

CITY OF MERCED  
BICYCLE ADVISORY COMMISSION

MINUTES

CITY COUNCIL CHAMBERS  
678 W 18<sup>TH</sup> STREET  
MERCED, CALIFORNIA

TUESDAY  
December 13, 2016

Chairperson TYLER called the meeting of the Bicycle Advisory Commission to order at 3:04 p.m.

(B) ROLL CALL

Present: Robert Tyler (Chairperson)  
Tom Hothem (Vice-Chairperson)  
Lisa Kayser-Grant  
Isai Palma  
Justin Hicks  
Jules Comeyne

Absent: Ann Thurston (Excused)  
(Two vacancies, two Ex-Officio)

Staff Present: Bill King, Principal Planner  
Theron Roschen, City Engineer  
Joel Svendsen, Associate Engineer

(C) APPROVE MINUTES OF OCTOBER 25, 2016

ON MOTION BY COMMISSIONER COMEYNE, SECONDED BY COMMISSIONER HICKS, DULY CARRIED BY UNANIMOUS VOICE VOTE (ONE ABSENT), TO APPROVE THE OCTOBER 25, 2016, MINUTES, AS SUBMITTED.

(D) ORAL COMMUNICATIONS

There was no communication from the audience.

**(E) BICYCLE ADVISORY COMMISSION REQUESTS, INFORMATION ITEMS AND SUB-COMMITTEE REPORTS**

- Merced Bike Coalition “Ride with the Mayor” event
- Setting the date for “Bike to Work” and “Bike to School”

Commissioner KAYSER-GRANT informed her fellow Commissioners of the Bike Coalition’s work to host a “Ride with the Mayor” event and, regarding the “Bike to Work” and “Bike to School” events, asked the Commission to accept the date of May 4, 2017.

ON MOTION BY COMMISSIONER KAYSER-GRANT, SECONDED BY COMMISSIONER HOTHEM, DULY CARRIED BY UNANIMOUS VOICE VOTE (ONE ABSENT), TO TARGET MAY 4, 2017, AS “BIKE TO WORK” AND “BIKE TO SCHOOL” DAY IN THE CITY OF MERCED.

**CAPITAL PROJECT RELATED ITEMS (Engineering Department)**

**(F) BEAR CREEK BIKE PATH PROJECT PLAN UPDATE**

Associate Engineer SVENDSEN presented the staff report, and responded to questions from the Commission. No action was taken.

**POLICY/BIKE PROMOTION/DEVELOPMENT RELATED ITEMS (Planning Department)**

**(G) ACTIVE TRANSPORTATION/SAFE-ROUTES-TO-SCHOOL PLAN UPDATE**

Principal Planner KING presented the staff report, and responded to questions from the Commission. No action was taken.

**(H) 2017 STRATEGIC WORKPLAN**

Principal Planner KING presented the staff report, and responded to questions from the Commission.

ON MOTION BY COMMISSIONER KAYSER-GRANT, SECONDED BY COMMISSIONER HICKS, DULY CARRIED BY UNANIMOUS VOICE VOTE (ONE ABSENT), TO FORM A TEMPORARY ADHOC COMMITTEE WHOSE MEMBERS ARE COMMISSIONERS KAYSER-GRANT, PALMA, AND HICKS IN ORDER TO IDENTIFY BIKE-RELATED PROGRAMS TO ENCOURAGE AND EDUCATE

CITIZENS, AND HOW THE ALLOCATED FUNDING OF \$5,000 WOULD BE SPENT TO ACHIEVE SUCH PROGRAMS, AS IT RELATES TO THE BICYCLE ADVISORY COMMISSION'S 2017 STRATEGIC PLAN, THE BICYCLE FRIENDLY COMMUNITY APPLICATION AND THE ACTIVE TRANSPORTATION PLAN, AND WHOSE FINAL ACTION IS TO REPORT BACK TO THE BICYCLE ADVISORY COMMISSION ON FEBRUARY 28, 2017.

(I) COMMUNICATION WITH CITY COUNCIL

Principal Planner KING presented the staff report, and responded to questions from the Commission. No action was taken.

OTHER


(J) LETTER FROM CITY ENGINEER

City Engineer ROSCHEN introduced himself to the Bicycle Advisory Commission. No action was taken.

(K) ADJOURN TO THE NEXT REGULARLY SCHEDULED MEETING OF TUESDAY, FEBRUARY 28, 2017, AT 3:00 P.M. IN THE COUNCIL CHAMBERS

ON MOTION BY COMMISSIONER KAYSER-GRANT, SECONDED BY COMMISSIONER COMEYNE, DULY CARRIED, CHAIRPERSON TYLER ADJOURNED THE MEETING AT 4:45 P.M. TO THE REGULARLY SCHEDULED BICYCLE ADVISORY COMMISSION MEETING ON TUESDAY, FEBRUARY 28, 2017, AT 3:00 P.M. IN THE CITY COUNCIL CHAMBERS, 678 W. 18<sup>TH</sup> STREET, MERCED, CALIFORNIA.

BY:

  
Jamie Cruz for Bill King  
BILL KING  
COMMISSION SECRETARY

APPROVED:

  
ROBERT TYLER, CHAIRPERSON  
BICYCLE ADVISORY COMMISSION