

PERMIT REFUND & RENEWAL POLICY

In accordance with Section 109.6 of Chapter 1, Division II of the 2013 California Building Code, entitled "Refunds", the Refund Policy for the City of Merced Inspection Services Division shall be as follows:

The building official may authorize refunding of any fee paid hereunder which was erroneously paid or collected.

The building official may authorize refunding of not more than eighty (80) percent of the permit fee paid when no work has been done under a permit issued in accordance with this code.

The building official may extend a building permit application for a period of up to 90 days upon written request by the applicant showing good cause that circumstances beyond the control of the applicant prevented action from being taken. The first extension shall be \$48.00; the second extension shall be equal to 25% of the current plan check fee rate and in no case less than \$48.00; the third and final extension shall be equal to 50% of the current plan check fee rate and in no case less than \$48.00. No extensions shall be allowed that would extend more than 6 months after the adoption of new codes; 6 months after the adoption of new codes, if the permit has not been issued, new plans must be resubmitted for plan review that have been updated to the new codes and a new application fee paid.

The building official may authorize refunding of not more than eighty (80) percent of the plan review fee paid when an application for a permit for which a plan review has been paid is withdrawn or canceled **before any plan reviewing is done**.

The building official may extend an unexpired building permit for a period of up to 180 days upon written request by the applicant showing good cause that circumstances beyond the control of the applicant prevented action from being taken. The first extension shall be equal to 25% of the current building permit fee rate and in no case less than \$48.00; the second extension shall be equal to 50% of the current building permit fee rate and in no case less than \$48.00; the third extension shall be equal to 75% of the current building permit fee rate and in no case less than \$48.00; any subsequent extensions of an unexpired building permit shall be equal to the current building permit fee rate and in no case less than \$48.00.

No extensions of an expired building permit shall be allowed that would cause the building permit to extend more than 6 months after the adoption of new codes; After or within 6 months after the adoption of new codes, if the permit has expired without final inspection, new plans must be resubmitted for plan review that have been updated to the new codes and a new fees paid.

The building official shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.