

CITY OF MERCED

"Gateway to Yosemite"



WELCOME TO YOUR REGIONAL AIRPORT AUTHORITY **MEETING OF THE CITY OF MERCED**

AUTHORITY MEMBERS

Michael Bodine - Chair, Desmond Johnston - Vice-Chair
Alvin Osborn, Bill Rudd, Rafael Velarde, and Travis Colby.

AGENDA

7:00 PM
SAM PIPES CONFERENCE ROOM
678 WEST 18th STREET
MERCED, CALIFORNIA

TUESDAY
September 18, 2018

www.cityofmerced.org

STAFF REPORTS OR OTHER WRITTEN DOCUMENTATION RELATING TO EACH ITEM OF BUSINESS REFERRED TO ON THE AGENDA ARE ON FILE IN THE AIRPORT ADMINISTRATION OFFICE OF THE AIRPORT MANAGER. ANY PERSON WHO HAS QUESTIONS CONCERNING ANY AGENDA ITEM MAY CALL THE AIRPORT MANAGER AT (209) 385-6873 TO MAKE INQUIRY REGARDING THE NATURE OF THE ITEM DESCRIBED ON THE AGENDA. PRIOR TO EACH REGULAR REGIONAL AIRPORT AUTHORITY MEETING, A COMPLETE AGENDA PACKET IS AVAILABLE FOR REVIEW IN THE FOYER OUTSIDE THE COUNCIL CHAMBERS AND ON THE CITY'S WEBSITE AT WWW.CITYOFMERCED.ORG. ANY DOCUMENTS PROVIDED TO A MAJORITY OF THE COMMITTEE MEMBERS AFTER THIS AGENDA IS POSTED WILL BE AVAILABLE FOR PUBLIC INSPECTION IN THE CITY CLERK'S OFFICE DURING NORMAL BUSINESS HOURS.

FOR CITIZEN PARTICIPATION INSTRUCTIONS, PLEASE REFER TO THE CITY'S WEBSITE AT WWW.CITYOFMERCED.ORG. A HANDOUT IS ALSO AVAILABLE AT THE MEETING ADJACENT TO THE AGENDA. INDIVIDUAL AGENDA ITEMS MAY BE HEARD IN AN ORDER THAT IS DIFFERENT THAN THEY APPEAR ON THE AGENDA TO ACCOMMODATE MEETING PARTICIPANTS.

INFORMATION FOR INDIVIDUALS WITH DISABILITIES:

Accommodation for individuals with disabilities may be arranged by contacting the City Clerk's Office at 209-388-7100.

Assisted Hearing Devices Available for Hearing Impaired
Teletypewriter (TTY) 209-385-6816

THE PUBLIC HAS THE OPPORTUNITY TO ASK QUESTIONS OR COMMENT AT THE TIME SPECIFIC AGENDA ITEMS ARE CONSIDERED. NORMALLY, EACH AGENDA ITEM WILL HAVE A STAFF PRESENTATION, FOLLOWED BY COMMENTS OR QUESTIONS BY THE AIRPORT AUTHORITY MEMBERS. IF REQUESTED BY AN AUDIENCE MEMBER, THE CHAIRPERSON WILL THEN ALLOW THE PUBLIC TO MAKE COMMENTS OR ASK QUESTIONS. AFTER ANY PUBLIC INPUT, THE AUTHORITY MAY HAVE FURTHER DISCUSSION BEFORE TAKING ACTION TO THE NEXT AGENDA ITEM.

- A. **CALL TO ORDER**
- B. **ROLL CALL**
- C. **WRITTEN PETITIONS AND COMMUNICATIONS**
- D. **ORAL COMMUNICATIONS**

AT THIS TIME, ANY MEMBER OF THE AUDIENCE MAY COMMENT ON ANY MATTER NOT LISTED ON THE AGENDA. PLEASE STAND AND STATE YOUR NAME AND ADDRESS FOR THE RECORD. THE AUTHORITY WILL NOT TAKE ACTION ON THE ITEM THAT IS BROUGHT TO THEIR ATTENTION THIS EVENING. IF IT REQUIRES ACTION, IT WILL BE REFERRED TO STAFF AND/OR LISTED ON THE NEXT AUTHORITY AGENDA.

PLEASE BE BRIEF AND TO THE POINT. AVOID REPEATING WHAT PREVIOUS SPEAKERS HAVE SAID. IF TWO OR MORE INDIVIDUALS ARE HERE AS A GROUP AND WISH TO SPEAK ON ONE SIDE OF AN ISSUE, PLEASE SELECT A SINGLE SPOKESPERSON TO PRESENT YOUR VIEWS.

- E. **CONSENT CALENDAR**
 - 1. **AIRPORT AUTHORITY MINUTES FOR AUGUST 21, 2018**

Recommendation: Adopt a motion to approve and file.
- F. **REPORTS**
 - 1. **AIRPORT MANAGER'S REPORT**

Action: For Information Only

G. AUTHORITY BUSINESS

1. DISCUSSION REGARDING AIRPORT PLANNING

Action: Regional Airport Authority Discussion.

2. OTHER BUSINESS FROM AUTHORITY MEMBERS

Action: For Information Only.

H. ADJOURNMENT:

TO THE NEXT AIRPORT AUTHORITY MEETING, TUESDAY,
OCTOBER 16, 2018, AT 7:00 PM IN THE CITY COUNCIL CHAMBER,
678 WEST 18TH STREET, MERCED, CA 95340.

**CITY OF MERCED
REGIONAL AIRPORT AUTHORITY MINUTES**

**COUNCIL CHAMBERS
MERCED CIVIC CENTER
678 W. 18TH STREET
MERCED, CA**

**TUESDAY
AUGUST 21, 2018**

A. CALL TO ORDER

Chair Alvin Osborn called the meeting to order at 7:00 p.m.

B. ROLL CALL

Members present: Alvin Osborn, Michael Bodine, Desmond Johnston, Bill Rudd, Travis Colby, and Rafael Velarde

Members absent: None. One vacancy.

Staff Present: Martin Pehl, Frank Quintero, Nancy Lee, and Jessika Musquiz

C. WRITTEN PETITIONS AND COMMUNICATION

None.

D. ORAL COMMUNICATIONS

Director of Economic Development Frank Quintero gave an introduction of Airport Staff and Authority Members.

E. CONSENT CALENDAR

M/S/C – Bodine/Rudd motion to approve and file the minutes of June 27, 2017, and February 22, 2018, as submitted.

F. REPORTS

1. AIRPORT AUTHORITY ANNUAL ATTENDANCE REPORT

M/S/C – Rudd/Bodine motion to approve the attendance report and to recommend approval to the City Council.

2. AIRPORT MANAGER'S REPORT

Director of Economic Development Quintero stated Airport Manager Pehl has been assigned to bring the Merced Regional Airport up-to-date on various tasks, such as: Airport Certification Manual, Airport Security Plan, hangar lease agreements, Merced Municipal Code, including other airport matters.

G. AUTHORITY BUSINESS

1. SELECTION OF CHAIR AND VICE CHAIR

The Board voted Mr. Bodine as Chair.

M/S/C – Rudd/Colby

The Board voted Mr. Johnston as Vice Chair.

M/S/C – Osborn/Bodine

2. CONSIDER STAFF RECOMMENDATION TO CHANGE MEETING SCHEDULE FROM MONTHLY TO QUARTERLY

Authority Member Johnston questioned why Airport Staff initiated the change of monthly Regional Airport Authority Meetings to quarterly meetings.

Airport Manager Pehl responded that the change would save staff time in combining airport matters to quarterly meetings. Mr. Pehl also added that special meetings would be held as necessary in between quarterly meetings.

Director of Economic Development Quintero agreed with Mr. Pehl adding that the meeting adjustment would not happen immediately.

Mr. Johnston voiced he already feels out-of-touch with airport matters and suggested to keep the meetings on a monthly basis. Mr. Johnston also commented on revisiting the Airport Master Plan and Airport Capital Improvement Program (ACIP).

Authority Member Bodine agreed with Mr. Johnston. Mr. Bodine stated he would like to be more acquainted with fellow Authority Members and preferred keeping the monthly meetings.

Mr. Quintero understood Mr. Johnston and Mr. Bodine's position on keeping monthly meetings. Mr. Quintero specified he would like Mr. Pehl to focus on other duties and assignments to allow him to bring the airport current before conducting regular monthly meetings.

Authority Member Velarde expressed his opinion in maintaining monthly meetings.

Authority Member Colby suggested to revisit the item in six months and make a decision then.

M/S/C – Colby/Osborn

3. OTHER BUSINESS FROM AUTHORITY MEMBERS

Director of Economic Development Quintero welcomed the Authority Members to provide a self-introduction.

H. ADJOURNMENT

Chair Osborn adjourned the meeting at 7:37 p.m. until the next Regional Airport Authority meeting on Tuesday, September 18, 2018, at 7:00 p.m. in the Council Chambers at 678 W. 18th Street, in the Civic Center.

M/S/C – Johnston/Bodine motion to approve the meeting adjournment until the next scheduled meeting.

Alvin Osborn, Chair
Regional Airport Authority

To: Regional Airport Authority
From: Martin Pehl, Airport Manager
Date: September 18, 2018
Re: Discussion Regarding Airport Planning

Discussion as desired by Authority members.

To: Regional Airport Authority
From: Martin Pehl, Airport Manager
Date: September 18, 2018
Re: Other Business from Authority Members

Discussion as desired by Authority members.