

CITY OF MERCED  
BICYCLE ADVISORY COMMISSION

MINUTES

CITY COUNCIL CHAMBERS  
678 W 18<sup>TH</sup> STREET  
MERCED, CALIFORNIA

TUESDAY  
JUNE 27, 2017

Chairperson TYLER called the meeting of the Bicycle Advisory Commission to order at 3:01 p.m.

(B) ROLL CALL

Present: Robert Tyler (Chairperson)  
Tom Hothem (Vice-Chairperson)  
Jules Comeyne  
Lisa Kayser-Grant  
Isai Palma (arrived at 3:15 p.m.)  
Ann Thurston

Absent: Justin Hicks (Excused)  
(Two vacancies, two Ex-Officio)

Staff Present: Kim Espinosa, Planning Manager  
Michael Hren, Principal Planner  
Kim Nutt, Planning Technician  
Joel Svendsen, Associate Engineer

(C) APPROVE MINUTES OF APRIL 25, 2017

ON MOTION BY COMMISSIONER COMEYNE, SECONDED BY COMMISSIONER HOTHM, DULY CARRIED BY UNANIMOUS VOICE VOTE (TWO ABSENT), TO APPROVE THE APRIL 25, 2017, MINUTES.

(D) ORAL COMMUNICATIONS

- RUSS SPEER – Provided information to the Commission regarding a pilot program in Ventura County for the addition of low-maintenance, drought-tolerant landscaping along the bike paths.

- KIM ESPINOSA – Introduced the City’s new Principal Planner Michael Hren.
- ROD WEBSTER – Requested the Commission look into the addition of bike tool or maintenance kits to be located at various locations along the bike paths. Chairperson TYLER informed Mr. Webster the City has “maintenance” locations at three bike shelters in the City and that if Mr. Webster had any suggestions for different types of maintenance kits or security measures for the tool kits, that he contact the City’s Engineering Department.

(E) BICYCLE ADVISORY COMMISSION REQUESTS, INFORMATION ITEMS AND SUB-COMMITTEE REPORTS

- PUBLIC OUTREACH FOR BICYCLE EDUCATION AND PROMOTION (Update from the assigned Temporary Ad-hoc Committees.)

*Clerk’s Note:* This item was re-ordered on the agenda after item F.

Commissioners PALMA and KAYSER-GRANT updated the Commission on the bicycling education and promotion expenditures. The Commission expressed their desire to continue next year with educating the public and promoting bicycling. Chairperson TYLER noted the Commission should agendize this item in February 2018 in order to effectively promote May as Bike Month.

Commissioner KAYSER-GRANT also informed the Commission that the Bicycle Coalition had requested \$5,000 in the City’s upcoming budget to educate and promote the public. Ms. KAYSER-GRANT stated it was her hope that the Bicycle Coalition would keep the Commission informed of their progress in the upcoming year.

- COMMISSION REQUESTS

Commissioner KAYSER-GRANT relayed various requests from the public regarding bicycle related items, including:

- installing additional “wrong way rider” signs throughout Merced;
- addressing the bike lane on southbound G Street at Olive Avenue due to amount of vehicle traffic that uses the bike lane as a right-turn lane; and
- additional bicycling education and a possible “bike campus” at the future bike park.

In addition to these requests, the Commission also requested staff provide updates at the next meeting on the Highway 59 Multi-Use Pathway Project, the Westerly Bike Path Project, and the Active Transportation Plan / Safe Routes to School Grant.

- **BICYCLE LICENSE REGISTRATION PROCESS AND UPDATE ON BICYCLE RELATED CRIMES**

Commissioners discussed the current ordinance questioning the intent of the ordinance and whether it was meant as a tool to recover stolen bicycles. The Commission requested staff work with the Police Department to determine the purpose of the ordinance, review surrounding City's codes, and bring the item back at a future meeting for further discussion.

**POLICY/BIKE PROMOTION/DEVELOPMENT RELATED ITEMS (Planning Department)**

(F) **BICYCLE FRIENDLY COMMUNITY APPLICATION "BRONZE" GAP ASSESSMENT UPDATE**

Planning Technician NUTT detailed the gap assessment for the Bicycle Friendly Community "Bronze" Application. Ms. NUTT requested the Commission review the documents and complete the worksheet provided. The Commission agreed to submit their comments to the Planning Department prior to the next meeting.

**OTHER**

(G) **UPDATE ON COMMISSION VACANCIES**

Commission Secretary CRUZ updated the Commission on the vacancies to be filled in July, noting the City has not yet received enough applications to fill the vacancies. Commissioner KAYSER-GRANT agreed to continue to serve on the Commission until a replacement could be found. Chairperson TYLER informed the Commission he is unable to serve past his term expiration date due to prior commitments.

The Commission agreed to wait on electing a new Chairperson until the vacancies were filled. Vice Chairperson HOTHEM agreed to act as Chair until that time.

(H) ADJOURN TO THE NEXT REGULARLY SCHEDULED MEETING OF TUESDAY, AUGUST 22, 2017, AT 3:00 P.M. IN THE COUNCIL CHAMBERS


ON MOTION BY COMMISSIONER KAYSER-GRANT, SECONDED BY COMMISSIONER COMEYNE, DULY CARRIED, CHAIRPERSON TYLER ADJOURNED THE MEETING AT 4:35 P.M. TO THE REGULARLY SCHEDULED BICYCLE ADVISORY COMMISSION MEETING ON TUESDAY, AUGUST 22, 2017, AT 3:00 P.M. IN THE CITY COUNCIL CHAMBERS, 678 W. 18<sup>TH</sup> STREET, MERCED, CALIFORNIA.

BY:



JAMIE CRUZ  
COMMISSION SECRETARY

APPROVED:

  
*Thomas Hothem, Acting Chairperson*  
ROBERT TYLER, CHAIRPERSON  
BICYCLE ADVISORY COMMISSION