Bargaining Unit:

FLSA: Position Number:

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AIRPORT MAINTENANCE WORKER

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DEFINITION

Under general supervision, to perform a variety of maintenance work at the City's Municipal Commercial Service Airport; to maintain and ensure the safety of runways, taxiways, and ramps for air traffic; to maintain and repair Airport buildings and grounds; to serve as a security monitor for airline service; and to do related work as required.

DISTINGUISHING CHARACTERISTICS

This is a specialized classification for the positions which have responsibility for performing a variety of maintenance work and functions at the City's Municipal Commercial Airport.

REPORTS TO

Assistant City Manager/Airport Superintendent

CLASSIFICATIONS SUPERVISED

This is not a supervisory classification.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES (The following is used as a partial description and is not restrictive as to duties required.)

Performs daily Airport safety inspections, ensuring the safety and proper condition of runways, taxiways, security lights, runway lights, Airport beacon, radio equipment, and other items and areas critical to Airport operations; serves as an airline security monitor for boarding and deplaning passengers; may operates radio communications equipment, as necessary; provides information and directions to the public and pilots regarding Airport policies, procedures, and use; performs carpentry, electrical, and plumbing work in the maintenance and repair of Airport buildings and facilities; repairs ruts, erosion, and drainage ditches; performs regular preventive maintenance on Airport Hangers; provides janitorial services for the terminal, restrooms, and offices; performs grounds maintenance, including mowing and weed control on Airport property; implements storm water pollution prevention plans; collects usage and service fees; assists with the development and submission of Airport operation and activity records; receives and responds to variety of inquiries and information requests regarding Airport services and operations.

TYPICAL PHYSICAL REQUIREMENTS

Frequently stand and walk; sit for extended periods; walk on sloped ground and slippery and uneven surfaces; normal manual dexterity and eye-hand coordination; ability to lift material weighing over 100 pounds with assistance; ability to bend, stoop, kneel, crawl, and crouch;

AIRPORT MAINTENANCE WORKER - 2

TYPICAL PHYSICAL REQUIREMENTS (continued)

corrected hearing and vision to normal range; verbal communication; use of a variety of hand and power tools, operate vehicles and equipment, use and operation of radio communications equipment; use of office equipment, including computer, telephone, calculator, copiers, and FAX machine.

TYPICAL WORKING CONDITIONS

Work is performed in an office, airport facilities, and outside in varying temperature, weather, and humidity conditions; work is performed in an environment with constant noise; exposure to gasses, fumes, dust, grease and oils; exposure to moving equipment, exposure to electrical current; frequent contact with staff and the public.

DESIRABLE QUALIFICATIONS

Knowledge of:

Basic principles of airport operations and maintenance.

Operation and maintenance of airport radio and communications systems and equipment.

A variety of building trades work.

Equipment used in Airport operations and maintenance.

Ability to:

Perform a variety of Airport maintenance work.

Learn rules and regulations impacting Airport operations and services.

Monitor airport security for commercial airline services.

Operate and use radio communications equipment, as needed.

Operate a variety of motorized equipment used in Airport operations and maintenance.

Effectively represent the City and the Airport in contacts with the public, other City staff, and other government agencies.

Establish and maintain cooperative working relationships.

Training and Experience:

Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Graduation from high school and one year of responsible work experience in unskilled and semi-skilled maintenance work or airport maintenance work.

Special Requirements:

Possession of a valid California driver's license.

AIRPORT MAINTENANCE WORKER - 3

Reference: City of Merced Personnel Rules and Regulations, Sections 5.05 and 5.07.

The contents of this class specification shall not be construed to constitute any expressed or implied warranty or guarantee, nor shall it constitute a contract of employment. The City of Merced assumes no responsibility beyond the general accuracy of the document, nor does it assume responsibility for any errors or omissions in the information contained herein. The contents of this specification may be modified or revoked without notice. Terms and conditions of employment are determined through a meet and confer process and are subject to the Memorandum of Understanding currently in effect.

APPROVED Gerthan In Street 3-15-07
Chairperson, Personnel Board

DATE