

# CITY OF MERCED

*"Gateway to Yosemite"*



## WELCOME TO YOUR REGIONAL AIRPORT AUTHORITY MEETING OF THE CITY OF MERCED

### AUTHORITY MEMBERS

Janet Young Chair, Richard Basart Vice-Chair, Kraig Riggs,  
Larry Morelock, Jerry Crews, Ray Beverly and John Sundgren

### AGENDA

7:00 pm  
COUNCIL CHAMBERS  
678 WEST 18<sup>th</sup> STREET  
MERCED, CALIFORNIA

TUESDAY  
JANUARY 11, 2011

([www.cityofmerced.org](http://www.cityofmerced.org))

STAFF REPORTS OR OTHER WRITTEN DOCUMENTATION RELATING TO EACH ITEM OF BUSINESS REFERRED TO ON THE AGENDA ARE ON FILE IN THE AIRPORT ADMINISTRATION OFFICE OF THE AIRPORT SUPERINTENDENT. ANY PERSON WHO HAS QUESTIONS CONCERNING ANY AGENDA ITEM MAY CALL THE AIRPORT SUPERINTENDENT AT (209) 385-6873 TO MAKE INQUIRY REGARDING THE NATURE OF THE ITEM DESCRIBED ON THE AGENDA. PRIOR TO EACH REGULAR CITY COUNCIL MEETING, A COMPLETE AGENDA PACKET IS AVAILABLE FOR REVIEW IN THE FOYER OUTSIDE THE COUNCIL CHAMBERS AND ON THE CITY'S WEBSITE AT [WWW.CITYOFMERCED.ORG](http://WWW.CITYOFMERCED.ORG). ANY DOCUMENTS PROVIDED TO A MAJORITY OF THE COMMITTEE MEMBERS AFTER THIS AGENDA IS POSTED WILL BE AVAILABLE FOR PUBLIC INSPECTION IN THE CITY CLERK'S OFFICE DURING NORMAL BUSINESS HOURS.

FOR CITIZEN PARTICIPATION INSTRUCTIONS, PLEASE REFER TO THE CITY'S WEBSITE AT [WWW.CITYOFMERCED.ORG](http://WWW.CITYOFMERCED.ORG). A HANDOUT IS ALSO AVAILABLE AT THE MEETING ADJACENT TO THE AGENDA. INDIVIDUAL AGENDA ITEMS MAY BE HEARD IN AN ORDER THAT IS DIFFERENT THAN THEY APPEAR ON THE AGENDA TO ACCOMMODATE MEETING PARTICIPANTS.

**INFORMATION FOR INDIVIDUALS WITH DISABILITIES:**

Accommodation for individuals with disabilities may be arranged by contacting the City Clerk's Office at 209-388-7100.

Assisted Hearing Devices Available for Hearing Impaired  
Teletypewriter (TTY) 209-385-6816

THE PUBLIC HAS THE OPPORTUNITY TO ASK QUESTIONS OR COMMENT AT THE TIME SPECIFIC AGENDA ITEMS ARE CONSIDERED. NORMALLY, EACH AGENDA ITEM WILL HAVE A STAFF PRESENTATION, FOLLOWED BY COMMENTS OR QUESTIONS BY THE AIRPORT AUTHORITY MEMBERS. IF REQUESTED BY AN AUDIENCE MEMBER, THE CHAIRPERSON WILL THEN ALLOW THE PUBLIC TO MAKE COMMENTS OR ASK QUESTIONS. AFTER ANY PUBLIC INPUT, THE AUTHORITY MAY HAVE FURTHER DISCUSSION BEFORE TAKING ACTION TO THE NEXT AGENDA ITEM.

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. WRITTEN PETITIONS AND COMMUNICATIONS**
- D. ORAL COMMUNICATIONS**

AT THIS TIME, ANY MEMBER OF THE AUDIENCE MAY COMMENT ON ANY MATTER NOT LISTED ON THE AGENDA. PLEASE STAND AND STATE YOUR NAME AND ADDRESS FOR THE RECORD. THE AUTHORITY WILL NOT TAKE ACTION ON THE ITEM THAT IS BROUGHT TO THEIR ATTENTION THIS EVENING. IF IT REQUIRES ACTION, IT WILL BE REFERRED TO STAFF AND/OR LISTED ON THE NEXT AUTHORITY AGENDA.

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PLEASE BE BRIEF AND TO THE POINT. AVOID REPEATING WHAT PREVIOUS SPEAKERS HAVE SAID. IF TWO OR MORE INDIVIDUALS ARE HERE AS A GROUP AND WISH TO SPEAK ON ONE SIDE OF AN ISSUE, PLEASE SELECT A SINGLE SPOKESPERSON TO PRESENT YOUR VIEWS.

- E. CONSENT CALENDAR**
  - 1. CANCELLATION OF JANUARY 18, 2011 AUTHORITY MEETING**  
*Recommendation: Adopt a motion to approve.*
  - 2. AIRPORT AUTHORITY MINUTES FOR NOVEMBER 16, 2010.**  
*Recommendation: Adopt a motion to approve and file.*

**F. REPORTS**

**1. SUPERINTENDENT'S REPORT**

*Recommendation: For information only.*

**G. AUTHORITY BUSINESS**

**1. POSSIBLE INCOMPATIBLE LAND USE ACTIVITY**

*Recommendation: Discussion as desired by Authority members.*

**2. OTHER BUSINESS FROM AUTHORITY MEMBERS**

*Recommendation: Discussion as desired by Authority members.*

**H. ADJOURNMENT:**

TO THE NEXT AIRPORT AUTHORITY MEETING, TUESDAY  
FEBRUARY 15, 2011 AT 7:00 PM IN THE CITY COUNCIL  
CHAMBERS, 678 WEST 18<sup>TH</sup> STREET MERCED, CA 95340.

**CITY OF MERCED  
REGIONAL AIRPORT AUTHORITY MINUTES**

**COUNCIL CHAMBERS  
MERCED CIVIC CENTER  
678 WEST 18<sup>TH</sup> STREET  
MERCED, CA**

**TUESDAY  
NOVEMBER 16, 2010**

**A. CALL TO ORDER**

Chair Janet Young called the meeting to order at 7:00 p.m.

**B. ROLL CALL**

Members Present: Janet Young, Rich Basart, Kraig Riggs, Larry Morelock,  
Ray Beverly and Jerry Crews

Staff Present: Ron Elliott and Jessica Cortright

**C. WRITTEN PETITIONS AND COMMUNICATION**

None

**D. ORAL COMMUNICATIONS**

None

**E. CONSENT CALENDAR**

**1. AIRPORT AUTHORITY MINUTES FOR OCTOBER 19, 2010.**

M/S/C –Beverly/Riggs motioned to approve and file the minutes for October 19, 2010 as submitted.

**F. REPORTS**

**1. SUPERINTENDENT’S REPORT**

Ron Elliott reviewed items in the newsletter.

**2. FAA AIRPORT CAPITAL IMPROVEMENT MEETING**

Ron Elliott shared that the FAA is planning to approve funding for the new terminal to be built in 2012.

### **3. SCASDP UPDATE**

Ron Elliott stated that the SCASDP Committee had an initial meeting to jumpstart advertising, and plan to meet again in the coming week.

### **G. AUTHORITY BUSINESS**

#### **1. POSSIBLE INCOMPATIBLE LAND USE ACTIVITY**

None

#### **2. OTHER BUSINESS FROM AUTHORITY MEMBERS**

M/S/C – Basart/Morelock motioned to cancel the December 21, 2010 Regional Airport Authority meeting.

### **H. ADJOURNMENT**

M/S/C – Beverly/Crews motioned to adjourn the Airport Authority meeting at 7:28 pm and to meet again on Tuesday, January 11, 2011 at 7:00 pm at the Civic Center, 678 W 18<sup>th</sup> Street, in the Council Chambers.

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Janet Young, Chairperson  
Merced Regional Airport Authority



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## Merced Regional Airport

December 2010

### Superintendent's Report

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#### OPERATIONS

Airline enplanement numbers for the month of December were down compared to enplanements in November, however, December enplanements were double what they were in December 2009. Total enplanements for 2010 were up 98 percent compared to 2009. There were 11 cancellations this month. Three of the cancellations were due to weather and eight were due to maintenance issues. Advanced bookings for the start of 2011 appear fairly low, but still well above January 2010 numbers.

#### SMALL COMMUNITY AIR SERVICE DEVELOPMENT PROGRAM GRANT

Since airline reliability is doing better the marketing and awareness campaign will be energized again. The Department of Transportation approved Airport Staff's request for a six month extension, therefore the SCASDP Committee and TJA Advertising are updating the marketing plan. With the possibility of Great Lakes Airlines adding LAX as a destination in March, the full marketing and awareness campaign will be reinitiated starting in February.

#### CAPITAL PROJECTS AND CONSTRUCTION

The new Airport security system installation is complete. A 'Final Walk-Through' with Airport, IT, and AMS.NET Staff has been completed and the close-out paperwork is currently in progress.

This year's FAA ACIP Grant, \$1.1 million for our aircraft apron expansion is well underway; currently 99 percent complete. Due to some weather delays, the project is now scheduled to be complete by the end of January, weather permitting.

Airport staff has been working on the Federal Aviation Administration Airport Capital Improvement Grant for 2011. The grant application is scheduled to go to City Council on January 18. This year's grant application is focused on a study to determine the design, site layout, aircraft parking ramp, and vehicle parking area for a new passenger terminal.

Airport staff released a Request for Qualifications for a full-service airport planning and engineering consultant. Eight consulting firms replied with packages. A committee consisting of Airport Authority members, Airport staff, and City staff will review and select a consultant to bring to City Council for approval in February or March.

## OTHER

Legal is working with Gateway Air Center on consolidating numerous lease amendments into one lease. Progress is being made, but a completion date has not yet been determined.

Hangar BBQ renovations are active and moving forward. Patronage to the restaurant appears consistent. Hangar BBQ staff submitted plans for a conditional use permit in order to serve alcohol as stipulated in their lease. A Development Review meeting was held on December 9<sup>th</sup>. The Development Review committee is sending the plan to the Planning Commission on January 19 for approval before going to City Council.

Mr. Gurr's land lease was approved by City Council on December 20, 2010.

To: Regional Airport Authority  
From: Ronald K. Elliott, Airport Superintendent  
Date: January 11, 2011  
**Re: Possible Incompatible Land Use Activity**

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No activity this month.

To: Regional Airport Authority  
From: Ronald K. Elliott, Airport Superintendent  
Date: January 11, 2011  
**Re: Other Business from the Authority**

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Authority members may introduce items to be calendared for a future agenda.