



# CITY OF MERCED

## Environmental Review Checklist Application

APPLICANT'S NAME: \_\_\_\_\_

APPLICANT'S ADDRESS: \_\_\_\_\_

PROJECT LOCATION: \_\_\_\_\_

ASSESSORS'S PARCEL NUMBER: \_\_\_\_\_

TYPE OF PROJECT: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

TELEPHONE NO.: \_\_\_\_\_

### FOR USE BY PLANNING DIVISION

Fee Collected at Submittal: \_\_\_\_\_

Fee Type:

- \_\_\_\_ Categorical Exemption
- \_\_\_\_ Negative Declaration
- \_\_\_\_ Mitigated Negative Declaration
- \_\_\_\_ Expanded Initial Study

Additional fees may be required if it is determined that more extensive environmental review is required for this proposal.

(Refer to current Fee Schedule)

By \_\_\_\_\_ Date: \_\_\_\_\_

Application No: \_\_\_\_\_

In order to determine what effect your project will have on the environment, the following Environmental Review Checklist must be filled out and returned to the Merced City Planning Division. We understand that the form is lengthy and not every question will apply to every project, so feel free to simply note "Not applicable" or "N/A" for those questions and move on. If you have questions about filling out the form and/or need assistance, please feel free to contact the Planning Division at (209) 385-6858 and we will be happy to assist you.

As soon as possible, the City's Responsible Official (Director of Development Services) will determine whether or not the project will affect the environment and whether additional environmental review is needed.

Applicant, please complete each of the following:

1. Describe the proposed project and include a clear site plan with your submittal (if residential, please provide projected range of sales prices and/or rents) :

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**\*\*\*PLEASE NOTE** : If additional environmental review is required for this proposal, there may be additional fees sufficient to cover the costs of this review.

2. Size of parcel (square feet or acres): \_\_\_\_\_
3. Square feet of building area: \_\_\_\_\_ Number of floors: \_\_\_\_\_
4. General existing use of the site: \_\_\_\_\_  
\_\_\_\_\_
5. Describe in general the existing uses to the:
  - North: \_\_\_\_\_
  - South: \_\_\_\_\_
  - East: \_\_\_\_\_
  - West: \_\_\_\_\_
6. Are there any natural or man-made channels through or adjacent to the site : \_\_\_\_\_  
If so, where? \_\_\_\_\_
7. Grading – Amount of dirt/fill material being moved (check one) :
  - 0-500 cubic yards \_\_\_\_\_ 5, 000-20,000 cubic yards \_\_\_\_\_
  - 500-5,000 cubic yards \_\_\_\_\_ over 20, 000 (indicate amount) \_\_\_\_\_
8. Number of existing trees on the site: \_\_\_\_\_
9. Number, size, and type of trees being moved: \_\_\_\_\_  
\_\_\_\_\_
10. Describe other vegetation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
11. Describe noise sources generated by your project during construction: \_\_\_\_\_  
\_\_\_\_\_  
After construction: \_\_\_\_\_  
\_\_\_\_\_

12. Projected vehicle trips per day (use factors below): \_\_\_\_\_

<b>LAND USE</b>	<b>WEEKEND TRIP END GENERATION RATES ASSUMING 100% OCCUPANCY</b>
Single-Family	11.1 trips/dwelling unit
Patio Homes/Duplexes	9.5 trips/dwelling unit
Townhouses	7.5 trips/dwelling unit
Condominiums	7.5 trips/dwelling unit
Apartments	6.0 trips/dwelling unit
Mobile Homes	6.8 trips/dwelling unit
Retirement Communities	3.3 trips/dwelling unit
Motel	11 trips/room
Fast-Food Restaurant	553.0 trips/1,000 square feet building area
Retail Commercial	46.6 trips/1,000 square feet building area
Sit-Down Restaurant	45.0 trips/1, 000 square feet building area
Office Retail	38.2 trips/1,000 square feet building area
Institutions (Schools, Churches)	18.4 trips/1,000 square feet building area
Industrial Plant (under 500, 000 square feet)	4.7 trips/1,000 square feet building area
Industrial Warehouse	4.7 trips/1,000 square feet building area
Other	Estimate Amount

13. What is (are) the nearest major street(s) and distance(s) from project: \_\_\_\_\_

\_\_\_\_\_

14. Amount of off-street parking provided: \_\_\_\_\_

15. If more than 5,000 square feet of paving is proposed, give amount and describe methods of storm water disposal and heat build-up mitigation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

16 a. Source of water: \_\_\_\_\_

b. Estimated gallons per day (use factors below): \_\_\_\_\_

<b>LAND USE</b>	<b>ESTIMATED WATER CONSUMPTION RATES (gallons per day)</b>
Single-Family Residential	606/DU or 190/resident
Multi-Family Residential	240 D/U or 125/resident
Office	120 gallons/day/ 1,000 square feet floor area
Retail Commercial	120 gallons/day/ 1,000 square feet floor area
Other Land Use	Estimate amount
Industrial	Variable- Please describe the water requirements for any industrial uses in your project (General Projection= 3,000 gallons/day/acre): _____ _____ _____ _____

c. Will non-domestic wastewater or process solutions be discharged into the sewer? YES \_\_\_ NO \_\_\_

If yes, a Wastewater Discharge Permit Application questionnaire must be submitted to the City's Industrial Waste Inspector (available from the City Planning Division).

17. a Will sewage treatment facilities be utilized? \_\_\_\_\_

b. Describe the type of sewage to be generated: \_\_\_\_\_

c. Estimate the amount (gallons/day) of sewage to be generated (use factors below): \_\_\_\_\_

<b>LAND USE</b>	<b>ESTIMATED SEWAGE GENERATION RATES (gallons per day)</b>
Single-Family Residential	354 gallons/DU or 111 gallons/day/resident
Multi-Family Residential	213 gallons/DU or 111 gallons/day/resident
Office	108 gallons//day/ 1,000 square feet floor area
Commercial	108 gallons//day/ 1,000 square feet floor area
Industrial	Variable- Please describe the water requirements for any industrial uses in your project (General Projection= 3,000 gallons/day/acre): _____ _____ _____ _____

d. Will the facility utilize floor drains for wash-down or other purposes? \_\_\_\_\_

If yes, a Wastewater Discharge Permit Application questionnaire must be submitted to the City's Industrial Waste Inspector (available from the City Planning Division).

18. Height of the tallest structure involved in the project: \_\_\_\_\_

19. Are architectural or landscaping features involved that would help mitigate possible environmental concerns (e.g., noise, glare, traffic) ? YES \_\_\_\_\_ NO \_\_\_\_\_

If yes, briefly describe: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

20. Describe the type and amount of outdoor lighting involved: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

21. Could any kind of wildlife, such as birds, rodents or predators, inhabit or use the project site? \_\_\_\_\_

If yes, briefly describe: \_\_\_\_\_  
\_\_\_\_\_

22. Proposed construction phasing: \_\_\_\_\_

\_\_\_\_\_

23. **Residential**

a. Number of dwelling units: \_\_\_\_\_

b. Unit size(s): \_\_\_\_\_

\_\_\_\_\_

c. Household size (number of people) expected: \_\_\_\_\_

24. **Industrial**

a. Type: \_\_\_\_\_

\_\_\_\_\_

b. Estimated employment per shift: \_\_\_\_\_

c. Will project involve the use or disposal of potentially hazardous materials (including petroleum products) ?  
Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, a Wastewater Discharge Permit Application questionnaire must be submitted to the City's Industrial Waste Inspector (available from the City Planning Division).

25. **Institutional (e.g. public facilities, hospitals, schools)**

a. Major function: \_\_\_\_\_

b. \_\_\_\_\_

c. Estimated employment per shift: \_\_\_\_\_

d. Estimated occupancy: \_\_\_\_\_

26. Why do you feel your project is justified now and in this location? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

27. Are there any feasible and less environmentally alternatives to your project?\_\_\_\_\_

Explain:\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

28. What additional special feature in your project plan will help reduce noise pollution, water consumption and pollution, solid waste, fossil fuel consumption, and energy use ?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

29. Do you believe an Environmental Impact report is needed for you project? Why? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*\*PLEASE READ AND SIGN**

I certify that the above answers are true and correct to the best of my knowledge and belief, and I understand that subsequent action to rescind any permit based upon this questionnaire may be possible if evidence in uncovered to the contrary.

Signed:\_\_\_\_\_ Date:\_\_\_\_\_

Name (print):\_\_\_\_\_ Title:\_\_\_\_\_

Firm/Company:\_\_\_\_\_

Phone:\_\_\_\_\_ Fax:\_\_\_\_\_

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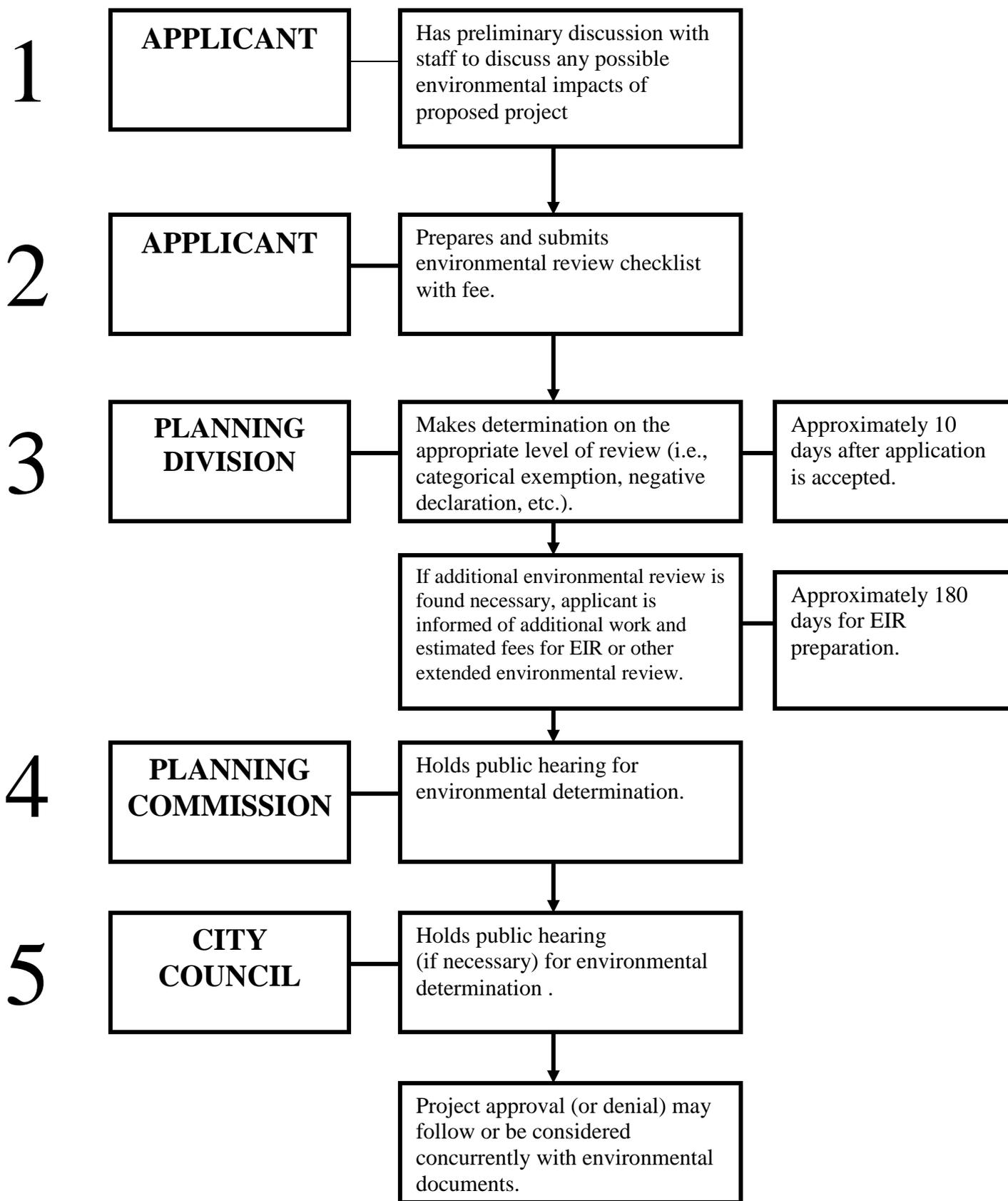
**FOR STAFF USE ONLY**

1. SOILS: P\_S\_U\_L\_G\_D\_X\_

2. FLOOD HAZARD AREA: Merced City Flood Plain Map, 100-year Flood Area, Yes\_\_\_\_\_ No\_\_\_\_\_  
Zone\_\_\_\_\_

3. DAY-NIGHT AVERAGE SOUND LEVEL(LdN) CONTOUR: \_\_\_\_\_  
Clearly unacceptable:\_\_\_\_\_ Normally unacceptable:\_\_\_\_\_ Normally acceptable:\_\_\_\_\_ Acceptable:\_\_\_\_\_

# ENVIRONMENTAL REVIEW PROCESS



January 1, 2015

## IMPORTANT NOTICE-PLEASE READ!

### ATTENTION: All Applicants for Development Permits

As of January 1, 2015, the State of California (per Senate Bill 1535) has imposed an increased fee on the filing of environmental documentation to fund programs for the State Department of Fish and Game and has eliminated the use of a fee exemption (known as a "Di Minius Finding") that the City could issue. These fees affect all development projects (i.e. General Plan Amendments, Annexations, Tentative Subdivision Maps, Zone Changes, Conditional Use Permits, etc.) that require an environmental determination per the California Environmental Quality Act (CEQA). Please refer to the State's website for more details: [http://www.dfg.ca.gov/habcon/ceqa/ceqa\\_changes.html](http://www.dfg.ca.gov/habcon/ceqa/ceqa_changes.html)

The increased fees are as follows:

<b>CEQA Document</b>	<b>Fee Effective Jan. 1, 2015</b>
Negative Declaration (ND)	\$2,210.00
Mitigated Negative Declaration (MND)	\$2,210.00
Environmental Impact Report	\$3,069.75
County Clerk Processing Fee (Required in addition for all projects above)	\$50
Categorical Exemption (Projects that qualify are spelled out in CEQA)	\$50

After the final approval of a project by the Planning Commission or City Council, a Notice of Determination (NOD) or a Notice of Exemption (NOE) is filed with the County Clerk's office to finalize the environmental determination (negative declaration, EIR, etc.) made by the City and to limit the time frame for the filing of CEQA lawsuits. This NOD/NOE must be filed within 5 days of the final approval. For many years, the City of Merced has been collecting a filing fee at the time of application (currently \$50) via a check made out to the "Merced County Clerk's Office" to complete these required filings.

However, due to the need for a substantially increased fee, project applicants will now be asked to forward these fees to the City Planning Staff at a later date after staff has determined the level of environmental review your project will require. The fees will still need to be collected prior to the final action of the Planning Commission or City Council in order to meet the 5-day filing time frame after the project is approved. (If your project is denied, the fee will be refunded.)

Exemptions from these fees can only be granted by the State Department of Fish and Game (DFG) if they determine that a project "will have no effect on fish and wildlife." The project applicant can contact the DFG per the information on their website and ask for such a determination, but the DFG estimates that only 5 percent of projects statewide would qualify. The City of Merced CANNOT issue such an exemption, only the DFG.

We appreciate your understanding and cooperation in the above manner. Please understand that this is NOT a new City or County fee, but a fee imposed by the State of California, with which the City is obligated to comply. If you have any questions, please contact the City of Merced Planning staff at (209) 385-6858.

Sincerely,

Kim Espinosa  
Planning Manager