

CITY OF MERCED

"Gateway to Yosemite"



WELCOME TO YOUR CITIZENS' OVERSIGHT COMMITTEE-MEASURE C MEETING

AGENDA

Tuesday, February 14, 2012

Regular Session – 6:00 p.m., Civic Center City Council Chambers

(www.cityofmerced.org)

COPIES OF THE BACKUP MATERIAL RELATING TO EACH ITEM OF BUSINESS REFERRED TO ON THE AGENDA ARE ON FILE IN THE OFFICE OF THE CITY CLERK. ANY PERSON WHO HAS QUESTIONS CONCERNING ANY AGENDA ITEM MAY CALL THE CITY CLERK'S OFFICE AT 209-388-7100 TO ASK ABOUT THE ITEM DESCRIBED ON THE AGENDA. **PRIOR TO EACH REGULAR COMMITTEE MEETING, A COMPLETE AGENDA PACKET IS AVAILABLE FOR REVIEW IN THE CITY CLERK'S OFFICE AT 678 WEST 18TH STREET, MERCED AND ON THE CITY'S WEBSITE AT WWW.CITYOFMERCED.ORG. ANY DOCUMENTS PROVIDED TO A MAJORITY OF THE COMMITTEE MEMBERS AFTER THIS AGENDA IS POSTED WILL BE AVAILABLE FOR PUBLIC INSPECTION IN THE CITY CLERK'S OFFICE DURING NORMAL BUSINESS HOURS.**

FOR CITIZEN PARTICIPATION INSTRUCTIONS, PLEASE REFER TO THE CITY'S WEBSITE AT WWW.CITYOFMERCED.ORG. A HANDOUT IS ALSO AVAILABLE AT THE MEETING ADJACENT TO THE AGENDA.

INFORMATION FOR INDIVIDUALS WITH DISABILITIES:

Accommodation for individuals with disabilities may be arranged by contacting the City Clerk's Office at 209-388-7100.

For Meetings Held in the Council Chambers,
Assisted Hearing Devices are Available

Teletypewriter (TTY) 209-385-6816

A. **CALL TO ORDER** (6:00 p.m.)

B. **ROLL CALL**

1. PLEDGE OF ALLEGIANCE TO THE FLAG

C. **ORAL COMMUNICATIONS**

AT THIS TIME, AUDIENCE MEMBERS WHO WISH TO SPEAK ON ANY MATTER NOT LISTED ON THE AGENDA. PLEASE IDENTIFY YOURSELF AND CITY OF RESIDENCE, AND IF YOU INTEND ON USING TECHNOLOGY FOR YOUR PRESENTATION PLEASE LEAVE A COPY FOR THE RECORD. THE COMMITTEE WILL NOT TAKE ACTION ON AN ITEM THAT IS BROUGHT TO THEIR ATTENTION AT THIS MEETING. IF IT REQUIRES ACTION, IT WILL BE REFERRED TO STAFF AND/OR LISTED ON THE NEXT AGENDA. **PLEASE BE BRIEF AND TO THE POINT. AVOID REPEATING WHAT PREVIOUS SPEAKERS HAVE SAID. IF TWO OR MORE INDIVIDUALS ARE PRESENT AS A GROUP AND WISH TO SPEAK ON ONE SIDE OF AN ISSUE, PLEASE SELECT A SINGLE SPOKESPERSON TO PRESENT YOUR VIEWS.**

D. **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine by the Committee and will be adopted by one action unless a member of the audience submits a "Request to Speak" form or a Committee Member has a question or wishes to make a statement or discuss an item. In that event, the Secretary will remove that item from the Consent Calendar and place it for separate consideration.

1. COMMITTEE MINUTES OF NOVEMBER 8, 2011

E. **REPORTS**

1. REVENUE AND EXPENSE REPORTS – DECEMBER 31, 2011
(Grant)

F. BUSINESS

1. APPLICATION REVIEW SUBCOMMITTEE'S
RECOMMENDATIONS FOR NORTH AND SOUTH DISTRICT
VACANCIES (Kirbie, Luhring, and Ward)

- G. ADJOURNMENT** – to the next regularly scheduled Citizens' Oversight Committee-Measure C Meeting on Tuesday, May 8, 2012, at 6:00 p.m. in the Civic Center City Council Chambers, 2nd Floor, 678 West 18th Street, Merced, California.

**CITIZENS' OVERSIGHT COMMITTEE-MEASURE C
MINUTES**

CITY HALL
MERCED, CALIFORNIA

TUESDAY
November 8, 2011

The Citizens' Oversight Committee-Measure C of the City of Merced, California met in regular session on Tuesday, November 8, 2011. Chairperson MARY WARD called the meeting to order at 6:06 p.m. followed by the Pledge of Allegiance to the Flag led by Committee Member FRED BUCKINGHAM.

(B) ROLL CALL

Present:	Chairperson:	Mary Ward
	Vice-Chairperson:	Fred Buckingham
	Committee Members:	Keith Ensminger Darrell Kirbie Dale Van Den Boom
	Ex-Officio Members:	Ron Daugherty, MACE Tracy Staiger, AFSCME
	Deputy Finance Officer:	Teri Albrecht
Absent:	Committee Members:	Peggy Biddison Stephen Hamilton Carol Luhring (One Vacancy – South District)
	Ex-Officio Members:	Keith Pelowski, Merced Police Sergeants Association Jeff Horta, International Fire Fighters Association Alan Ward, Merced Police Sergeants Association

Secretary's Note: No members of the public were present.

(C) ORAL COMMUNICATIONS

None.

(D) CONSENT CALENDAR

ON MOTION OF COMMITTEE MEMBER BUCKINGHAM, SECONDED BY COMMITTEE MEMBER ENSMINGER, DULY CARRIED, RESOLVED, THE MEASURE C-CITIZENS' OVERSIGHT COMMITTEE CONSENT CALENDAR AS SET FORTH BELOW WAS HEREBY DULY ADOPTED:

(D-1) APPROVE AND FILE MEASURE C-CITIZENS' OVERSIGHT COMMITTEE MINUTES OF AUGUST 9, 2011.

BY THE FOLLOWING VOTE:

AYES:	COMMITTEE MEMBERS:	VAN DEN BOOM, BUCKINGHAM, KIRBIE, ENSMINGER, WARD
NOES:	COMMITTEE MEMBERS:	NONE
ABSTAIN:	COMMITTEE MEMBERS:	NONE
ABSENT:	COMMITTEE MEMBERS:	HAMILTON, LUHRING, BIDDISON

(E) REPORTS

(E-1) Preliminary Revenue and Expense Reports – June 30, 2011 and September 30, 2011 (Albrecht)

Deputy Finance Officer TERI ALBRECHT reviewed the June 30, 2011 and September 30, 2011 Preliminary Revenue and Expense Reports and corresponding Microsoft© PowerPoint slides, followed by a Committee Member's question.

(F) BUSINESS FROM COMMITTEE

(F-1) Discussion on Committee Members' Term Expirations as of January 1, 2012 and Application Review Subcommittee Appointees (Ward)

Chairperson WARD, City Manager JOHN BRAMBLE, and Assistant City Clerk DANA DAVIDSON commented on recruitment efforts for the upcoming 4 vacant positions. WARD announced the subcommittee would consist of herself and Committee Members KIRBIE and LUHRING. Committee Secretary DAVIDSON stated she would contact the subcommittee upon receipt of applications.

(G) ADJOURNMENT

ON MOTION OF COMMITTEE MEMBER KIRBIE, SECONDED BY VICE-CHAIRPERSON BUCKINGHAM, DULY CARRIED, RESOLVED, TO ADJOURN THE MEETING AT 6:18 P.M. TO THE NEXT REGULARLY SCHEDULED CITIZENS' OVERSIGHT COMMITTEE-MEASURE C MEETING ON TUESDAY, FEBRUARY 14, 2012 AT 6:00 P.M. IN THE CIVIC CENTER CITY COUNCIL CHAMBERS, 2ND FLOOR, 678 WEST 18TH STREET, MERCED, CALIFORNIA.

BY THE FOLLOWING VOTE:

AYES:	COMMITTEE MEMBERS:	VAN DEN BOOM, BUCKINGHAM, KIRBIE, ENSMINGER, WARD
NOES:	COMMITTEE MEMBERS:	NONE
ABSTAIN:	COMMITTEE MEMBERS:	NONE
ABSENT:	COMMITTEE MEMBERS:	HAMILTON, LUHRING, BIDDISON

BY:

DANA J. DAVIDSON
COMMITTEE SECRETARY

APPROVED:

MARY WARD, CHAIRPERSON

STATEMENT I

Agenda Item E-1

**Measure C
Revenue and Expense Report
12/31/11**

	2011-2012 Adjusted Budget	7/1/2011 - 12/31/2011 Actual	Variance
Beginning Balance 7/1/11	\$ 640,616	\$ 640,616	\$ -
Revenue			
General Sales and Use Tax	4,776,954	1,536,476	(3,240,478)
Investment Earnings	1,700	121	(1,579)
Pers-EE Share	124,197	55,267	(68,930)
Special Fire Dept Service	20,000	-	(20,000)
Transfer In-Emp Benefit Fund	23,400	23,400	-
Total Revenue	<u>4,946,251</u>	<u>1,615,264</u>	<u>(3,330,987)</u>
Expenditure			
Salaries	3,981,988	1,854,127	(2,127,861)
Materials, Supplies, and Services	462,544	170,162	(292,382)
Administration Reimbursement	507,198	84,533	(422,665)
Capital Projects	191,606	-	(191,606)
Total Expenditures	<u>5,143,336</u>	<u>2,108,822</u>	<u>(3,034,514)</u>
Ending Balance	<u>\$ 443,531</u>	<u>147,058</u>	<u>\$ (296,473)</u>
Reconcilement to Cash Balance			
Receivable		(107)	
Liabilities		335	
Cash In Bank (Credit)		<u>147,286</u>	
Less Outstanding Encumbrances		(18,274)	
Balance		<u>\$ 129,012</u>	

Measure C Funded Positions

Position	Positions Authorized	Positions Filled	Positions Unfilled
Police Lieutenant	2.00	2.00	-
Police Officer/Senior/Trainee	10.53	10.53	-
Police Clerk I/II	2.00	2.00	-
Police Sergeant	3.00	2.00	1.00
Total Police	<u>17.53</u>	<u>16.53</u>	<u>1.00</u>
Fire Division Chief	-	-	-
Fire Captain	3.00	3.00	-
Fire Fighter	9.00	9.00	-
Total Fire	<u>12.00</u>	<u>12.00</u>	<u>-</u>
Grand Total	<u>29.53</u>	<u>28.53</u>	<u>1.00</u>

STATEMENT II

Measure C Expenditure Detail Report 12/31/11

	2011-2012 Adjusted Budget	7/1/2011 - 12/31/2011 Actual	Variance
Expenditure			
Measure "C" - Fire			
Salaries	\$ 1,488,239	\$ 741,629	\$ (746,610)
Materials, Supplies, and Services	195,901	46,339	(149,562)
Administration Reimbursement	267,393	44,566	(222,827)
Total Measure "C" - Fire	<u>1,951,533</u>	<u>832,534</u>	<u>(1,118,999)</u>
Measure "C" - Police			
Salaries	2,493,749	1,112,498	(1,381,251)
Materials, Supplies, and Services	263,017	123,793	(139,224)
Administration Reimbursement	235,591	39,265	(196,326)
Total Measure "C" - Police	<u>2,992,357</u>	<u>1,275,556</u>	<u>(1,716,801)</u>
Measure "C" - Public Works			
Materials, Supplies, and Services	3,626	30	(3,596)
Administration Reimbursement	4,214	702	(3,512)
Capital Projects	191,606	-	(191,606)
Total Measure "C" - Public Works	<u>199,446</u>	<u>732</u>	<u>(198,714)</u>
Total Expenditures	<u>\$ 5,143,336</u>	<u>\$ 2,108,822</u>	<u>\$ (3,034,514)</u>

STATEMENT III

Measure C Revenue and Expense Report 12/31/11

	2011-2012 Original Budget	2011-2012 Prior Year Encumbrances	2010-2011 7/1/2011 - 12/31/2011 Actual to Budget Est	2011-2012 Adjusted Budget	7/1/2011 - 12/31/2011 Actual	7/1/2011 - 12/31/2011 Variance
Beginning Balance 7/1/11	\$ 602,834	\$ 26,193	\$ 11,589	\$ 640,616	\$ 640,616	\$ -
Revenue						
General Sales and Use Tax	4,776,954	-	-	4,776,954	1,536,476	(3,240,478)
Investment Earnings	1,700	-	-	1,700	121	(1,579)
Pers-EE Share	124,197	-	-	124,197	55,267	(68,930)
Special Fire Dept Service	20,000	-	-	20,000	-	(20,000)
Transfer In-Emp Benefit Fund	23,400	-	-	23,400	23,400	-
Total Revenue	<u>4,946,251</u>	<u>-</u>	<u>-</u>	<u>4,946,251</u>	<u>1,615,264</u>	<u>(3,330,987)</u>
Expenditure						
Measure "C" - Fire						
Salaries	1,488,239	-	-	1,488,239	741,629	(746,610)
Materials, Supplies, and Services	187,867	8,034	-	195,901	46,339	(149,562)
Administration Reimbursement	267,393	-	-	267,393	44,566	(222,827)
Total Measure "C" - Fire	<u>1,943,499</u>	<u>8,034</u>	<u>-</u>	<u>1,951,533</u>	<u>832,534</u>	<u>(1,118,999)</u>
Measure "C" - Police						
Salaries	2,486,512	7,237	-	2,493,749	1,112,498	(1,381,251)
Materials, Supplies, and Services	255,662	7,355	-	263,017	123,793	(139,224)
Administration Reimbursement	235,591	-	-	235,591	39,265	(196,326)
Total Measure "C" - Police	<u>2,977,765</u>	<u>14,592</u>	<u>-</u>	<u>2,992,357</u>	<u>1,275,556</u>	<u>(1,716,801)</u>
Measure "C" - Public Works						
Materials, Supplies, and Services	59	3,567	-	3,626	30	(3,596)
Administration Reimbursement	4,214	-	-	4,214	702	(3,512)
Capital Projects	191,606	-	-	191,606	-	(191,606)
Total Measure "C" - Public Works	<u>195,879</u>	<u>3,567</u>	<u>-</u>	<u>199,446</u>	<u>732</u>	<u>(198,714)</u>
Total Expenditures	<u>5,117,143</u>	<u>26,193</u>	<u>-</u>	<u>5,143,336</u>	<u>2,108,822</u>	<u>(3,034,514)</u>
Ending Balance	<u>\$ 431,942</u>	<u>\$ -</u>	<u>\$ 11,589</u>	<u>\$ 443,531</u>	<u>147,058</u>	<u>\$ (296,473)</u>
Reconcilement to Cash Balance						
Receivable					(107)	
Liabilities					335	
Cash In Bank (Credit)					<u>147,286</u>	
Less Outstanding Encumbrances					<u>(18,274)</u>	
Balance					<u>\$ 129,012</u>	

STATEMENT IV

**Measure C
Capital Projects Summary
12/31/11**

<u>Fiscal Year 2011-2012 Project Information:</u>		<u>2011-2012 Adjusted Budget</u>	<u>7/1/2011 - 12/31/2011 Actual</u>	<u>12/31/11 Encumbrances</u>	<u>12/31/11 Remaining Budget</u>
<u>Capital Projects</u>					
Projects to be Determined	112003	191,606	-	-	191,606
Total Capital Projects		\$ <u>191,606</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>191,606</u>

<u>Life to Date Project Information:</u>		<u>Budget</u>	<u>Actual</u>	<u>Encumbrances</u>	<u>Remaining Budget</u>
<u>Capital Projects</u>					
Projects to be Determined	112003	191,606	-	-	191,606
Total Capital Projects		\$ <u>191,606</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>191,606</u>

Davidson, Dana

From: Cruz, Jamie on behalf of cityclerk
Sent: Friday, September 23, 2011 4:29 PM
To: Davidson, Dana
Subject: FW: Application for Appointment to a Board or Commission

From: webmaster@cityofmerced.org [mailto:webmaster@cityofmerced.org]
Sent: Friday, September 23, 2011 12:25 PM
To: cityclerk
Subject: Application for Appointment to a Board or Commission

City of Merced
Application for Appointment to a
Board or Commission

Commission: Measure C Citizen's Oversight Committee

Name: Stephanie Null

Home Address: [Redacted] Merced 95348

Mailing Address: [Redacted] Merced 95348

Home Telephone: [Redacted]

Cell Phone: [Redacted]

Email Address: [Redacted]

Place of Employment: MSEFCU

Occupation: Bank Teller

Work Address: [Redacted] Merced 95340

Work Telephone: [Redacted]

Are you currently a registered professional?

[]

1. Are you a QUALIFIED ELECTOR of Merced City?:

[X]

If yes, for how many years?

16

If no, do you live within the City's Sphere of Influence?

[]

2. List past or present involvement in community-related activities.

Special Olympics, Food Bank, Various activities with Merced High School, and Merced FFA..

3. State your understanding of the purposes, responsibilities, and services offered by the board, commission, or committee for which you are applying.

review the projected revenues created by the voter approved Measure C, a one-half cent Sales Tax and recommends proposed expenditures to City Council.

4. List any training, education, or experience that you feel would be advantageous to the board, commission, or committee.

I have a job that allows me to hear about what the public thinks about their town. Working with the public has given me an advantage. I am able to feel comfortable meeting and speaking with a variety of people. I am able to speak my mind and the truth. I am able to get

5. State your reasons for submitting this application and what you expect to accomplish on this board, commission, or committee.

6. This space may be used for any other information you feel is pertinent.

7. List two references who can attest to your suitability for appointment to this board, commission, or committee.

9. By checking this box, I certify that I am the individual named in this application, and that all the information that I have provided is true and correct.:

up in front of people and feel at home. I feel having a committee of general people without an agenda is great. To have people who have lived in Merced, and have generations of family who love this city. I would love to be part of that. I have lived here my whole life, and think it is time to help keep Merced the best it can be.

I have attended many city council meetings over the past few years. I have gotten up and spoken about issues that concern my neighborhood. I have learned to take a stand for myself and my fellow neighbors.

Chris Corchado

[REDACTED]

Merced 95348

[REDACTED]

Susan Bell

[REDACTED]

Merced 95340

[REDACTED]

[X]

Application for Appointment to
Measure C - Citizens Oversight Committee

Name: Isabel Sanchez Date: 12-19-11
(example: mm/dd/yyyy)

Home Address: [Redacted] Merced 95341
(street, city, zip)

Mailing Address: _____
(street, city, zip)

Home Telephone: NONE Cell Phone: [Redacted]
(example: ###-###-####) (example: ###-###-####)

E-mail Address: _____

Place of Employment: Retired

Occupation: _____

Work Address: _____
(street, city, zip)

Work Telephone: _____
(example: ###-###-####)

1. Are you a QUALIFIED ELECTOR of Merced City? (Registered to vote in a City election.)
Yes No If yes, for how many years? 55 yrs

2. List past or present involvement in community-related activities (i.e., committees, volunteer work, commissions, boards, etc.)

AD-HOC ADVISORY COMMITTEE (MLKJR.)

3. State your understanding of the purposes, responsibilities, and services offered by the board, commission, or committee for which you are applying.

I understand that the job of this committee is to receive projected revenues that are created by Measure C. I will recommend the best use of the funds to City Council.

4. List any training, education, or experience that you feel would be advantageous to the board, commission, or committee.

My representation of South Side has been to see what the needs of the community are. I have assisted with a group to Stockton to meet with Ca-Fran with the project of the signal lights for Martin Luther King Jr. and Childs.

5. State your reasons for submitting this application and what you expect to accomplish on this board, commission, or committee.

I have retired after working as a Bi-lingual aide for twenty-three years for Merced School District. I would like to contribute my time back to the community and give my recommendation on how the projective revenues should be allotted.

6. This space may be used for any other information you feel is pertinent.

As a life long resident of Merced. I have seen many cuts back that have affected education, youth, public safety and transportation. I would like to help Merced City grow and prosper in the years to come.

7. List two references who can attest to your suitability for appointment to this board, commission, or committee. (Name, address, and phone number)

Madeline Lerma
MaryLou Cortez

Signature: [Redacted]