

# CITY OF MERCED

"Gateway to Yosemite"



**Mary Ward, Chairperson – Fred Buckingham, Vice-Chairperson**

**And Committee Members:**

**Peggy Biddison, Keith Ensminger, Stephen Hamilton, Darrell Kirbie,  
Linda Lopez, Carol Luhring, Dale Van Dan Boom**

**And Ex-Officio Members:**

**Ron Daugherty, Jeff Horta, Keith Pelowski, Tracy Staiger, and Alan Ward**

## **WELCOME TO YOUR CITIZENS' OVERSIGHT COMMITTEE-MEASURE C**

### **AGENDA**

**Tuesday, February 8, 2011**

**Regular Session – 6:00 PM, Civic Center City Council Chambers**

([www.cityofmerced.org](http://www.cityofmerced.org))

COPIES OF THE BACKUP MATERIAL RELATING TO EACH ITEM OF BUSINESS REFERRED TO ON THE AGENDA ARE ON FILE IN THE OFFICE OF THE CITY CLERK. ANY PERSON WHO HAS QUESTIONS CONCERNING ANY AGENDA ITEM MAY CALL THE CITY CLERK'S OFFICE AT 209-388-7100 TO ASK ABOUT THE ITEM DESCRIBED ON THE AGENDA. **PRIOR TO EACH REGULAR COMMITTEE MEETING, A COMPLETE AGENDA PACKET IS AVAILABLE FOR REVIEW IN THE CITY CLERK'S OFFICE AT 678 WEST 18<sup>TH</sup> STREET, MERCED AND ON THE CITY'S WEBSITE AT [WWW.CITYOFMERCED.ORG](http://WWW.CITYOFMERCED.ORG). ANY DOCUMENTS PROVIDED TO A MAJORITY OF THE COMMITTEE MEMBERS AFTER THIS AGENDA IS POSTED WILL BE AVAILABLE FOR PUBLIC INSPECTION IN THE CITY CLERK'S OFFICE DURING NORMAL BUSINESS HOURS.**

FOR CITIZEN PARTICIPATION INSTRUCTIONS, PLEASE REFER TO THE CITY'S WEBSITE AT [WWW.CITYOFMERCED.ORG](http://WWW.CITYOFMERCED.ORG). A HANDOUT IS ALSO AVAILABLE AT THE MEETING ADJACENT TO THE AGENDA.

#### **INFORMATION FOR INDIVIDUALS WITH DISABILITIES:**

Accommodation for individuals with disabilities may be arranged by contacting the City Clerk's Office at 209-388-7100.

For Meetings Held in the Council Chambers,  
Assisted Hearing Devices are Available

Teletypewriter (TTY) 209-385-6816

A. **CALL TO ORDER** (6:00 PM)

B. **ROLL CALL**

1. PLEDGE OF ALLEGIANCE TO THE FLAG

C. **ORAL COMMUNICATIONS**

AT THIS TIME, AUDIENCE MEMBERS WHO WISH TO SPEAK ON ANY MATTER NOT LISTED ON THE AGENDA. PLEASE IDENTIFY YOURSELF AND CITY OF RESIDENCE, AND IF YOU INTEND ON USING TECHNOLOGY FOR YOUR PRESENTATION PLEASE LEAVE A COPY FOR THE RECORD. THE COMMITTEE WILL NOT TAKE ACTION ON AN ITEM THAT IS BROUGHT TO THEIR ATTENTION AT THIS MEETING. IF IT REQUIRES ACTION, IT WILL BE REFERRED TO STAFF AND/OR LISTED ON THE NEXT AGENDA. **PLEASE BE BRIEF AND TO THE POINT. AVOID REPEATING WHAT PREVIOUS SPEAKERS HAVE SAID. IF TWO OR MORE INDIVIDUALS ARE PRESENT AS A GROUP AND WISH TO SPEAK ON ONE SIDE OF AN ISSUE, PLEASE SELECT A SINGLE SPOKESPERSON TO PRESENT YOUR VIEWS.**

D. **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine by the Committee and will be adopted by one action unless a member of the audience submits a "Request to Speak" form or a Committee Member has a question or wishes to make a statement or discuss an item. In that event, the Secretary will remove that item from the Consent Calendar and place it for separate consideration.

1. ITEMS LISTED FOR INFORMATION ONLY:
  - A. REVENUES OVER EXPENDITURES REPORT – FISCAL YEARS 2005/2006 THROUGH 2009/2010
2. COMMITTEE MINUTES OF NOVEMBER 9, 2010

**E. REPORTS**

1. REVENUE AND EXPENSE REPORTS – DECEMBER 31, 2010  
(Grant)

**F. BUSINESS FROM COMMITTEE**

1. SELECTION OF CHAIR AND VICE-CHAIR (Ward)

- G. ADJOURNMENT** – To the next regularly scheduled Citizens’ Oversight Committee-Measure C Meeting on Tuesday, May 10, 2011, at 6:00 PM in the Civic Center City Council Chambers, 2<sup>nd</sup> Floor, 678 West 18<sup>th</sup> Street, Merced, California.

City of Merced  
Measure "C" - Fund 061  
Fiscal Years 2005/06 - 2009/10

AGENDA ITEM: D-1-A  
MTG. DATE: 02-08-2011

	Fiscal Year Ended		Fiscal Year Ended		Fiscal Year Ended		Fiscal Year Ended		Fiscal Year Ended			
	6/30/2006	6/30/2007	6/30/2008	6/30/2009	6/30/2010	Total	6/30/2006	6/30/2007	6/30/2008	6/30/2009	6/30/2010	Total
<b>Revenues</b>												
General sales and use tax	\$241,215	\$7,049,610	\$5,599,629	\$4,795,990	\$4,705,974	\$22,392,418						
Charges for services		38,875	166,203	275,291	145,679	626,048						
Investment earnings	2,330	172,329	130,308	66,482	8,224	379,673						
Transfers In	175,000			56,260	89,699	320,959						
Other			1,700	442		2,142						
<b>Total Revenues</b>	<b>418,545</b>	<b>7,260,814</b>	<b>5,897,840</b>	<b>5,194,465</b>	<b>4,949,576</b>	<b>23,721,240</b>						
<b>Expenditures</b>												
Police		2,087,452	2,983,590	3,040,680	3,243,272	11,354,994						
Fire		593,623	1,900,608	1,949,158	2,338,713	6,782,102						
Streets and Roads		55,008	2,271,539	806,297	1,049,756	4,182,600						
Transfers Out	175,000					175,000						
Other		9,225				9,225						
<b>Total Expenditures</b>	<b>175,000</b>	<b>2,745,308</b>	<b>7,155,737</b>	<b>5,796,135</b>	<b>6,631,741</b>	<b>22,503,921</b>						
<b>Revenues over Expenditures</b>	<b>\$243,545</b>	<b>\$4,515,506</b>	<b>(\$1,257,897)</b>	<b>(\$601,670)</b>	<b>(\$1,682,165)</b>	<b>\$1,217,319</b>						

**CITIZENS' OVERSIGHT COMMITTEE-MEASURE C**  
**MINUTES**

CITY HALL  
MERCED, CALIFORNIA

TUESDAY  
November 9, 2010

The Citizens' Oversight Committee-Measure C of the City of Merced, California met in regular session on Tuesday, November 9, 2010. Chairperson MARY WARD called the meeting to order at 6:00 PM followed by the Pledge of Allegiance to the Flag.

**(B) ROLL CALL**

Present:	Chairperson:	Mary Ward
	Vice-Chairperson:	Fred Buckingham
	Committee Members:	Peggy Biddison
		Keith Ensminger (arrived at 6:01)
		Stephen Hamilton
		Darrell Kirbie
		Linda Lopez (arrived at 6:03)
		Carol Luhring
		Dale Van Den Boom
	Ex-Officio Members:	Ron Daugherty, MACE
		Jeff Horta, International Fire Fighters Association
	Finance Officer:	Brad Grant
Absent:	Ex-Officio Members:	Sandy Gonzales, AFSCME
		Christopher Goodwin, Merced Police Officers Association
		Keith Pelowski, Merced Police Sergeants Association

**Secretary's Note:** No members of the public were present in the audience to advise that at their request they could address the Measure C Committee on any item on the agenda during consideration of that item.

**(C) ORAL COMMUNICATIONS**

**(D) CONSENT CALENDAR**

ON MOTION OF VICE-CHAIRPERSON BUCKINGHAM, SECONDED BY COMMITTEE MEMBER LUHRING, DULY CARRIED, RESOLVED, THE MEASURE C-CITIZENS' OVERSIGHT COMMITTEE CONSENT CALENDAR AS SET FORTH BELOW WAS HEREBY DULY ADOPTED:

**(D-1) APPROVE AND FILE MEASURE C-CITIZENS' OVERSIGHT COMMITTEE MINUTES OF AUGUST 10, 2010.**

BY THE FOLLOWING VOTE:

AYES: COMMITTEE MEMBERS: VAN DEN BOOM, HAMILTON,  
BUCKINGHAM, LUHRING, LOPEZ, KIRBIE,  
BIDDISON, ENSMINGER, WARD

NOES: COMMITTEE MEMBERS: NONE

ABSTAIN: COMMITTEE MEMBERS: NONE

ABSENT: COMMITTEE MEMBERS: NONE

**(E) REPORTS**

**(E-1) Revenue and Expense Reports – Revised June 30, 2010 and September 30, 2010 (Grant)**

Finance Officer BRAD GRANT reviewed the Revised June 30, 2010 and September 30, 2010 Revenue and Expense Reports, followed by Committee Member questions.

Committee Member ENSMINGER suggested reconsidering his recommendation to transition Measure C funded positions to the General Fund.

Vice-Chairperson BUCKINGHAM pointed out that on the September 30, 2010 Revenue and Expense Report Measure C Funded Positions Filled subtotal column should reflect 19.5 rather than the printed version's 20.

**(E-2) City of Merced Organizational Sustainability Plan Update (Grant)**

Finance Officer BRAD GRANT provided a verbal update and corresponding Microsoft© PowerPoint presentation, followed by Committee Member questions.

Committee Member LUHRING stated that an additional sales tax measure would be in the same predicament economically as Measure C funds, by not producing the level of anticipated revenue.

**(E-3) Capital Improvement Projects Update (Murdock)**

Director of Public Works STAN MURDOCK updated the Committee and audience members on Measure C funded capital improvement projects. Mr. MURDOCK distributed a handout titled Measure "C" Public Works Expenditures Fiscal Year 2009/2010 and 2010/2011.

**(F) ADJOURNMENT**

ON MOTION OF COMMITTEE MEMBER HAMILTON, SECONDED BY COMMITTEE MEMBER KIRBIE, DULY CARRIED, RESOLVED, TO ADJOURN THE MEETING AT 6:55 PM TO THE NEXT REGULARLY SCHEDULED CITIZENS' OVERSIGHT COMMITTEE-MEASURE C MEETING ON TUESDAY, FEBRUARY 8, 2011 AT 6:00 PM IN THE CIVIC CENTER CITY COUNCIL CHAMBERS, 2<sup>ND</sup> FLOOR, 678 WEST 18<sup>TH</sup> STREET, MERCED, CALIFORNIA.

BY THE FOLLOWING VOTE:

AYES: COMMITTEE MEMBERS: VAN DEN BOOM, HAMILTON,  
BUCKINGHAM, LUHRING, LOPEZ, KIRBIE,  
BIDDISON, ENSMINGER, WARD  
NOES: COMMITTEE MEMBERS: NONE  
ABSTAIN: COMMITTEE MEMBERS: NONE  
ABSENT: COMMITTEE MEMBERS: NONE

BY:

DANA J. DAVIDSON  
COMMITTEE SECRETARY

APPROVED:

MARY WARD, CHAIRPERSON

**STATEMENT I**

**Measure C  
Revenue and Expense Report  
12/31/10**

	2010-2011 Adjusted Budget	7/1/2010 - 12/31/2010 Actual	Variance
Beginning Balance 7/1/10	\$ 1,217,319	\$ 1,217,319	\$ -
<b>Revenue</b>			
General Sales and Use Tax	4,616,100	1,532,596	(3,083,504)
Investment Earnings	15,000	491	(14,509)
Pers-EE Share	119,154	67,020	(52,134)
Special Fire Dept Service	20,000	8,690	(11,310)
<b>Total Revenue</b>	<b>4,770,254</b>	<b>1,608,797</b>	<b>(3,161,457)</b>
<b>Expenditure</b>			
Salaries	4,503,245	2,132,300	(2,370,945)
Materials, Supplies, and Services	347,714	126,880	(220,834)
Administration Reimbursement	699,956	291,648	(408,308)
Capital Projects	83,672	-	(83,672)
<b>Total Expenditures</b>	<b>5,634,587</b>	<b>2,550,828</b>	<b>(3,083,759)</b>
<b>Ending Balance</b>	<b>\$ 352,986</b>	<b>\$ 275,288</b>	<b>\$ (77,698)</b>

Reconciliation to Cash Balance  
 Receivable (9,349)  
 Cash In Bank (Credit) 265,939  
 Less Outstanding Encumbrances (21,637)  
 Balance \$ 244,302

**Measure C Funded Positions**

Position	Positions Authorized	Positions Filled	Positions Unfilled
Police Lieutenant	2	2	-
Police Officer/Senior/Trainee	13.5	13.5	-
Police Clerk I/I	2	2	-
Police Sergeant	3	2	1
<b>Total Police</b>	<b>20.5</b>	<b>19.5</b>	<b>1</b>
Fire Division Chief	1	1	-
Fire Captain	3	3	-
Fire Fighter	12	12	-
<b>Total Fire</b>	<b>16.0</b>	<b>16.0</b>	<b>-</b>
<b>Grand Total</b>	<b>36.5</b>	<b>35.5</b>	<b>1</b>

PB:  
 RB:  
 2/3/2011

AGENDA ITEM: E-1  
 MTG. DATE: 02-08-2011



STATEMENT II

Measure C  
Expenditure Detail Report  
12/31/10

	2010-2011 Adjusted Budget	7/1/2010 - 12/31/2010 Actual	Variance
Expenditure Measure "C" - Fire			
Salaries	\$ 1,873,236	\$ 904,943	\$ (968,293)
Materials, Supplies, and Services	177,014	53,045	(123,969)
Administration Reimbursement	346,724	144,468	(202,256)
Total Measure "C" - Fire	<u>2,396,974</u>	<u>1,102,456</u>	<u>(1,294,518)</u>
Measure "C" - Police			
Salaries	2,630,009	1,227,357	(1,402,652)
Materials, Supplies, and Services	166,338	73,047	(93,291)
Administration Reimbursement	344,362	143,484	(200,878)
Total Measure "C" - Police	<u>3,140,709</u>	<u>1,443,888</u>	<u>(1,696,821)</u>
Measure "C" - Public Works			
Materials, Supplies, and Services	4,362	788	(3,574)
Administration Reimbursement	8,870	3,696	(5,174)
Capital Projects	83,672	-	(83,672)
Total Measure "C" - Public Works	<u>96,904</u>	<u>4,484</u>	<u>(92,420)</u>
Total Expenditures	<u>\$ 5,634,587</u>	<u>\$ 2,550,828</u>	<u>\$ (3,083,759)</u>

STATEMENT III

Measure C  
Revenue and Expense Report  
12/31/10

	2010-2011 Original Budget	2010-2011 Prior Year Encumbrances	2009-2010 Difference of Actual to Budget Est	2010-2011 CIP Carryover	2010-2011 Adjusted Budget	7/1/2010 - 12/31/2010 Actual	Variance
Beginning Balance 7/1/10	\$ 1,219,093	\$ 25,897	\$ 139,539	\$ (167,210)	\$ 1,217,319	\$ 1,217,319	\$ -
<b>Revenue</b>							
General Sales and Use Tax	4,616,100	-	-	-	4,616,100	1,532,596	(3,083,504)
Investment Earnings	15,000	-	-	-	15,000	491	(14,509)
Pers-EE Share	119,154	-	-	-	119,154	67,020	(52,134)
Special Fire Dept Service	20,000	-	-	-	20,000	8,690	(11,310)
Total Revenue	4,770,254	-	-	-	4,770,254	1,608,797	(3,161,457)
<b>Expenditure</b>							
Measure "C" - Fire							
Salaries	1,873,236	-	-	-	1,873,236	904,943	(968,293)
Materials, Supplies, and Services	163,700	13,314	-	-	177,014	53,045	(123,969)
Administration Reimbursement	346,724	-	-	-	346,724	144,468	(202,256)
Total Measure "C" - Fire	2,383,660	13,314	-	-	2,396,974	1,102,456	(1,294,518)
Measure "C" - Police							
Salaries	2,630,009	-	-	-	2,630,009	1,227,357	(1,402,652)
Materials, Supplies, and Services	158,117	8,221	-	-	166,338	73,047	(93,291)
Administration Reimbursement	344,362	-	-	-	344,362	143,484	(200,878)
Total Measure "C" - Police	3,132,488	8,221	-	-	3,140,709	1,443,888	(1,696,821)
Measure "C" - Public Works							
Materials, Supplies, and Services	-	4,362	-	-	4,362	788	(3,574)
Administration Reimbursement	8,870	-	-	-	8,870	3,696	(5,174)
Capital Projects	250,882	-	-	(167,210)	83,672	-	(83,672)
Total Measure "C" - Public Works	259,752	4,362	-	(167,210)	96,904	4,484	(92,420)
Total Expenditures	5,775,900	25,897	-	(167,210)	5,634,587	2,550,828	(3,083,759)
Ending Balance	\$ 213,447	\$ -	\$ 139,539	\$ -	\$ 352,986	\$ 275,288	\$ (77,698)
Reconciliation to Cash Balance							
Receivable						(9,349)	
Cash In Bank (Credit)						265,939	
Less Outstanding Encumbrances						(21,637)	
Balance						\$ 244,302	

STATEMENT IV

Measure C  
Capital Projects Summary  
12/31/10

Fiscal Year 2010-2011 Project Information:	2010-2011 Adjusted Budget	7/1/2010 - 12/31/2010 Actual	12/31/2010 Encumbrances	12/31/2010 Remaining Budget
<u>Capital Projects</u>				
Project to Be Determined	111005 \$ 83,672	\$ -	-	\$ 83,672
Total Capital Projects	\$ 83,672	\$ -	-	\$ 83,672
<u>Life to Date Project Information:</u>				
<u>Capital Projects</u>				
Project to Be Determined	111005 \$ 83,672	\$ -	-	\$ 83,672
Total Capital Projects	\$ 83,672	\$ -	-	\$ 83,672