

City of Merced City Council Meetings

Citizen Participation Instructions

Members of the public have the opportunity to ask questions or to give comments at the time specific agenda items are considered. **It is helpful if those wishing to address the Council/Authority submit a completed “Request to Speak” form at the beginning of the meeting or prior to the time the City Clerk calls for speakers.** After any public input, the Council/Authority may engage in further discussion before taking action, or before moving on to the next agenda item.

To address the City Council, please complete a “Request to Speak” form and place it in the drop-box located on the wall inside the Council Chamber on the right-hand side of the auditorium, or you may wish to hand it directly to the Deputy City Clerk.

Time Allotted to Speakers:*

3 speakers or less – 5 minutes each;

Over 3 speakers – 3 minutes each

Public Hearing: Applicants and Appellants – 15 minutes each (including rebuttal)

(The timer clock, located behind Council and on the right-hand side of the auditorium, indicates the speaker’s remaining allotted time. Please be courteous and respect the time limits by concluding your discussion promptly.)*

Oral Communications: Oral Communications cannot be acted upon by the City Council *if the subject matter is not on the printed agenda.* The City Council will listen to the concerns presented by citizens during Oral Communications, but cannot take action on any item that is not listed on the agenda.

Reminders: Please be brief and to-the-point. Avoid repeating what previous speakers have said. If two or more individuals are present as a group and wish to speak on one side of an issue, select a single spokesperson to present your views.

Please contact the City Clerk’s Office (209-388-8650) with any questions.