

MERCED SENIOR COMMUNITY CENTER

678 West 18th St.
Merced, CA 95340
(209) 385-6855

RENTAL FEES AND INFORMATION

Booking Fee:	\$300.00
Cleaning Fee: (nonrefundable)	\$366.00
Full Room (Per Hour) Two Hour Minimum	\$125.00
Full Room set up	\$100.00
Half room (Per Hour) Two Hour Minimum	\$75.00
Half room set up	\$75.00
Quarter room (Per Hour) Two Hour Minimum	\$25.00
Quarter room set up	\$50.00

***1 Security Guard per 50 Guests**

ONE (1) MONTH NOTICE OF CANCELLATION REQUIRED FOR FULL REFUND!!!!

All users of the facility must procure and maintain liability insurance & host liquor in the amount of one million dollars (\$1,000,000). *“The City of Merced, its Officers, Employees, Agents and volunteers are named as additional insured” must be stated on insurance coverage for the event.*

ATTENTION

FAILURE TO COMPLY WITH POLICY REGARDING THE FOLLOWING WILL RESULT IN SAID FINES AND FORFEITURE OF THE REFUNDABLE DEPOSITS AND ALL RENTAL FEES, WHICH HAVE BEEN PAID!!!

1. USE OF CONFETTI	\$100
2. USE OF GLITTER	\$100
3. MOVING PIANO OR ORGAN	\$500
4. DECORATIONS ON WALLS, WINDOWS, BLINDS, CEILING	\$100
5. BROKEN TABLE	\$200
6. BROKEN CHAIR	\$75
7. FAILURE TO REMOVE PROPS, DECORATIONS, RENTED FURNITURE OR EQUIPMENT, BEVERAGE DISPENSERS, TABLEWARE OR PERSONAL BELONGINGS AT END OF EVENT	\$100

Co-Sponsored Events(require council approval)

Refundable Booking Fee	\$50.00/event
Staff Charge	\$30.00/hr
Energy Surcharge	\$10.00/hr
Facility Maintenance Fee	\$45.00/event