

VOLUNTEER POLICE CADET

DEFINITION

This is a non-compensated voluntary position. Cadets support the Merced Police Department by assisting Police Officers and other staff in various assignments – uniform and plain clothes. Works on-call for emergency situations when additional resources are needed. In addition to emergency and specific law enforcement duties, can be assigned to priority patrol projects, community based officer activities, special events and activities, and to perform other duties within various divisions as assigned by the Chief of Police, Operations Division Commander, Watch Commander, or Reserve Police Officer Coordinator.

REPORTS TO

Assigned Police Department Staff.

CLASSIFICATIONS SUPERVISED

This is not a supervisory classification.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES *(The following is used as a partial description and is not restrictive as to duties required.)*

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While on duty, Volunteer Police Cadets do not have the same law enforcement powers as a regular Police Officer, except for those specifically allowed by law (e.g. traffic direction). They can be assigned to prevention and other public awareness programs. In addition, the Volunteer Police Cadet is required to attend monthly business meetings and comply with all Department requirements.

TYPICAL PHYSICAL REQUIREMENTS

Must meet the physical standards established for employment as a non-sworn employee with the City as determined by medical examination.

TYPICAL WORKING CONDITIONS

Work is performed in both an office environment and outdoors in various types of weather.

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DESIRABLE QUALIFICATIONS

Should have knowledge of law enforcement techniques and equipment;
Applicable State, County and Local codes and ordinances;
Geography of the local area;
Ability to observe accurately and remember names, faces, numbers, incidents and places;
Think and act quickly in emergencies and judge situations and people accurately;
Learn, understand and interpret laws and regulations;
Prepare accurate and grammatically correct written reports;
Meet physical employment standards;
Establish and maintain effective working relationships with others;
Use a personal computer;
Learn standard broadcasting procedures of a police radio system;
Understand and carry out oral and written instructions;
Provide proof of U.S. citizenship;
Must be able to maintain expected standards of accuracy in exercising duties and responsibilities;
Must maintain effective and efficient output of all duties and responsibilities as described above;
Must be dependable by attending work regularly and adhere to City policies and procedures; accept accountability for meeting assigned responsibilities in the area in which assigned;
Must accept supervisory instruction and direction and strive to meet the goals and objectives of the same.

TRAINING AND EXPERIENCE

No experience is required, however, must be High School graduate or have a GED certificate; must be at least 18 years of age and possess an appropriate California Driver's License issued by the State of California DMV.

Reference: City of Merced Personnel Rules and Regulations, Sections 5.05 and 5.07.

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APPROVED _____


Chairperson, Personnel Board

DATE

5/12/2008