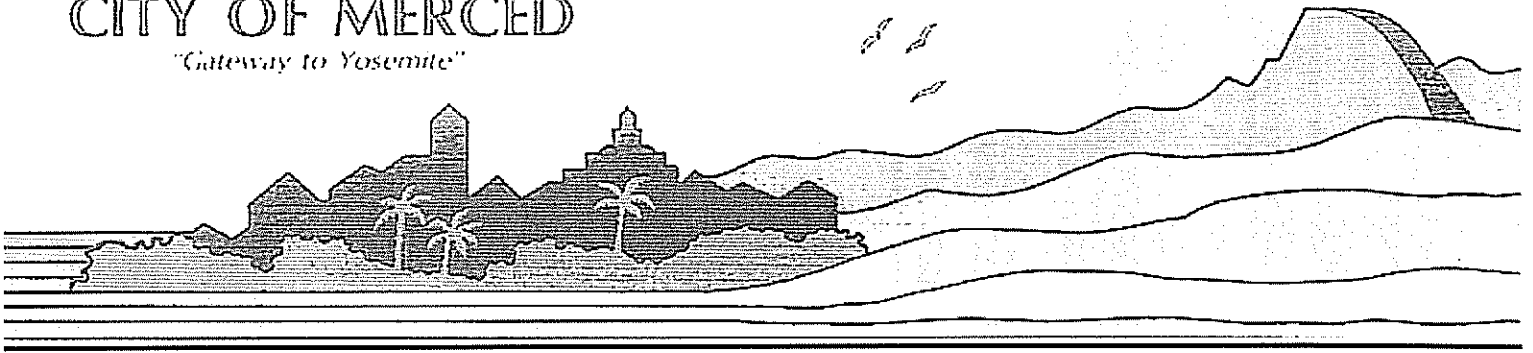


CITY OF MERCED

"Gateway to Yosemite"



WELCOME TO YOUR REGIONAL AIRPORT AUTHORITY MEETING OF THE CITY OF MERCED

AUTHORITY MEMBERS

Michael Bodine - Chair, Desmond Johnston - Vice-Chair
Alvin Osborn, Bill Rudd, Rafael Velarde, and Travis Colby.

AGENDA – SPECIAL MEETING

7:00 PM
CONFERENCE ROOM 3RD FLOOR
678 WEST 18TH STREET
MERCED, CALIFORNIA

WEDNESDAY
October 17, 2018

(www.cityofmerced.org)

STAFF REPORTS OR OTHER WRITTEN DOCUMENTATION RELATING TO EACH ITEM OF BUSINESS REFERRED TO ON THE AGENDA ARE ON FILE IN THE AIRPORT ADMINISTRATION OFFICE OF THE AIRPORT MANAGER. ANY PERSON WHO HAS QUESTIONS CONCERNING ANY AGENDA ITEM MAY CALL THE AIRPORT MANAGER AT (209) 385-6873 TO MAKE INQUIRY REGARDING THE NATURE OF THE ITEM DESCRIBED ON THE AGENDA. PRIOR TO EACH REGULAR REGIONAL AIRPORT AUTHORITY MEETING, A COMPLETE AGENDA PACKET IS AVAILABLE FOR REVIEW IN THE FOYER OUTSIDE THE COUNCIL CHAMBERS AND ON THE CITY'S WEBSITE AT WWW.CITYOFMERCED.ORG. ANY DOCUMENTS PROVIDED TO A MAJORITY OF THE COMMITTEE MEMBERS AFTER THIS AGENDA IS POSTED WILL BE AVAILABLE FOR PUBLIC INSPECTION IN THE CITY CLERK'S OFFICE DURING NORMAL BUSINESS HOURS.

FOR CITIZEN PARTICIPATION INSTRUCTIONS, PLEASE REFER TO THE CITY'S WEBSITE AT WWW.CITYOFMERCED.ORG. A HANDOUT IS ALSO AVAILABLE AT THE MEETING ADJACENT TO THE AGENDA. INDIVIDUAL AGENDA ITEMS MAY BE HEARD IN AN ORDER THAT IS DIFFERENT THAN THEY APPEAR ON THE AGENDA TO ACCOMMODATE MEETING PARTICIPANTS.

INFORMATION FOR INDIVIDUALS WITH DISABILITIES:
Accommodation for individuals with disabilities may be arranged by contacting the City Clerk's Office at 209-388-7100.

Assisted Hearing Devices Available for Hearing Impaired
Teletypewriter (TTY) 209-385-6816

THE PUBLIC HAS THE OPPORTUNITY TO ASK QUESTIONS OR COMMENT AT THE TIME SPECIFIC AGENDA ITEMS ARE CONSIDERED. NORMALLY, EACH AGENDA ITEM WILL HAVE A STAFF PRESENTATION, FOLLOWED BY COMMENTS OR QUESTIONS BY THE AIRPORT AUTHORITY MEMBERS. IF REQUESTED BY AN AUDIENCE MEMBER, THE CHAIRPERSON WILL THEN ALLOW THE PUBLIC TO MAKE COMMENTS OR ASK QUESTIONS. AFTER ANY PUBLIC INPUT, THE AUTHORITY MAY HAVE FURTHER DISCUSSION BEFORE TAKING ACTION TO THE NEXT AGENDA ITEM.

- A. **CALL TO ORDER**
- B. **ROLL CALL**
- C. **WRITTEN PETITIONS AND COMMUNICATIONS**
- D. **ORAL COMMUNICATIONS**

AT THIS TIME, ANY MEMBER OF THE AUDIENCE MAY COMMENT ON ANY MATTER NOT LISTED ON THE AGENDA. PLEASE STAND AND STATE YOUR NAME AND ADDRESS FOR THE RECORD. THE AUTHORITY WILL NOT TAKE ACTION ON THE ITEM THAT IS BROUGHT TO THEIR ATTENTION THIS EVENING. IF IT REQUIRES ACTION, IT WILL BE REFERRED TO STAFF AND/OR LISTED ON THE NEXT AUTHORITY AGENDA.

PLEASE BE BRIEF AND TO THE POINT. AVOID REPEATING WHAT PREVIOUS SPEAKERS HAVE SAID. IF TWO OR MORE INDIVIDUALS ARE HERE AS A GROUP AND WISH TO SPEAK ON ONE SIDE OF AN ISSUE, PLEASE SELECT A SINGLE SPOKESPERSON TO PRESENT YOUR VIEWS.

- E. **CONSENT CALENDAR**
 - 1. **AIRPORT AUTHORITY MINUTES FOR SEPTEMBER 18, 2018**

Recommendation: Adopt a motion to approve and file.
- F. **BROWN ACT TRAINING**

Action: For Information Only.

E. REPORTS

1. AIRPORT PLANNING AD HOC COMMITTEE REPORT

Action: For Information Only

2. AIRPORT MANAGER'S REPORT

- a. Landings Report
- b. Final CY 2017 Enplanement Data
- c. Receivables Aging Report

Action: For Information Only

F. AUTHORITY BUSINESS

1. OTHER BUSINESS FROM AUTHORITY MEMBERS

Action: For Information Only.

G. ADJOURNMENT:

TO THE NEXT AIRPORT AUTHORITY MEETING, TUESDAY,
NOVEMBER 20, 2018, AT 7:00 PM IN THE CITY COUNCIL
CHAMBERS, 678 WEST 18TH STREET, MERCED, CA 95340.

**CITY OF MERCED
REGIONAL AIRPORT AUTHORITY MINUTES**

**SAM PIPES CONFERENCE ROOM
MERCED CIVIC CENTER
678 W. 18TH STREET
MERCED, CA**

**TUESDAY
SEPTEMBER 18, 2018**

A. CALL TO ORDER

Chair Michael Bodine called the meeting to order at 7:00 p.m.

B. ROLL CALL

Members present: Alvin Osborn, Michael Bodine, Desmond Johnston, Bill Rudd, Travis Colby, and Rafael Velarde

Members absent: None. One vacancy.

Staff Present: Airport Manager Martin Pehl, Director of Economic Development Frank Quintero, and Airport Secretary Jessika Musquiz

C. WRITTEN PETITIONS AND COMMUNICATION

None.

D. ORAL COMMUNICATIONS

None.

E. CONSENT CALENDAR

M/S/C – Colby/Rudd motion to approve and file the minutes of August 21, 2018, as submitted.

F. REPORTS

1. AIRPORT MANAGER'S REPORT

Martin shared his experience of attending the ACA Annual Conference. Mr. Pehl stated that the Airport district office had a section at the conference and they went over the planning process.

Mr. Pehl stated that there are is airport business, which need to be accomplished; he would like to get back in sync with airport processes.

Mr. Pehl also spoke about the issues that have risen up from the fuel farm. Martin mentioned it should be fixed within the next two weeks as he is already working with Donlee Pump Company.

G. AUTHORITY BUSINESS

1. DISCUSSION REGARDING AIRPORT PLANNING

Airport Manager Mr. Pehl advised the Authority members of an informal meeting he had with Chairperson Michael Bodine and their strategy of bringing the airport up to date.

Mr. Pehl would like the Regional Airport Authority Members to meet and address airport business, such as; the Airport Master Plan, Pavement Maintenance and Management Plan.

Mr. Pehl said he would like to go through the documents and see where the strengths are and immediately get to work to implement the plan.

Mr. Bodine added he would like to bring this topic to the City's attention and to create a committee to get involved on what needs to be done.

Director of Economic Development Frank Quintero advised Mr. Bodine to appoint an Ad Hoc Committee and work with Mr. Pehl on those items while at the same time provide copies of the reports to the authority members.

Authority Members Desmond Johnston and Rafael Velarde volunteered to be on the committee.

Authority Member Bill Rudd asked of adding auto fuel on the airport. Mr. Pehl explained why it would not work in an airport.

Business Owner of TDL Gateway Air Center Tom Lopes asked to address the Authority Members of the automobile fuel subject. He stated automobile fuel would not be a benefit because of separate containers and having it shipped from the state of Arizona. He does not think much of it would be sold, therefore the Airport and City would not benefit from it.

3. OTHER BUSINESS FROM AUTHORITY MEMBERS

Authority Member Travis Colby inquired on obtaining updates on Boutique Air's deplanements and enplanements. He also said he would like an informal report of airport tenants.

Mr. Colby added, he would like to know the percentage on hangars that are leased and how many are vacant. He also voiced that he would like to know what we can do to fill the vacant hangars and address any unpaid balances.

H. ADJOURNMENT

Chair Bodine adjourned the meeting at 7:20 p.m. until the next Regional Airport Authority meeting on Tuesday, October 16, 2018, at 7:00 p.m. in the Council Chambers at 678 W. 18th Street, in the Civic Center.

M/S/C – Osborn/Rudd motion to approve the meeting adjournment until the next scheduled meeting.

Michael Bodine, Chair
Regional Airport Authority



U.S. Department
of Transportation
**Federal Aviation
Administration**

Office of Airport Planning and Programming

800 Independence Ave., SW
Washington, DC 20591

Ms. Janet Young
Merced Regional/Macready Field
20 Macready Dr.
Merced, CA 95340

FINAL CALENDAR YEAR 2017 ENPLANEMENT DATA

Enclosed is the final report listing the air carriers serving your airport and their total revenue passenger enplanements during calendar year 2017. This data will be used to determine fiscal year 2019 Airport Improvement Program passenger apportionments.

A preliminary report was mailed to you in July. Discrepancies reported to the FAA were resolved and appropriate revisions were incorporated, resulting in the enplanement numbers shown on the enclosed report. This report is provided for your information only. No response is required.

Thank you for your participation in this process.

Enclosure

Attachment E.2.b.

FAA - Office Of Airports
 SOURCE: CY 2017 FAA

Report Date: 09/20/2018

ENPLANEMENTS BY INDIVIDUAL CARRIERS FOR CALENDAR YEAR 2017

Merced Regional/Macready Field (MCE) SFO
 Janet Young 20 Macready Dr., Merced, CA 95340 MCE

SCHEDULE TYPE	I----- ENPLANEMENTS -----I		
CARRIER NAME (CARRIER CODE)	SCHEDULED	NONSCHEDULED	TOTAL
CAC - Commuters or Small Certificated Air Carriers, filing T-100.			
Boulique Air (4B#)	8,318	0	8,318
CAC Total:	8,318	0	8,318
Site Total:	8,318	0	8,318

RECEIVABLES AGING REPORT
SUMMARY REPORT

PREPARED 10/01/18, 10:49:40
PROGRAM MR651L
CITY OF MERCED

CUST ID	NAME	TOTAL	NOT YET DUE	DAYS DUE			OVER 90 DAYS DUE
				1 - 30	31 - 60	61 - 90	
2804 AP	EASON, RICHARD	25.00	.00	25.00	.00	.00	.00
11347 AP	HEBERT, JAMES	4,716.00	25.00	517.00	3,657.00	.00	.00
16024 AP	TDL AERO ENTERPRISES	406.00	406.00	.00	.00	.00	.00
19625 AP	GSA (GENERAL SERVICES A	389.61	.00	389.61	.00	.00	.00
23179 AP	REDDING AERO ENTERPRISE	3.40	.00	3.40	.00	.00	.00
24385 AP	HANGAR CAFE, THE	30,735.39	.00	1,463.59	27,808.21	.00	.00
24385 AP	HANGAR CAFE, THE	517.00	25.00	492.00	.00	.00	.00
26263 AP	STONE, PAUL	434.00	25.00	192.00	.00	.00	.00
27541 AP	CALSTAR AIR MEDICAL SVC	37.50	.00	37.50	.00	.00	.00
FINAL TOTALS		37,263.90	481.00	2,175.99	31,465.21	.00	.00
			1.29%	5.84%	84.44%		

RECEIVED

OCT 11 2018