

CITY OF MERCED

Employment Opportunity for

REFUSE EQUIPMENT OPERATOR TRAINEE

SALARY: \$3,052.22 - \$3,709.98/Month

FINAL FILING DATE: November 14, 2012

Current and future vacancies will be filled from this employment eligibility list for a period of one year from the date of certification. Applications must be in the Personnel Office by 5:00 p.m. on the filing deadline date or they will not be accepted for any reason. **Note: Postmarks are not acceptable. NO EXCEPTIONS. Incomplete applications will be disqualified.**

THE POSITION

The Refuse Equipment Operator Trainee learns to safely operate and maintain motorized refuse collection vehicles to provide effective, efficient collection of solid waste on established routes. The position is a trainee level class of the Refuse Equipment Operator series. It is distinguished from the next higher class in that the latter is the experienced working level class.

Typical duties include, but are not limited to, learning to operate front-end loaders in the collection of commercial, industrial, and residential solid waste; learning to operate rear-end loaders in the collection of commercial and residential solid waste; learning to operate automated side-loaders in the collection of commercial and residential solid waste; learning to operate roll-off type trucks in the collection of commercial, industrial, and construction debris; learning to maneuver motorized refuse vehicles along city streets in light to heavy traffic, using safe and skillful driving techniques; learning to follow a pre-determined collection route and schedule; and maintaining records of modifications in routes, including container conditions, container enclosure conditions, and access problems; learning to perform daily Department of Transportation (DOT) pre-trip safety inspections of commercial vehicles and records findings; learning to maintain refuse equipment in a state of readiness by washing, greasing, and reporting mechanical failures for repair; learning to operate commercial vehicle in the transportation of solid waste to the landfill; and learning to operating vehicle in off-road areas at the landfill which may include adverse conditions; learning to operate a two-way radio; learning to operate hydraulic picking and dumping controls; learning to operate four-wheel drive articulated front-end loader to load large bulky refuse.

Must have the ability to read and comprehend simple instructions, short correspondence, and memos; write simple correspondence; effectively present information in one-on-one situations to customers and other employees of the organization; add and subtract two digit numbers and to multiply and divide with 10's and 100's; perform these operations using units of American money and weight measurement, volume, and distance; apply common sense understanding to carry out simple one or two step instructions; deal with standardized situations with occasional or frequent variables;

THE REQUIREMENTS

Education and Experience

Sufficient education, training and experience performing manual labor in public works maintenance or construction work to demonstrate the knowledge, skills, and abilities listed above. These would normally be acquired by completion of high school or general education degree (GED).

Necessary Special Requirements

Possession of a valid California Class B driver's license without a restriction 48 (air brakes) **AT THE TIME OF APPLICATION** and a good driving record.

Additional Information

The City reserves the right to change or add to any of the above licensing requirements, job duties, or other employment requirements anytime throughout a candidate's employment when required by law, regulation or business necessity.

Smoking and Tobacco Product Use

The City of Merced declares a hiring policy, which disqualifies habitual users of tobacco products from eligibility for employment. Employees hired for positions after January 1, 2006 shall not be permitted to habitually use any tobacco products. Failure to follow this policy will lead to disciplinary action, up to and including dismissal.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is regularly required to stand, walk, use hands to finger, handle or feel objects, tools, or controls; reach with hands and arms, climb or balance; stoop, kneel, crouch, or crawl; talk or hear and taste or smell. The employee is frequently required to sit for extended periods of time. The employee must regularly exert force of 150 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

While performing the duties of this job, the employee regularly works near moving mechanical parts; in outside weather conditions and is regularly exposed to wet and/or humid conditions, extreme cold, extreme heat, fumes from airborne particles; may be exposed to toxic or caustic chemicals, risk of electrical shock, risk of radiation, and vibration; dust, mud, and wind conditions. The noise level in the work environment is usually loud.

THE EXAMINATION

Application Review-Qualifying Only: Those applications which meet the minimum qualifications will be submitted to an Application Screening Panel to select a number of the most qualified candidates to continue in the exam process. The panel's selection will be based upon those applications demonstrating the greatest breadth and depth of application training, experience, and education for the position.

Oral Examination – 100%: The oral board may evaluate such dimensions as decision making, performance under pressure, flexibility, oral communication skills, and problem analysis. The oral board is conducted to evaluate a candidate's training and experience for the position. The panel will decide which candidate(s) are qualified based on the oral interview. Candidates must score in the higher percentile bracket to qualify for the employment list. Placement on the employment list will be determined by the candidate's final score. Final selection and appointment will be made by the Department Head and City Manager from

the top three candidates on the employment list. **ORAL EXAMINATION DATE TO BE DETERMINED.**

PRE-EMPLOYMENT PROCEDURES

All appointments are contingent upon the successful completion of all parts of a pre-employment check consisting of a medical examination and drug test. Results of the pre-employment check or false statements of material facts may be cause for disqualification, elimination from the employment list or discharge from employment. Employment eligibility verification is required by the Immigration Reform and Control Act of 1986. If you are a U.S. citizen, this may be done with a Social Security card and a valid driver's license. You must have these items or other acceptable documents before you can be hired. For a City application form or if you have any questions, please contact the Personnel Office at (209) 385-6837, e-mail fierros@cityofmerced.org. For hearing impaired please call (209) 385-6816.

EXAM I.D. #6691- 17-10/31/2012

The City is willing to make reasonable accommodation in the application and examination process for individuals with disabilities. Requests for accommodation should be made prior to or at the time of application. In compliance with 24 CFR 8.54(b), the City does not discriminate in admission or access to, or treatment or employment in, its federally assisted programs and activities. In addition, the City extends the prohibition of discrimination on the basis of disability established by Section 504 of the Rehabilitation Act of 1973, as amended, to all activities including those that do not receive Federal financial assistance. Deneen L. Proctor, Director of Support Services, is the designated City employee responsible as the City's Section 504/ADA Coordinator. Concerns or comments shall be addressed to the Coordinator at (209) 385-6839 or at the TTY telephone number indicated above.

EQUAL OPPORTUNITY EMPLOYER/A.D.A.

****INFORMATION CONTAINED HEREIN IS SUBJECT TO CHANGE WITHOUT NOTICE****