

# **ROLES AND DUTIES**

## **Design Review Board and the Historic Preservation Commission City of Merced**

The purpose of this board is to perform comprehensive site plan and architectural review within the redevelopment project areas within the City of Merced in order to promote orderly development of the City and stability of land values and investments. The Design Review Board also serves as the Historic Preservation Commission established to promote the protection, enhancement, perpetuation, and use of structures, sites and areas that are reminders of past eras, events and persons important to local, state, or national history. The Board consists of seven members appointed by the City Council from qualified electors of the City and who serve four-year terms of office. Meetings are held on the second Wednesday of the month following a City Council meeting from 4:00 to 6:00 p.m.

### Interested Applicants:

This position requires the filing of a Statement of Economic Interests under the California Fair Political Practices Act guidelines.

Your application will be submitted to the City Council for consideration when a vacancy occurs on this Board. Appointments are made by the Council during its regular meeting agenda. You will be notified of the Council's action immediately following the meeting.

In the event you are not appointed, your application will be kept on file for a period of one year from the date of application. Each time a vacancy occurs on this board during the year, you will be contacted by the City Clerk's office to verify you are still interested prior to submitting your application to the Council.

Return the completed application form to: City Clerk's Office 678 West 18<sup>th</sup> Street, Merced, California 95340. Please be as descriptive as possible on the application form and include two references who can attest to your suitability for appointment to this board.