

**CITY OF MERCED**  
*"Gateway to Yosemite"*



**Jack Lesch, Chairperson**

**Board Members:**

**Yolanda Chavez, Helen Flores, Nobie Reynolds**

**WELCOME TO YOUR PERSONNEL BOARD**

**AGENDA**

March 13, 2017

**DENEEN L. PROCTOR, DIRECTOR OF  
SUPPORT SERVICES**

Regular Session 4:00 PM, Council Chambers

**COUNCIL CHAMBERS**

678 West 18<sup>TH</sup> Street

Merced, California

([www.cityofmerced.org](http://www.cityofmerced.org))

COPIES OF THE STAFF REPORTS OR OTHER WRITTEN DOCUMENTATION RELATING TO EACH ITEM OF BUSINESS REFERRED TO ON THE AGENDA ARE ON FILE IN THE PERSONNEL OFFICE. ANY PERSON WHO HAS QUESTIONS CONCERNING ANY AGENDA ITEM MAY CALL THE PERSONNEL OFFICE AT 209-385-6837 TO MAKE INQUIRY REGARDING THE NATURE OF THE ITEM DESCRIBED ON THE AGENDA.

Assisted Hearing Devices Available for Hearing Impaired

THE PUBLIC HAS THE OPPORTUNITY TO ASK QUESTIONS OR COMMENT AT THE TIME SPECIFIC AGENDA ITEMS ARE CONSIDERED. NORMALLY, EACH AGENDA ITEM WILL HAVE A STAFF PRESENTATION, FOLLOWED BY COMMENTS OR QUESTIONS BY BOARD MEMBERS. AFTER ANY PUBLIC INPUT, THE BOARD MAY HAVE FURTHER DISCUSSION BEFORE TAKING ACTION OR MOVING TO THE NEXT AGENDA ITEM.

- A. **CALL TO ORDER** (4:00 PM, City Council Chambers, 2<sup>nd</sup> Floor, Civic Center)
- B. **ROLL CALL**
- C. **ORAL COMMUNICATIONS**

AT THIS TIME, AUDIENCE MEMBERS WHO WISH TO SPEAK ON ANY MATTER NOT LISTED ON THE AGENDA MAY DO SO. PLEASE COME TO THE PODIUM TO YOUR RIGHT, USE THE MICROPHONE, STATE YOUR NAME AND CITY OF RESIDENCE. THE BOARD WILL NOT TAKE ACTION ON THE ITEM THAT IS BROUGHT TO THEIR ATTENTION THIS EVENING. IF IT REQUIRES ACTION, IT WILL BE REFERRED TO STAFF AND/OR LISTED ON THE NEXT BOARD AGENDA. **PLEASE BE BRIEF AND TO THE POINT. AVOID REPEATING WHAT PREVIOUS SPEAKERS HAVE SAID. IF TWO OR MORE INDIVIDUALS ARE HERE AS A GROUP AND WISH TO SPEAK ON ONE SIDE OF AN ISSUE, PLEASE SELECT A SINGLE SPOKESPERSON TO PRESENT YOUR VIEWS.**

- D. **CONSENT CALENDAR**

**All matters listed under the Consent Calendar are considered routine and will be adopted by one action of the Board unless a member of the audience wishes to comment or a Board Member has a question or wishes to make a statement or discuss an item. In that event, the Secretary will remove that item from the Consent Calendar and place it for separate consideration.**

- 1. **EMPLOYMENT ELIGIBILITY LIST-LESS THAN 3 NAMES**  
Safety Specialist

RECOMMENDATION: Approve and file.

**2. EMPLOYMENT OPPORTUNITY ANNOUNCEMENTS**

Fire Fighter  
Systems Technician I/II  
Equipment Service Worker

RECOMMENDATION: Information Only

**3. PERSONNEL BOARD MINUTES OF  
DECEMBER 12, 2016**

RECOMMENDATION: Approve and file.

**E. REPORTS**

**1. MONTHLY REPORT – February 2017**

**INFORMATION FOR INDIVIDUALS WITH DISABILITIES: -  
Accommodation for individuals with disabilities may be arranged by  
contacting the Personnel Office at 209-388-7100.**

CITY OF MERCED  
EMPLOYMENT LIST

SAFETY SPECIALIST

The following individuals have competed in a competitive examination and has qualified for placement on the Employment List:

1. Edmund Gavin
2. Timothy Sumpter

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Chairperson

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Date



## Fire Fighter

Bargaining Unit: IAFF (Internation Association of Fire Fighters)

Class Code:  
4620

CITY OF MERCED  
Established Date: Sep 10, 2001  
Revision Date: Sep 1, 2015

### SALARY RANGE

\$1,941.45 - \$2,359.85 Biweekly  
\$4,206.47 - \$5,113.00 Monthly  
\$50,477.64 - \$61,356.00 Annually

### CLASS CONCEPT: DEFINITION

Under general supervision, assists in suppression of fires, rescue and life savings operations; responds to emergency medical calls and renders basic life support care in accordance with Merced County EMS protocols; handles fire streams and other fire service equipment in suppression of fires; performs daily maintenance of stations, quarters, apparatus, and equipment; makes required equipment checks; performs required fire prevention inspections; assists in putting apparatus and equipment back in readiness for other emergencies; prepares necessary reports and maintains necessary records; attends scheduled training drills; performs other duties as assigned.

### DISTINGUISHING CHARACTERISTICS

Incumbents learn firefighting and emergency response techniques and procedures while performing fire service functions. Incumbents are expected to increase their range of knowledge and abilities, and develop their skills while in this classification.

In order for an incumbent firefighter to be eligible for the fifth step in the pay range he/she must complete the Acting Engineer Position Taskbook and be designated as an acting engineer.

### REPORTS TO

Fire Captain

### CLASSIFICATIONS SUPERVISED

This is not a supervisory classification

### EXAMPLES OF DUTIES:

*(The following is used as a partial description and is not restrictive as to duties required.)*

Responds to fire and other emergency service alarms; performs firefighting and emergency response functions, as directed by an officer; fights fire, using proper fire suppression techniques; controls and extinguishes fires; lays and connects hose; directs water and chemical agents onto fires; controls, and contains hazardous materials spills and leaks; enters and ventilates burning

buildings; uses hand and power tools; raises, positions, and climbs ladders used in fire suppression and rescue activities; administers emergency medical care to trapped and/or injured persons; places salvage covers, removes water and debris, and performs a variety of salvage operations; participates in fire drills and training sessions on a variety of emergency services and fire suppression topics; conducts fire prevention inspections; cleans station living quarters, maintaining them in a clean and orderly condition; studies and reviews Fire Department rules, regulations, and operating procedures; maintains, cleans, and ensures the proper condition of fire and emergency response equipment; serves as an acting Fire Engineer, when assigned..

**TYPICAL QUALIFICATIONS:**  
**TYPICAL PHYSICAL REQUIREMENTS**

Sit for extended periods; frequently stand and walk; climb stairs and ladders quickly and exercising above average physical agility; walk on sloped, uneven, and slippery surfaces; stoop, bend over, and kneel frequently; crawl through a variety of areas on hands and knees; sufficient manual dexterity and eye-hand coordination to work with special equipment during emergency situations; lift and move objects weighing up to 100 lbs., without assistance and heavier objects; with assistance; endurance to sustain extra physical effort for a substantial period of time; ability to perform emergency service duties while wearing special breathing apparatus; maintain corrected hearing and vision to normal range; verbal communication; use of office equipment, including computer, telephone, calculator, copiers, and FAX.

**TYPICAL WORKING CONDITIONS**

Work is normally performed in a fire station environment and at scenes of fires and emergency incidents; frequent driving to different locations throughout the City; work may be performed in a variety of temperatures and weather conditions; work may be performed with unusual exposure to high temperatures and heat; work may be performed with exposure to constant moisture; work may be performed with unusual exposure to hazardous materials and chemicals; above average exposure to life threatening situations; regular contact with other staff and the public.

**ESSENTIAL KNOWLEDGE AND ABILITIES**

**Knowledge of:**

- Fire department organization;
- General maintenance procedures pertaining to equipment, equipment location, buildings and grounds;
- General fire ground operations including, but not limited to, use of hoses, nozzle fittings, extinguishers, generators, proportioners, lifting and hoisting equipment, forcible entry tools, ladders, rescue tools and equipment and fire detection equipment;
- Basic mathematics;
- Principles of fire behavior;
- Principles of fire control and fire ground operations;
- Principles of salvage operations;
- Principles of emergency medical care;
- Medical equipment operation and basic preventive maintenance;
- Emergency vehicle operations;
- Basic principles of fire and arson investigations;

- The purpose of, and procedures associated with, the department fire inspection program;
- Fire communications system.

**Ability to:**

- Operate a variety of apparatus and equipment;
- Work professionally and effectively with co-workers and the public; Effectively communicate clearly and concisely with individuals or groups utilizing a broad base of verbal skills;
- Assess a situation, draw valid conclusions, and take appropriate action;
- Perform complex tasks during life threatening emergencies;
- Operate medical equipment and perform basic life support healthcare;
- Use manual and power tools in performance of duties;
- Engage in strenuous physical activities requiring agility, strength, endurance and dexterity;
- Prepare reports using prescribed format and conforming to all rules of punctuation, grammar, diction and style;
- Conduct oneself on and off duty in a manner which is consistent with contemporary community standards and which does not diminish community respect for or trust in the department.
- Understand and act in accordance with Department policy, rules, and regulations.
- Read, understand, and apply fire prevention ordinances and hazardous material related information.
- Learn to drive fire and emergency service equipment safely and skillfully, in accordance with relevant traffic rules and regulations.
- Work for considerable periods of time under adverse conditions.

**MINIMUM QUALIFICATIONS**

Any equivalent combination of education, training, and experience which provides the required skills, knowledge, and abilities may be considered qualifying at the sole discretion of the City. The following minimum qualifications must be met at the time of application:

**Education:** High School Diploma; successful completion of a California Firefighter I academy or equivalent; and certification as a California Emergency Medical Technician I.

**Experience:** No minimum experience requirements. Previous experience in the fire service or emergency medical field preferred.

**Special Requirements:**

New job candidates must meet stringent medical and physical standards.

Possession of a valid Class C California Driver's License issued by the Department of Motor Vehicles.

In order for an incumbent firefighter to be eligible for the fifth step in the pay range he/she must complete the Acting Engineer Position Taskbook and be designated as an acting engineer. Certified to practice as an Emergency Medical Technician in Merced County within thirty (30) days of initial appointment to this job classification.

California Firefighter I certification must be obtained within six (6) months of initial appointment to this job classification.

California Firefighter II certification must be obtained within eighteen (18) months of initial appointment to this job classification. Subject to being called back when off duty.

**SUPPLEMENTAL INFORMATION:**

*The contents of this class specification shall not be construed to constitute any expressed or implied warranty or guarantee, nor shall it constitute a contract of employment. The City of Merced assumes no responsibility beyond the general accuracy of the document, nor does it assume responsibility for any errors or omissions in the information contained herein. The contents of this specification may be modified or revoked without notice. Terms and conditions of employment are determined through a meet and confer process and are subject to the Memorandum of Understanding currently in effect.*





**CITY OF MERCED**  
invites applications for the position of:

## **Systems Technician I/II**

**SALARY:** \$19.85 - \$29.33 Hourly  
\$1,587.91 - \$2,346.46 Biweekly  
\$3,440.47 - \$5,083.99 Monthly  
\$41,285.64 - \$61,007.88 Annually

**OPENING DATE:** 01/19/17

**CLOSING DATE:** 02/09/17 11:59 PM

### **DESCRIPTION:**

#### **DEFINITION**

Under direction and supervision, to troubleshoot, analyze and resolve system/application, related support requests including specialties such as Systems, Help Desk, Geographic Information Systems (GIS) and Web, to assist and train users in personal computer (PC) hardware/software, and to provide systems support and to perform related work as assigned. While this position will require basic knowledge in all the above areas, the incumbent(s) will be required to specialize and be assigned to one of the above specialty areas.

#### **DISTINGUISHING CHARACTERISTICS**

Systems Technician I is the entry-level class of the series. Initially under close supervision, incumbents learn and perform a variety of functions related to support of PC's, Networks, Operating Systems, and Applications.

Systems Technician II is the qualified, assistant level class of this series. Competent to perform a variety of technical duties including the maintenance and support of PC's or web technologies. Positions are characterized by the presence of general guidelines from which to make decisions and the availability of supervision in non-routine circumstances. Positions at this level are accomplished users of common desktop and/or specialized applications software/tools related to the area of assignment. Incumbents in this class of this series may provide assistance to staff on complex issues.

Systems Technician III is the highly qualified and diversified, and associate level class of this series, competent to perform a multitude of support and maintenance duties. Incumbents work with minimal supervision, and generally receive only occasional assistance. Employees in the associate level class may provide guidance and direction to other staff members as needed.

#### **REPORTS TO**

Information Technology Manager or the designated department supervisor or manager when assigned to GIS.

#### **CLASSIFICATIONS SUPERVISED**

This is not a supervisory classification.

#### **EXAMPLES OF DUTIES:**

*(The following is used as a partial description and is not restrictive as to duties required.)*

Assist users to locate and resolve personal computer problems which may include: communications, hardware and personal computer software.

Work as part of a team that troubleshoots, analyzes, and resolves system/PC application related support requests including applications that run on a personal computer and are not installed on a server.

Install, support, maintain and diagnose client side software and escalate problems to the Engineer level if determined to be server or network oriented.

Keep users informed as to project or program status.

Assist in providing citywide training for hardware, software, and/or desktop applications.

Assist in securing information required for completion of projects.

Assist in installing testing and maintaining personal computer hardware and software.

Use third-party installation/maintenance tools to package new and existing applications for client side distribution to the City's computers. This may also include testing packages, troubleshooting problems during package roll out, monitoring reports of the application deployment process and correcting, reporting or escalating any issues identified depending on the level of complexity.

Perform research and development tasks in personal computers and related software.

Provide quality assurance on assigned work orders, projects or various PC applications.

Provide technical support to customers of standard city hardware, software, and applications.

Assist with the development of new procedures.

May research and evaluate new advances in Information Technology.

Assist with project management duties (Level III).

**When assigned to Systems:**

Specialize in the testing configuration, and installation of new microcomputer hardware and software.

Assist in researching and evaluating new advances in personal computer hardware and software.

Troubleshoot and perform minor maintenance on personal computer hardware, software, printer, and network related computer problems.

Assist in the physical installation of network equipment.

Install personal computer cables, personal computer devices, and hardware upgrades as assigned.

Assist in maintaining inventory of existing and newly acquired computer hardware and software.

Assist with the maintenance of cable route maps, software license, and version tracking.

**When assigned to Geographic Information Systems (GIS):**

Work with City GIS Coordinator to maintain City GIS standards.

Work within City GIS Program.

Assist users with GIS map/data maintenance.

Assist with the development, maintenance, and quality assurance of geographic and tabular GIS data sets.

Maintain meta-data for GIS data sets.

Carry out data entry needs, including geocoding services.

Prepare working and presentation maps, reports, and documents on an as needed basis.

Maintain printing and plotting devices.

Collect data from field inventory and process internally.

**When assigned to Help Desk:**

Diagnose and resolve problems in the area of hardware, applications, and operating systems on Windows based PC's over the telephone.

Assist callers with connectivity problems in a network environment.

Dispatch service to provide advanced levels of support when necessary.

Keep users informed as to the status of open calls, per established procedures.

Detail users problems into problem management software.

Routinely check the Help Desk voice mail and respond to requests or service appropriately.

Assist in maintaining inventory of existing and newly acquired computer hardware and software.

Assist in maintaining cable route maps, software license, and version tracking.

**When assigned to WEB:**

Assist users with web content maintenance.

Develop and maintain web pages for city-hosted sites.

Prepare graphics and banner ads.

Ensure Meta tag and all text data is complete.

Assist in securing information required for completion of projects.

Monitor site for broken links, correcting as necessary.

Provide technical support to customers for Internet related tasks.

**TYPICAL QUALIFICATIONS:**

**Knowledge of:**

**Systems Technician I:**

Depending on assignment, special interest areas including Systems, Help Desk, GIS or Web.

Concepts of server systems.

Principles and techniques of computer systems analysis.

Local Area Network (LAN) and Wide Area Network (WAN) concepts, terminology, and operating systems.

Principles of Information Systems security.

Personal computers, information systems, and Internet technologies applicable to specialized concepts related to Systems, Help Desk, or Web.

**GIS** - Concepts of GIS, Global Positioning Systems, automated mapping systems and database management.

**Systems Technician II: (In addition to the requirements of level I)**

Database concepts.

Experience with database systems used by the City of Merced.

**GIS** - Principles of cartography including methods, techniques and symbolism.

**GIS** - Principles of Geographic Information Systems, Global Position Systems, automated mapping systems, and database management systems and their applied use in the working environment.

**WEB** - Database connectivity, computer graphic applications and appropriate use of graphics formats.

**WEB** - Principles of using HTML and web based scripting.

**Skill in:**

**Systems Technician I:**

Developing and maintaining effective working relationships with those contacted in the course of the work.

Operating a personal computer and related office equipment.

Maintaining attention to detail despite interruptions.

Communicating effectively, both verbally and in writing.

Following oral and written instructions.

Documenting and maintaining accurate computer record and procedures.

Working with, controlling, and maintaining sensitive, confidential information according to legal standards and/or City regulations as required.

Organizing and managing assigned tasks and requests from customers.

Working in a team environment or independently, as conditions require.

Providing excellent customer service and support to both internal and external customers.

Working with word processing, database, spreadsheet, and presentation software.

Troubleshooting, configuring, performing simple repairs, and installing personal computer hardware/software.

Assisting in maintaining inventory of existing and newly acquired computer hardware/software.

Assisting in maintaining inventory of existing and newly acquired computer hardware and software.

Work with vendors to resolve personal computer application and client issues.

**GIS** - Working with GIS software.

**GIS** - Working with AutoCAD or other Computer Aided Drawing software tools.

**WEB** - Producing maps that satisfy departmental requests.

**WEB** - Creating/editing/updating web pages in standard formats.

**WEB** - Preparing graphics and banner ads.

**WEB** - Assisting in the design and implementation of web-based applications.

**Systems Technician II: (In addition to the requirements of level I)**

Using initiative and sound, independent judgment within established guidelines.

Prioritizing work and coordinating several activities simultaneously.

Assisting in maintaining cable route maps, software license, and version tracking.

Provide assistance to other Systems Technician staff on complex issues.

**GIS** - Working with and interpreting maps including a variety of engineering, planning, assessment, and other maps.

**WEB** - Assist with the creation of database connectivity components.

**WEB** - Creating, modifying, and maintaining advanced scripted and dynamic web pages and applications using standard formats.

**Ability to:**

**(All levels)**

Learn specialized functions, procedures and technical support tasks related to the assignment.

Communicate tactfully and effectively with the public and remain calm and follow designated protocols in stressful and/or emergency situations.

Read and understand job-related technical manuals.

Coordinate with customers to ensure successful completion of projects or assigned tasks.

Assist in obtaining information required for completion of projects or assigned tasks.

Assist in obtaining information required for completion of projects.

Assist with the physical installation and rack mounting of preconfigured server/network equipment.

**Systems Technician I**

**GIS** - Perform technical research in Geographic Information Systems.

**GIS** - Review and place appropriate META information into HTML documents.

**GIS** - Work with GPS hardware/software tools for data collection.

**Systems Technician II (In addition to the requirements of level I)**

Analyze and solve problems in a timely manner.

**GIS** - Review and maintain meta-data.

**GIS** - Provide quality assurance and control of GPS data collection.

**WEB** - Verify link integrity within website.

**Systems Technician III (In addition to the requirements of levels I and II)**

Possess strong analytical skills and be able to think fast when problems occur.

Troubleshoot, configure, perform simple and complex repairs, and install microcomputer hardware.

Install, troubleshoot and resolve desktop software issues.

Assist with server configuration and maintenance tasks, while under general guidance and direction.

**TRAINING AND EXPERIENCE**

Any combination of experience and training that would likely provide the required knowledge, skills and ability is qualifying. A typical way to obtain the knowledge, skills and ability would be.

**Systems Technician I:**

Equivalent to graduation from high school or GED supplemented by specialized training in subjects directly related to the specific assignment and six (6) months of responsible paid or unpaid computer related work experience including proficiency in related technology used by the City of Merced in one of the assigned areas.

**Systems Technician II:**

Equivalent to graduation from high school or GED supplemented by specialized training in subjects directly related to the specific assignment and eighteen (18) months of responsible paid or unpaid computer related work experience including proficiency in related technology used by the City of Merced in one of the assigned areas.

**Systems Technician III:**

Graduation from high school or GED supplemented by fifteen (15) semester units of college coursework in a related area of study or possession of a recognized computer certification accepted by the Information Technology Department may be substituted for up to six (6) months of the required experience and two (2) years (6) months of responsible paid full time computer related work experience including proficiency in related technology used by the City of Merced in one of the assigned areas.

**Special Requirements:**

Possession of a current and valid California Class C driver's license issued by the Department of Motor Vehicles and the ability to pass a POST level background investigation. Possession of a Computer Industry Standard Certification within six months of employment.

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Equal Opportunity Employer

The City of Merced declares a hiring policy, which disqualifies habitual users of tobacco products from eligibility for employment.

The City is willing to make reasonable accommodation in the application and examination process for individuals with disabilities. Requests for accommodation should be made prior to or at the time of application. In compliance with 24 CFR, 8.54(b), the City does not discriminate in admission or access to, or treatment or employment in its federally assisted programs and activities. In addition, the City extends the prohibition of discrimination on the basis of disability established by Section 504 of the Rehabilitation Act of 1973, as amended, to all activities including those that do not receive Federal financial assistance. Deneen Proctor, Director of Support Services, is the designated City

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employee responsible as the City's Section 504/ADA Coordinator. Concerns or comments shall be addressed to the Coordinator at (209) 388-7100 or at the TTY telephone number 771.

APPLICATIONS MAY BE FILED ONLINE AT:  
<http://cityofmerced.org>

Position #299  
SYSTEMS TECHNICIAN I/II  
MH

678 W 18th Street  
Merced, CA 95348  
209-385-6822

[personnel@cityofmerced.org](mailto:personnel@cityofmerced.org)

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**CITY OF MERCED**  
invites applications for the position of:

## **Equipment Service Worker**

**SALARY:** \$18.43 - \$22.41 Hourly  
\$1,474.77 - \$1,792.59 Biweekly  
\$3,195.33 - \$3,883.94 Monthly  
\$38,343.96 - \$46,607.28 Annually

**OPENING DATE:** 01/25/17

**CLOSING DATE:** 02/17/17 11:59 PM

### **DESCRIPTION:**

Under close supervision, to perform unskilled work in the maintenance and servicing of motorized and mechanical equipment.

### **EXAMPLES OF DUTIES:**

Greases and lubricates automobiles, trucks, buses, blades, and related equipment. Changes, replaces, and repairs tires on city vehicles and equipment.

Services batteries and other parts.

Services automobiles, buses, and heavy equipment with gasoline, diesel fuel, and oil and maintains records of amounts used.

Steam cleans trucks, buses, and automotive equipment.

Cleans and changes filters on automotive equipment.

Checks fluid levels of trucks and city vehicles including oil, water, anti-freeze, brake fluid, power steering, and hydraulic fluid.

Replaces damaged headlights

Performs general maintenance tasks including cleaning wash rack and sump pump.

May assist mechanics with installing transmissions and differentials and in general repairs on motors.

Performs related work as required.

### **TYPICAL QUALIFICATIONS:**

#### **Knowledge of:**

Basic knowledge of the operation and maintenance of gasoline and diesel engines. safety precautions associated with the routine servicing of automobiles, buses, and trucks.

#### **Ability to:**

Grease and lubricate automotive equipment.

Change and repair tires safely use and maintain tools and equipment used in servicing automotive equipment.

Understand and follow oral and written instructions.

Keep and maintain simple records.

#### **MINIMUM REQUIREMENTS**

Graduation from High School with some experience in the maintenance of mechanical and motorized equipment; or an equivalent combination of education and experience.



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Equal Opportunity Employer

The City of Merced declares a hiring policy, which disqualifies habitual users of tobacco products from eligibility for employment.

The City is willing to make reasonable accommodation in the application and examination process for individuals with disabilities. Requests for accommodation should be made prior to or at the time of application. In compliance with 24 CFR, 8.54(b), the City does not discriminate in admission or access to, or treatment or employment in its federally assisted programs and activities. In addition, the City extends the prohibition of discrimination on the basis of disability established by Section 504 of the Rehabilitation Act of 1973, as amended, to all activities including those that do not receive Federal financial assistance. Deneen Proctor, Director of Support Services, is the designated City employee responsible as the City's Section 504/ADA Coordinator. Concerns or comments shall be addressed to the Coordinator at (209) 388-7100 or at the TTY telephone number 771.

APPLICATIONS MAY BE FILED ONLINE AT:  
<http://cityofmerced.org>

Position # 301  
EQUIPMENT SERVICE WORKER  
MH

678 W 18th Street  
Merced, CA 95348  
209-385-6822

[personnel@cityofmerced.org](mailto:personnel@cityofmerced.org)

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**CITY OF MERCED  
PERSONNEL BOARD**

December 12, 2016

The Personnel Board of the City of Merced met in regular session December 12, 2016, in the City Council Chambers of the Civic Center, Merced, California. The meeting was called to order at 4:00 p.m.

**ROLL CALL**

Board Members Present:                    Jack Lesch, Chairperson  
   Yolanda Chavez  
   Helen Flores  
   Nobie Reynolds

Board Members Absent:                    None

**ORAL COMMUNICATIONS**

There were no oral communications

**CEREMONIAL MATTER**

There were no ceremonial matters

**CONSENT CALENDAR**

M/S REYNOLDS/FLORES TO ADOPT A MOTION TO APPROVE AND FILE CONSENT CALENDAR

Roll call vote was as follows:

AYES: BOARD MEMBERS:            LESCH, CHAVEZ, FLORES, REYNOLDS

ABSTAIN: BOARD MEMBER:    NONE

ABSENT: BOARD MEMBERS:    NONE

**REPORTS**

M/S CHAVEZ/FLORES TO ADOPT A MOTION TO APPROVE AND FILE REPORTS

**ADJOURNMENT**

There being no further business, Chairperson Lesch adjourned the meeting at 4:09 p.m.

Respectfully submitted,

Suzanne Fierro  
Personnel Technician II

APPROVED BY: \_\_\_\_\_  
Jack Lesch  
Chairperson

# Support Services'

## Monthly Report Attachment

February 2017

### Personnel:

|                          |     |
|--------------------------|-----|
| Recruitment(s)           |     |
| Fire Fighter             | 318 |
| Systems Engineer I/II    | 50  |
| Equipment Service Worker | 91  |
| New Hire(s) (Regular)    | 2   |
| New Hire(s) (Temporary)  | 0   |
| Separations              | 2   |
| Retired                  | 1   |
| Layoffs                  | 0   |
| Full Time                | 437 |
| Temporary                | 66  |
| Total                    | 503 |