit A – Conditions of Approval

Conditions of Approval
Planning Commission Resolution #_____
Conditional Use Permit #1206

- *1. The proposed project shall be constructed/designed as shown on Exhibit 1 (site plan), and Exhibit 2 (elevations) -- Attachments B and C of Staff Report #15-22, except as modified by the conditions.
- *2. All conditions contained in Resolution #1249-Amended (“Standard Conditional Use Permit Conditions”—except for Condition #16 which has been superseded by Code) shall apply.
- *3. The developer/applicant shall indemnify, protect, defend (with counsel selected by the City), and hold harmless the City, and any agency or instrumentality thereof, and any officers, officials, employees, or agents thereof, from any and all claims, actions, suits, proceedings, or judgments against the City, or any agency or instrumentality thereof, and any officers, officials, employees, or agents thereof to attack, set aside, void, or annul, an approval of the City, or any agency or instrumentality thereof, advisory agency, appeal board, or legislative body, including actions approved by the voters of the City, concerning the project and the approvals granted herein. Furthermore, developer/applicant shall indemnify, protect, defend, and hold harmless the City, or any agency or instrumentality thereof, against any and all claims, actions, suits, proceedings, or judgments against any governmental entity in which developer/applicant’s project is subject to that other governmental entity’s approval and a condition of such approval is that the City indemnify and defend (with counsel selected by the City) such governmental entity. City shall promptly notify the developer/applicant of any claim, action, or proceeding. City shall further cooperate fully in the defense of the action. Should the City fail to either promptly notify or cooperate fully, the developer/applicant shall not thereafter be responsible to indemnify, defend, protect, or hold harmless the City, any agency or instrumentality thereof, or any of its officers, officials, employees, or agents.
- *4. The developer/applicant shall construct and operate the project in strict compliance with the approvals granted herein, City standards, laws, and ordinances, and in compliance with all State and Federal laws, regulations, and standards. In the event of a conflict between City laws

and standards and a State or Federal law, regulation, or standard, the stricter or higher standard shall control.

- *5. All signing shall comply with the City's Sign Ordinance. Building permits shall be obtained prior to installing any permanent signing. A Temporary Sign Permit shall be obtained prior to installing any temporary signs or banners. Temporary freestanding or A-frame signs are not allowed.
6. Signage facing residential properties shall be non-illuminated.
7. The premises shall remain clean and free of debris and graffiti at all times.
8. Sufficient lighting shall be provided throughout the site to provide a safe environment for rehabilitation participants and staff.
- *9. All parking lot and building lighting shall be shielded or oriented in a way that does not allow "spill-over" onto adjacent lots in compliance with the California Energy Code requirements. Any lighting on the building shall be oriented to shine downward and not spill-over onto adjacent parcels.
10. The applicant shall install exterior video surveillance cameras that continuously record outside activities 24 hours a day, 7 days a week (locations to be worked out with the Police Department). Any video related to criminal investigations must be accessible immediately for viewing by the Merced Police Department or any other law enforcement agency. A recorded copy of surveillance video, requested in connection with a criminal investigation, must be reasonably accessible and available within 24 hours when requested by law enforcement. The business owner is responsible for maintaining the video surveillance equipment in an operable manner at all times.
11. A minimum of one security guard shall be provided on the premises during night time hours, 7 days a week. The Police Department reserves the right to request additional security guards if any problems arise. All security guards shall be hired from a company that has been approved by the Merced City Council and properly licensed through the City of Merced. All security guards are subject to approval of the Merced Police Department. Facility staff can provide security during daytime hours, unless there are continual issues as determined by the Police Department

and in that case, licensed security guards will be required 24 hours/day, 7 days a week.

12. The applicant shall provide secure fencing around the perimeter of the site with one controlled entrance and exit. If required by Fire Code, the applicant may provide multiple exits or only provide areas of refuge that meet Fire Department Requirements.
13. The rehabilitation facility shall have a maximum of 50 participants during its first year of operation (starting when a business license is obtained). After its first year of operation, the rehabilitation facility may have a maximum of 100 participants and after its second year of operation, the maximum number shall increase to 200. Increasing the number of participants beyond 200 shall require approval from the Planning Commission with an amendment to this Conditional Use Permit.
14. The City reserves the right to periodically review the operation for potential problems. If problems (on-site or within the immediate area) including, but not limited to, public drunkenness, the illegal sale or use of narcotics, drugs or alcohol, lewd and/or disorderly conduct, and disturbing the peace result from the proposed land use, etc., the Conditional Use Permit may be subject to review and revocation by the City of Merced per the procedures in the Merced Municipal Code.
15. If the rehabilitation facility changes from the current operator(s), a new Conditional Use Permit from the Planning Commission shall be required.
- *16. The owner shall contact the Merced County Health Department and comply with their requirements for serving food to participants.
- *17. If in the future the applicant decides to prepare food onsite, the applicant shall obtain all proper permits and comply with all regulations as required by the Merced County Health Department and the City of Merced Building Department.
18. All Church activities at this location shall be conducted within the building space.

19. The noise from music or other activities shall be kept to a minimum so as not to disturb the surrounding residents. Outside doors shall not be propped open during meetings of any kind. If complaints are received regarding the noise from music or other activities, the facility shall provide a means for suppressing the noise coming from the building. The means and method used shall be approved by the Building Department prior to installation.

(* Denotes non-discretionary conditions.

n:shared:planning:PC Resolutions: #3057 CUP#1205 Exhibit A