

**CITY OF MERCED
RECREATION AND PARKS COMMISSION
MERCED CIVIC CENTER
678 West 18th Street
Merced, California**

MINUTES

Meeting of May 25, 2009

I. CALL TO ORDER

The City of Merced Recreation and Parks Commission meeting was called to order on Monday, May 25, 2009 at 5:35 p.m. in the Council Chambers at the Merced Civic Center.

II. PLEDGE OF ALLEGIANCE - Chairperson Kathy Wagner led the Recreation and Parks Commission and audience in the Pledge of Allegiance.

III. ROLL CALL: Recreation and Parks Commission

Present: Kathy Wagner, Virginia Morford, Marlene Murphy, Adam Cox, Pete Padilla, and Tony Dossetti. Excused: Eric Nelson.

Staff: Alexander Hall, Norene Borba and Jake Meneley.

IV. APPROVAL OF MINUTES - April 27, 2009

M/S/C - Cox/Padilla motioned to approve the minutes of the April 27, 2009 meeting with the following corrections:

- A. Good of the Order – Correct to Merced Youth Baseball
M/S/C – Padilla, Dossetti.
- B. Attendance: Correct Commissioner Dossetti’s attendance status at the April 27 meeting to “Excused”. M/S/C – Cox, Murphy.
- C. Written Communications – Correct spelling of City Manager – M/S/C Dossetti/Murphy.

COMMENTS FROM AUDIENCE ON ITEMS NOT LISTED ON
AGENDA

None.

V. PRESENTATIONS

None.

VI. WRITTEN COMMUNICATIONS

A. Parks and Community Services Event Calendar – May 2009

B. Boys and Girls Club – March and April 2009 Reports

C. Norene Borba – April Written Report

D. Jake Meneley - April Written Report

E. Eugene Drummond - April Written Report

F. Cost Recovery Goals/Revenue Update

G. Capital Improvement Projects – Applegate Park Expansion and
Bernasconi Park Restrooms

Commissioner Padilla asked when the MCAN report would be
submitted.

Commissioner Padilla requested additional information on the
Revenue Report. Director Alexander Hall reported that the previous
City Manager had requested the report last fiscal year. Chairperson
Wagner asked questions about the percentages of cost recovery goals.

The Commission voted to accept the written communications as
submitted. M/S/C Dossetti, Murphy.

VII. UNFINISHED BUSINESS

A. Youth Endowment Fund Update

Commissioner Wagner asked how the \$100,000 was actually
taken. Director Hall responded that the Council was given the total
fund amount. Council was not advised that it was actually a

combination of interest and principal. Council Members voted to give the funds to the Boys and Girls Club. The Director acted on Council's direction and the Finance Department was authorized to do the transfer. Commissioner Cox questioned the process and accountability of the transaction. Commissioner Padilla felt the City violated procedures and should initiate new rules for future transactions. He wishes to see the original documents setting up the endowment fund. Commissioner Wagner called for transparency and a better paper trail for future transactions. Director Hall has a meeting scheduled with City Attorney Greg Diaz.

B. Prop 84 Sample Resolution

Director Hall reviewed the Prop 84 application guidelines. The City's language has to be written into the resolution. Merced City Council approves all resolutions; the Recreation and Parks Commission does not have to recommend approval.

C. Skate Park Memo Update

Director Hall reported the Skate Park was recently painted over. By the following morning it was again spray-painted. Mr. Hall felt the skate park would have to be fenced and locked to successfully control future vandalism. Lights are now set to shut off at 10:30 p.m.; sprinklers go on at 11 p.m. The Police Department will do more drive-through inspections. New signs will be posted that the Skate Park closes at dusk. After extended discussion, the Commission requested that the Police Department and Public Works Department attend the May meeting to provide an update on what is being done to mitigate Skate Park problems.

D. City Manager – Budget Message for Parks and Community Service Department

Director Hall reported that the proposed Senior Center reduction in programming hours is not totally settled at this time. He is meeting with the City Manager to discuss the situation.

E. Revenue and Expenditure Fund Balances FY 08-09

Director Hall reviewed the monthly Cost Recovery Goals report with the Commission. Mr. Hall explained the Year-to-Date Revenues that the department had either received or deposited.

VIII. NEW BUSINESS - ACTION ITEMS

A. None

IX. DEPARTMENT UPDATES - Alexander Hall

- A. New process for leisure class agreements. New agreements are now listed under the Information Only section of the Council Agenda. Administrative Reports are no longer prepared for these agreements.
- B. Memorial Plunge (McNamara Park Pool). The pool surface needed to be refinished. The projects cost is \$26,000.
- B. Merced Dog Park. PG&E will provide the electrical service to the Dog Park. They refuse to grant MID an easement onto the property. Approximately \$5,000 in additional funds is required for power hook up to PG&E lines.
- D. Easby Property - 1260 Buena Vista Drive. The department is renovating the residence for use as a rental unit. To date \$14,000 has been spent, and an additional \$10,000 will be needed to complete the project. A local property manager has been selected through the bid process to manage the property.
- E. California State Parks Department funding. Funds have been frozen for some time, but the State recently sent notification that receipts can now be submitted for reimbursement. Parks and Community Services has two enhancement projects that are eligible for reimbursement – one water fountain in Fahrens Park on Buena Vista Avenue and one in the Dog Park. Flanagan Park is also eligible for reimbursement once project funding is secured.

X. GOOD OF THE ORDER

Alexander Hall thanked Kathy Wagner for 8 years of service as a Recreation and Parks Commissioner, and thanked Pete Padilla for completing his first term as Commissioner.

XI. ADJOURNMENT

The Recreation and Parks Commission meeting adjourned at 6:45 p.m. and will meet again on May 26, 2009 at 5:30 p.m. in the Council Chambers.

Respectfully Submitted:

Kathy Wagner

Chairperson, Recreation and Parks Commission