



**CITY OF MERCED
PLANNING DIVISION
678 W. 18th Street
Merced, CA 95340
(209) 385-6858
FAX: (209) 725-8775**

RECEIPT NO.	APP. NUMBER
TOTAL FEE	DATE
CHECK NUMBER	RECEIVED BY

APPLICATION FOR SITE PLAN REVIEW

As provided in Section 20.68 of the Merced Municipal Code – All principally permitted uses in I-H (Heavy Industrial), I-L (Light Industrial) and I-R (Industrial Administration and Research) zoned districts shall be reviewed by the Site Plan Review Committee. The purpose of site plan review is to determine compliance with this ordinance and to promote the orderly and harmonious growth of the City of Merced, the stability of land values and investments, the general welfare, and to help prevent the depreciation of land values.

SUBMITTAL REQUIREMENTS

- 5 Copies of completed detailed site plans showing all structures, parking, storage and landscape areas
- 2 Copies of project elevations
- 1 Copy of completed application
- 1 Reduced site plan and all elevation (8 ½ x 11”) (Digital copies in Adobe pdf format are highly encouraged)
- 1 Copy of completed Environmental Review Checklist

Note: If the property owner(s) is an LLC or a corporation, we require documentation at the time of submittal that shows the person(s) who is signing the application is authorized to sign for the LLC or corporation.

For information regarding the fee for Site Plan Review and Environmental Determination, and environmental filing fees with Merced County and the California Department of Fish and Game (as applicable), refer to the following documents on the City’s web site (www.cityofmerced.org):

- Planning and Development Fee Schedule
- Important Notice re: All New Development Applications

GENERAL DESCRIPTION OF PROJECT

Name of Firm: _____ Type of Business: _____

Location of Project: Street Address: _____

Assessor’s Parcel No.: _____

Legal Description: _____

Project Description: _____

PROJECT INFORMATION

Zoning: _____ Acres of Site: _____

Existing Use: _____

Proposed Use: _____

Number of Structures: _____ Square Feet: _____

Type of Structures: _____

Adjoining Land Uses (include uses across streets):

North: _____

East: _____

South: _____

West: _____

Grading (amount of dirt/fill material being moved): _____

Number of Trees on Site: _____

Number of Employees: Total _____

On Largest Shift: _____

Anticipated Phases of Development: _____

Anticipated Schedule for Development: _____

SITE PLAN REVIEW COMMITTEE

The Site Plan Review Committee consists of the Director of Development Services, the City Engineer, and the Chief Building Official (or their designees).

The Site Plan Review Committee, in reviewing site plans for principally permitted uses requiring site plan approval, may require, as a condition of approval, special landscaping or appearance features, including but not limited to, decorative walls/fences, berms and special plantings, as well as special requirements relating to circulation, access and parking.

Determinations by the Site Plan Review Committee may be appealed to the Planning Commission in writing within five days from the date of notification to the applicant (MMC 20.68.090) and to the City Council if the Planning Commission should deny the project (MMC Chapter 20.96).

APPLICANT'S SIGNATURE

OWNER'S SIGNATURE

APPLICANT'S NAME (Printed)

OWNER'S NAME (Printed)

ADDRESS

ADDRESS

PHONE

PHONE

FAX/E-MAIL

FAX/E-MAIL

*PRE-APPLICATION REVIEW CHARGE may be assessed on any request to consider a particular piece of property for development activity, including preliminary site plan or site design review. This charge will be credited against any application deposit subsequently received from the applicant for the subject project.