

**CITY OF MERCED**  
**Building and Housing Board of Appeals**

**MINUTES**

Merced City Council Chambers  
Thursday, August 25, 2016

Chairperson PECCHENINO called the meeting to order at 2:33 p.m.

**ROLL CALL**

Board Members Present: Alfred Alvarez, Tom Clendenin, Don Spiva,  
and Chairperson Garth Pecchenino

Board Members Absent: None (one vacancy)

Staff Present: Assistant Chief Building Official Graves  
(replacing former Assistant Chief Building  
Official STEPHENSON), Director of  
Development Services Gonzalves, and  
Recording Secretary Stephani Davis

1. **APPROVAL OF AGENDA**

M/S CLENDENIN-SPIVA, and carried by unanimous voice vote  
(one vacancy), to approve the Agenda as submitted.

2. **MINUTES**

M/S ALVAREZ-CLENDENIN, and carried by unanimous voice vote  
(one vacancy), to approve the Minutes of January 23, 2014, as  
submitted.

3. **COMMUNICATIONS**

None

4. **ITEMS**

4.1 Election of Chairperson and Vice-Chairperson

Board Member SPIVA nominated Board Member CLENDENIN to be Chairperson. Board Member CLENDENIN accepted the nomination. There were no other nominations for Chairperson.

M/S SPIVA-ALVAREZ, and carried by unanimous voice vote (one vacancy), to elect Board Member CLENDENIN as Chairperson.

Board Member ALVAREZ nominated Board Member SPIVA to continue as Vice-Chairperson. Board Member SPIVA accepted the nomination. There were no other nominations for Vice-Chairperson.

M/S ALVAREZ-PECCHENINO, and carried by a unanimous voice vote (one vacancy), to re-elect Board Member SPIVA as Vice-Chairperson.

4.2 Building Department Update

Assistant Chief Building Official GRAVES informed the board of his employment with the City as of June 2016. He gave a brief update on the Building Department activities; including, new building codes coming into effect January 1, 2017. Director of Development Services GONZALVES informed the Board that the City will be implementing “Contractor training” in preparation for the new codes coming into effect. Mr. GONZALVES also answered questions posed by the Board Members.

4.3 Housing Department Update

Director of Development Services GONZALVES gave a brief update on Housing Department activities; including, the Housing Department move to the second floor, new housing and commercial projects that were approved for the 2017 fiscal year, and the consideration for partnerships with non-profit programs to bring in more affordable housing. Director of Development Services GONZALVES also answered questions posed by the Board Members.

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*Clerk's Note:* Director of Development Services GONZALVES informed the Board that Code Enforcement has been moved to the Merced Police Department as of March 31, 2014.

5. **INFORMATION ITEMS**

Board Member ALVAREZ acknowledged the career and contribution of the late Walter Thomas Lopes. Director of Development Services GONZALVES requested that the Board adjourned the meeting in Mr. Lopes' honor, all agreed.

6. **ADJOURNMENT**

There being no further business, Chairperson PECCHENINO adjourned the meeting at 3:14 p.m., in memory of Walter Thomas Lopes.

Respectfully submitted,



STEPHANI DAVIS, Secretary  
City of Merced  
Building and Housing Board of Appeals

APPROVED:



GARTH PECCHENINO, Chairperson  
City of Merced  
Building and Housing Board of Appeals

APPROVED:



RICHARD GRAVES, Secretary/  
Assistant Chief Building Official  
City of Merced  
Building and Housing Board of Appeals