

**CITY OF MERCED
RECREATION AND PARKS COMMISSION
MERCED CIVIC CENTER
678 West 18th Street
Merced, California**

MINUTES

Meeting of March 24, 2008

I. CALL TO ORDER

The City of Merced Recreation and Parks Commission meeting was called to order on Monday, March 24, 2008 at 5:32 p.m. in the Council Chambers at the Merced Civic Center.

II. PLEDGE OF ALLEGIANCE-Chairwoman Kathy Wagner led the Recreation and Parks Commission and audience in the Pledge of Allegiance.

III. ROLL CALL: Recreation and Parks Commission

Present: James Newhoff, Pete Padilla, Kathy Wagner, Virginia Morford, Necola Adams, and Tony Dossetti

Excused: Steve Kuykendall

M/S/C-Padilla/Dossetti motioned to excuse the absence of Commissioner Kuykendall

Staff: Alexander Hall, Norene Borba, Jake Meneley, Eugene Drummond, Greg McSwain, and Michelle Reid

IV. APPROVAL OF MINUTES

M/S/C – Newhoff/Morford motioned to approve the minutes of the February 25, 2008 meeting.

**COMMENTS FROM AUDIENCE ON ITEMS NOT LISTED ON
AGENDA**

Councilman John Carlisle recognized Kathy Wagner, Jake Meneley, Alexander Hall, and Eugene Drummond for their accomplishments at the CPRS Conference.

V. PRESENTATIONS

- A. Julianne Aguilar, Shakespearefest, described the event held at the MOAT at Applegate Park on August 9 & 10 and 16 & 17. The event is free of charge, and the representative asked that fees be waived for this year's fest.**

VI. WRITTEN COMMUNICATIONS

- A. Parks and Community Services Special Events Calendar-February 2008**
- B. City Council Agenda Items-Action Taken in February/March**
- C. MCAN Monthly Activity Report-February**
- D. Code Enforcement-February**
- E. Norene Borba-February Written Report**
- F. Jake Meneley-February Written Report**
- G. Eugene Drummond-February Written Report**
- H. Alexander Hall-CPRS Report**
- I. Eugene Drummond-CPRS Report**

M/S/C – Newhoff/Adams motioned to accept the monthly written with a correction on the monthly calendar and a brief discussion about the staff's monthly reports.

VII. UNFINISHED BUSINESS

- A. Greg McSwain, Code Enforcement Specialist, updated the Commission on the homeless abatement meetings. The meetings are to define administrative policies and procedures to begin the homeless abatement. Mr. McSwain also spoke about the homes on the corner of 16th Street and Highway 59. There is a buyer interested in the property. Other topics discussed included the apartments on Park Avenue and a letter from the Commission regarding the panhandling ordinance.

VIII. NEW BUSINESS – ACTION ITEMS

- A. Ken Coe of the Atwater Little League asked the Commission for permission to use various baseball fields around the City to hold their practices.

M/S/C-Padilla/Dossetti motioned to accept the report from the Atwater Little League with no further action.

- B. Norene Borba addressed the Commission regarding the minimum amount of time required to rent a park shelter. The Commission was asked to allow the minimum to be decreased from 2 weeks to 1 week prior to the event.

M/S/C- Adams/Dossetti motioned to decrease the minimum amount of time for park shelter rentals to one week.

- C. Alexander Hall asked the Commission to approve an amended agreement with the Merced Community Action Network to cover fuel costs for the current year and the remaining years of the contract. The costs in the original contract were incorrect.

M/S/C-Padilla/Newhoff motioned to approve the amendment to the agreement with the Merced Community Action Network.

IX. DEPARTMENT UPDATES-Alexander Hall

1. Proposed budget-Items discussed were recreation administration, MCAN, the Boys and Girls Club, new travel budget, mobile recreation, and the COM-Vip program.
2. Jake Meneley has been certified as a Youth Sports Administrator.
3. Update on the new Recreation Coordinator position-The job announcement is out. The position closes on April 28, 2008.
4. Update on the 26th & "M" Street property-Applegate Park-Remaining items are being removed from property. Testing and removal of any dangerous material will follow.
5. Update on CP-42-
The Consultant has been hired RRM. Staff will ask the City Council to appoint a Planning Committee at the April 7th meeting.
6. Boys & Girls Club Project Refocus-
The Council approved \$100,000.00 for fiscal year 2008-09 from the Youth Endowment Fund Interest.
7. Applegate Park Volleyball Kick ball Top-Spin Courts-
The Council directed staff to meet with the neighbors, Lao Family Organization, and the Recreation and Parks Commission. Meetings have been scheduled at Applegate Park on 4/8/08; and Gilbert Macias Park on 4/15/08; and the April 28th Recreation and Parks Commission meeting.

X. GOOD OF THE ORDER

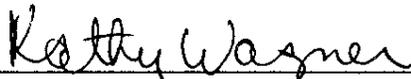
- Chairwoman Wagner asked that she and Jake Meneley be put on the April 7th City Council meeting to be recognized as leaders of California recreation organization.
- Commissioner Adams gave an update on the CPRS conference. One of the workshops she attended was on children who cut themselves. She found the workshop very informative.

- Chairwoman Wagner gave an update on the CPRS conference. Chairwoman Wagner attended the Mayor's reception. Councilman Cortez installed Chairwoman Wagner as the president of the CAPRCBM. She enjoyed sharing ideas with different members of recreation organizations from California.
- Chairwoman Wagner thanked Councilman John Carlisle for attending the meeting.
- Ken Testa, Chief Facilities Officer of the Merced City School District, invited the commission and staff to attend a tour of school facilities.
- Alexander Hall asked that Ken Testa be placed on the Recreation and Park Commission agenda for the April meeting.
- Chairwoman Wagner informed the Commission that the spring meeting for CAPRCBM would be held in Merced.

XI. ADJOURNMENT

The Recreation and Parks Commission meeting adjourned at 7:14p.m. and will meet again on April 28, 2008 in the Council Chambers.

Respectfully Submitted:



Chairperson, Recreation and Parks Commission