

**CITY OF MERCED  
REGIONAL AIRPORT AUTHORITY MINUTES**

CONFERENCE ROOM 3<sup>RD</sup> FLOOR  
MERCED CIVIC CENTER  
678 W. 18<sup>TH</sup> STREET  
MERCED, CA

WEDNESDAY  
OCTOBER 17, 2018

**A. CALL TO ORDER**

Chair Michael Bodine called the meeting to order at 7:00 p.m.

**B. ROLL CALL**

Members present: Alvin Osborn, Michael Bodine, Bill Rudd, Travis Colby, and Rafael Velarde

Members absent: None. One vacancy.

Staff Present: Airport Manager Martin Pehl, Chief Deputy City Attorney Kelly C. Fincher

**C. WRITTEN PETITIONS AND COMMUNICATION**

None.

**D. ORAL COMMUNICATIONS**

Gail McCullough asked to speak and voiced her opinion on the trash that is along the fence near the Hangar Café

Ms. McCullough would like it to be more presentable to the patrons who get off of the airplanes near the café.

**E. CONSENT CALENDAR**

M/S/C – Rudd/Osborn motion to approve and file the minutes of September 18, 2018, as submitted.

**F. BROWN ACT TRAINING**

Kelly C. Fincher, Chief Deputy City Attorney, delivered presentation and answered questions regarding the Brown Act.

## **G. REPORTS**

### **1. AIRPORT PLANNING AD HOC COMMITTEE REPORT**

Airport Manager Martin Pehl briefed the Authority Members on the meeting that took place with himself and the AD HOC Committee in regards to the Airport Layout Plan.

Authority member Rafael Velarde mentioned that he would like to assist in the planning process as well as the planning report.

Authority Member Alvin Osborn stated that being that the plan is over five years old he would like to look into updating the plan.

Martin spoke in regards to what the next level of planning would be. The FAA wants a 5 year plan and Caltrans wants a 10 year plan from the airport.

### **2. AIRPORT MANAGER'S REPORT**

Airport Manager Martin Pehl spoke about the Landing Report that the airport receives on a monthly basis. He also spoke about the total number of enplanements for the previous year.

Mr. Pehl briefed the members that the airport is at eight thousand enplanements and what the advantages that would be if the airports enplanement data would increase to ten thousand.

He shared with the members that when the airport reaches ten thousand enplanements then the grant for the airport would increase.

Authority Member Travis Colby suggested that they create another AD HOC Committee for the airport to advertise and make it possible to reach the ten thousand enplanements. He also expressed an opinion on investing a small advertisement on social media.

Mr. Pehl would like to rebuild the airport website to give the community something to go to and verify what is on the advertisements.

Authority member Rafael Velarde voiced his opinion in regards to the past due accounts and what can needs to be done to get the accounts up to date.

Mr. Colby spoke about the legal process and starting with a three day notice to pay or quit to the tenants. Mr. Colby also asked for a vacancy report and the difference in hangar rates.

H. AUTHORITY BUSINESS

1. OTHER BUSINESS FROM AUTHORITY MEMBERS

November meeting will be cancelled due to the holiday.

I. ADJOURNMENT

Chair Bodine adjourned the meeting at 8:31 p.m. until the next Regional Airport Authority meeting on Tuesday, December 18, 2018, at 7:00 p.m. in the Council Chambers at 678 W. 18<sup>th</sup> Street, in the Civic Center.

M/S/C – Osborn/Rudd motion to approve the meeting adjournment until the next scheduled meeting.

A handwritten signature in cursive script that reads "Michael P. Bodine". The signature is written in black ink and is positioned above a horizontal line.

Michael Bodine, Chair  
Regional Airport Authority